



LEPC Meeting Minutes July 19, 2012

Attendance and introductions

Minutes

May 17, 2012 Minutes were read and approved with corrections to be made.

Old Business: No report

Sub-Committee Reports

Executive Committee: Chair: Walt VanDromme

The Executive Committee discussed the June 13th full-scale exercise and the annual state LEPC conference.

Training: No report

Exercise: Kelvin Davis reported that all objectives for the June 13th full-scale exercise were met. Copies of the SERC Notice of Concurrence were distributed. The exercise did not test use of the EOC. The November 2012 exercise, which can be credited for the following year, will include an EOC Functional Exercise. A planning meeting will be held on Monday.

Finance: Matt Heyrman reported the SERC grant has not been received. The budget report is attached.

Grants: The chair position is currently vacant. Discussion on whether this position is necessary occurred.

Plan review: Walt VanDromme reported that the plan was distributed to all fire departments. Phase II is the distribution of electronic copies to other agencies.

Information Coordinator: Joe Walter reported that a few request have been received from Pipeline industry. The DOT 2012 Emergency Response Guidebooks arrived today.

Emergency Coordinator: No report

Public Relations: No report

Compliance Committee: Mike Frey reported that the Lucas County Compliance Report is submitted by October 1 each year. The 2012 report was distributed to all in attendance. The report highlights the success of our first time filer program and annual reminder letter.

Tony Sloma reported that the Compliance Committee makes the following recommendations:

Late Tier II

Facility	Number of Times Late in last for years	Days Late	Proposed Penalty	Status	Recommendation	
Maumee Bay State Park-Lodge Bldg	1	4	\$34.20	Sent Letter Requesting Waiver	Facility demonstrated attempt to file on time. 6-0 vote to grant waiver and issue NFA.	Submitted report to Ottawa County Heyrman 2 nd Motion to accept Passed
National Flight Services	2	19	\$1,881.00	Late Involuntary	No response from first NOV. Issue second notice letter.	
OHL	1	66	\$85.00	Late Voluntary-New facility in 2012	6-0 vote to send penalty letter.	Walter 2 nd Motion to accept Passed
Owens Corning Flight	2	9	\$1742.00	Sent letter requesting reduction	6-0 vote to approve 80% reduction of penalty to \$348.40	Gbur 2 nd Motion to accept Passed
Toledo Paving	1	27	\$650.00	Sent Letter Waiver	6-0 vote to approve 90% reduction of penalty to \$65.00	Davis 2 nd Motion to accept Passed

Tony Sloma reported that OHL is a first time filer. The fee amount is based on the matrix.

New business

The two day SERC annual conference will be held August 8th & 9th. Courses are offered and information was distributed.

Adjournment

Meeting was adjourned. The next LEPC meeting will be 12:15 on September 20, 2012 in the third floor conference room of the Lucas County Emergency Services Building.

Meeting Minutes Submitted By: Patekka Pope Bannister