

LCEMS POLICY BOARD
MEETING MINUTES
October 1, 2008

Members Present

Mary Beth Crawford, M.D. (St. Luke's)
Chief Tom Wagener for Chief Monto
Chief Daryl McNutt
Mayor Angela Kuhn
Chief Barry Cousino
Chief Bill Wilkens
Assistant Tom Eisel for Chief Welsh
Dennis Cole
David Lindstrom, M.D.

Representing

Hospital Council
Maumee Fire Department
Whitehouse Fire Department
Whitehouse CEO
Springfield Twp. Fire Department
Oregon Fire Department
Sylvania Twp. Fire
Lucas County Emergency Services Director
LCEMS Medical Director

Absent

Mayor Carty Finkbeiner
Chief Mike Wolever
I. Kohli
Pam Hanley
Mayor Marge Brown
Mayor Tim Wagener
Chief Kevin Bernhard
Mike Beazley

City of Toledo, CEO
Toledo Fire Department
Springfield Twp. CEO
Sylvania Twp. CEO Trustee
City of Oregon, CEO Mayor
City of Maumee, CEO Mayor
Lucas County Fire Chiefs' Association
Lucas County Administrator

Attendees

Brent Parquette
Gary Orlow
Pat Moomey
Chief Jim Sedlar
EMS Chief Martin Fuller
Acting Captain Ken Kantura
Chief Brian Byrd
Ed Herrick
David Miramontes, M.D.
Tammy Kovacs
Steve Memsic
Jay Lowenstein
Jeff Kish
Jack Morash

LCEMS QA/QI
LCEMS Manager
LCEMS Communications Manager
Ottawa Hills Fire Department
Whitehouse Fire
Toledo Fire EMS Bureau
Toledo Fire EMS Bureau
Toledo Fire EMS Bureau
TFD/Mercy Health Partners
Life Star Ambulance
MedCorp Ambulance
MedCorp Ambulance
Rumpf Ambulance
ProMedica Ambulance

The LCEMS Policy Board meeting was called to order at 8:33 a.m. by Dr. Crawford, Wednesday, October 1, 2008 in the Emergency Services Building.

1) Minute Approval

The minutes from the September 3, 2008 meeting were distributed for review. Several corrections were needed to be made. On page 2, Medical Committee report, eighth sentence should have a P after NAEMS. Also on page 2, Paramedic Committee Report, second sentence the word multiple should be mobile. On page 3, Item 5, 5th paragraph, the word should be MEDICOUNT, not Medicourt. With no further corrections, Chief Cousino made a motion to accept the minutes, which was seconded by Assistant Chief Eisel. Motion carried.

2) Medical Committee Report

Chief Cousino reported the committee met September 15th. Chief Cousino said there was a report from Brent regarding September's CE topic of trauma. Brent reported on the updated Trauma Triage Protocol which complies with the State's changes. Brent reported on the age breaks and physiological and anatomic conditions and the verified centers. A discussion regarding the tympanic temperature before hospital arrival. The Phillips Life Pak and establishing a blue tooth connection and representative of Phillips attending the Nurse Manager's meeting. Brent reported on the internet component for the EPCR and how to transfer the data from the tablet to the desktop computer. There was a very lengthy discussion regarding the Trial Research Program. A report on the new 800 MHz radios. The next Medical Committee meeting is set for Monday, October 6th at 8:30.

3) Paramedic Committee Report

Chief McNutt reported the committee met September 8th. This committee discussed a lot of the same topics the Medical Committee went over. The committee also discussed upcoming CE. Other items for discussion were the list of equipment to be submitted for the Line Item, safety of the paramedics in the rear of the life squad, getting the auto vents calibrated, the number of tows of the life squads and the costs, 800 radios with the possibility of AVL and mapping of the new MDTS, the King airway and CPR pumps. The next Paramedic Committee meeting is set for Monday, October 20th at 9:00 am.

4) CE

Brent Parquette reported the CE sessions scheduled for October have been moved to December due to the Board of Elections taking over the Training Center in October. December's CE will present the paramedics with the web portion of the EPCR. The paramedics will be shown how to transfer and open report in the EPCR to a desktop computer. December's CE will also introduce the paramedics the King Airway. Brent reported they would like to get away from the using the LMA and use the King Airway because it is easier to use. The last portion of December's CE will have medical chart reviews.

Brent reported he has set dates and times for 2009 and will be sending this information out. Brent also reported the big class for 2009 is ACLS. This class will be held in September, which will be an eight (8) hour day.

Dr. Lindstrom reported on QA on patient reports. We can take advantage of the EPCR to see how data is entered and sufficient information is entered. Dr. Lindstrom reported each department's QA person or EMS chief will be contacted on how to get the chart updated. Sometimes it's an individual issue or sometimes it's a training issue regarding data entry.

Dennis reported he wanted it made known when paramedics use a back up EPCR their patient reports need to be completed before returning the EPCR.

5) Life Squad radios and mobile data computers update

Dennis Cole reported they are still working on the 800 radios and mobile data computers. LS 16 back up is the first installation. Dennis reported that they are still having issues with the GPS/AVL function. We can't get the Dead Reckoning component to work yet. The next scheduled installation for the radios and computers is October 10th. Dennis reported they are starting with the back-ups first and then moving to the front line vehicles.

6) Open Discussion

Chief Wagener asked if the EPCR data is downloaded to the State reporting there is grant money that can be obtained if it is done. It was reported not a vast amount of departments are doing this, and County is not doing it. A discussion ensued regarding who sends to the State. It was suggested this item be placed on the next Fire Chief's meeting for discussion. It was emphasized that only the transport agency should do the reporting.

Dennis reported the County is committed to hosting the Phillips server. Dennis reported the blue tooth connection is not working. Also, we need something from the hospitals so we can get all the pieces together.

Dennis reported conversations with the commissioners and administration is they are willing to discuss soft billing.

Dennis reported he needs to set up meeting with the municipalities CEOs/mayors to discuss the operating jurisdiction agreements. He reported he is working on the 2009 budget and he is going to be short. Dennis cited an increase cost in medical supplies and we are just going to make it this year. Sales tax revenue is flat and he is building on a negative budget which doesn't fund purchasing vehicles and the position Tom Couture left. Dennis reported he is currently \$150,000 to 200,000 short for expenses next year. Dennis stated EMS has a significant budget issue and needs to meet with the elected officials to discuss issues and fix some things.

Dennis said he has four potential meeting dates. They are as follows:

Monday, October 6th at 1:30 p.m.

Thursday, October 9th at 2:00 pm

Friday, October 17th all morning
Wednesday, October 22nd at 8:30 am.

Gary Orlow reported the County is re-doing the web page to make it more user friendly for EMS and asked for those present if there was anything they would like seen on the web page that would be helpful. Gary reported we will have calendars that show CE dates, meeting dates and minutes and protocols. Dr. Miramontes suggested having a drug link.

Dennis asked the chiefs to think about how often they want the GPS to update vehicle location information.

Dennis reported there was a request to see how much cargo nets cost for life squads. Dennis reported they are \$450.00 per life squad.

Chief Fuller asked if the county was considering purchasing reflective vests for the paramedics. It was reported the county does not buy clothing. It was reported they cost \$37.00 a piece at Superior Uniform and will be mandated by November 24th.

Dr. Crawford gave kudos to Brent regarding the protocols. She mentioned how beneficial they are to the community and they are user friendly. He has done a phenomenal job.

7) Adjournment and Next Meeting

With no further business, the meeting was adjourned at 9:10 am. The next scheduled Policy Board meeting is November 5th.