



LEPC Meeting Minutes September 20, 2012

Minutes

July 19, 2012 Minutes were read and approved.

Old Business: No report

Executive Committee: Walt VanDromme discussed the contract with our contractor which will need to be voted on during the November meeting. The draft proposed budget for 2013 was reviewed during the executive committee meeting. The executive committee is exploring transferring the trailers to the fire departments.

Sub-Committee Reports

Training: No report

Exercise: Kelvin Davis reported that they are working on the final details for the November EOC Functional Exercise. The next meeting will be October 1.

Finance: Matt Heyrman reported that we did receive notice of the actual grant amount. We have not received the money. The budget report is attached. The proposed 2013 draft proposed budget was presented. The budget will be voted on during the November 2013 report.

Grant: Vacant-no report

Plan Review: Walt VanDromme reported that he met with Mike to review and make some revisions based on last year. The plan is reviewed by October 17th annually.

Information Coordinator: Mike Frey reported that this is the second time this year that a request for a pipeline has come in. The Federal Regulations require pipeline companies to identify vulnerable pipelines. We are expecting to get more inquiries.

Emergency Coordinator: Michelle Hughes Tucker reported that she compared spill reports with Mike. October 18th is the OSHA 8-hour refresher. The training is free to government personnel and \$60 for private industry. November 29th is the Advanced Haz Mat IQ Training. Currently ten spots are open.

Public Relations: Robyn Sigler reported that two full page articles will be in the Free Press. The committee is looking for suggestions for what to focus on in the next articles. A draft of the tri-fold brochures is complete. She will be looking for a price quote for 300 brochures as suggested.

Compliance: No report

New Business

Adjournment

Meeting was adjourned. The next LEPC meeting will be 12:15 on January 17, 2013 in the third floor conference room of the Lucas County Emergency Services Building.

Meeting Minutes Submitted By: Patekka Pope Bannister

A handwritten signature in black ink, appearing to read "Patekka Pope Bannister". The signature is written in a cursive, flowing style with some overlapping letters.

Local Emergency Planning Committee (LEPC)

Budget Report

September 20, 2012

	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2012 Actual</u>
Beginning Balance	\$ 121,204.00	\$ 121,204.00	\$ 121,204.00
Revenues			
416271 Grants - Federal	\$ -	\$ -	\$ -
416272 Grants - State	\$ 51,808.00	\$ 47,696.00	\$ -
418110 Other Receipts	\$ 25,000.00	\$ 3,000.00	\$ 1,428.16
Total	\$ 76,808.00	\$ 50,696.00	\$ 1,428.16
Expenditures			
512110 Contract Services	\$ 48,000.00	\$ 48,000.00	\$ 33,600.00
514120 Supplies	\$ 500.00	\$ -	\$ -
514130 Postage	\$ 750.00	\$ 250.00	\$ 137.83
515110 Advertising & Printing	\$ 7,500.00	\$ 7,500.00	\$ 2,000.00
515160 Copying	\$ 3,765.00	\$ 2,333.00	\$ 2,333.00
515210 Telecommunications	\$ 300.00	\$ 270.00	\$ 178.37
515230 Training	\$ 12,978.00	\$ -	\$ -
517110 Miscellaneous	\$ 2,515.00	\$ 2,515.00	\$ 1,250.64
530100 Equipment	\$ 500.00	\$ 500.00	\$ -
Total	\$ 76,808.00	\$ 61,368.00	\$ 39,499.84
Projected Ending Balance	\$ 121,204.00	\$ 110,532.00	\$ 83,132.32

Local Emergency Planning Committee (LEPC)
2013 Budget

	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Budget</u>
Beginning Balance	\$ 121,204.00	\$ 121,204.00	\$ 110,532.00
Revenues			
416271 Grants - Federal	\$ -	\$ -	\$ 5,891.20
416272 Grants - State	\$ 51,808.00	\$ 47,696.00	\$ 49,752.00
418110 Other Receipts	\$ 25,000.00	\$ 3,000.00	\$ 5,000.00
Total	\$ 76,808.00	\$ 50,696.00	\$ 60,643.20
Expenditures			
512110 Contract Services	\$ 48,000.00	\$ 48,000.00	\$ 49,460.00
514120 Supplies	\$ 500.00	\$ -	\$ 250.00
514130 Postage	\$ 750.00	\$ 250.00	\$ 500.00
515110 Advertising & Printing	\$ 7,500.00	\$ 7,500.00	\$ 6,000.00
515160 Copying	\$ 3,765.00	\$ 2,333.00	\$ 1,200.00
515210 Telecommunications	\$ 300.00	\$ 270.00	\$ 300.00
515230 Training	\$ 12,978.00	\$ -	\$ -
517110 Miscellaneous	\$ 2,515.00	\$ 2,515.00	\$ 2,933.20
530100 Equipment	\$ 500.00	\$ 500.00	\$ -
Total	\$ 76,808.00	\$ 61,368.00	\$ 60,643.20
Projected Ending Balance	\$ 121,204.00	\$ 110,532.00	\$ 110,532.00