

LUCAS COUNTY SANITARY ENGINEER'S OFFICE

Summary of Water & Sanitary Sewer Methods/Policies

PETITION PROCESS

- ◆ Property owner requests water or sanitary sewer service.
- ◆ LCSE determines if the property is within the Lucas County Sanitary Sewer and Water District
- ◆ LCSE determines the route of water or sanitary sewer and develops a listing of the parcels (PETITION) that will abut an extension of the utility.
- ◆ The property owner who requested the service will be sent the PETITION form with a general information sheet regarding potential cost. It is the responsibility of the property owner to circulate and obtain the signatures on the petition.
- ◆ A majority of the properties must sign the petition form. The LCSE will evaluate the petition signatures based on a)number of parcels, b)number of owners and c)amount of frontage.
- ◆ LCSE will recommend that the Board of Lucas County Commissioners order plans to be prepared if the petition shows favorable results (an average greater than fifty percent).
- ◆ LCSE will size the water and sanitary sewer service based on the latest Water and Sanitary Sewer Study.
- ◆ LCSE will develop plans, specifications, cost estimate and tentative ASSESSMENT roll. BCC will pass various resolutions and hold a public hearing to determine whether or not to proceed.
- ◆ Following construction completion final costs will be determined and properties will be assessed in accordance with ORC 6103 (Water) or 6117 (Sewer).

PRIVATE AGREEMENT (with TERMS and CONDITIONS)

- ◆ Developer (or property owner) requests to install public water and/or sanitary sewer service.
- ◆ LCSE generates a private agreement in accordance with ORC 307.73 with an attachment (Terms and Conditions). The Developer signs agreement and agrees to construct the utilities at their expense.
- ◆ Developer will size utilities and develop plans and specifications in accordance with LCSE and various review agencies.
- ◆ Following construction, if additional properties benefit from utilities, the construction costs and review agency fees will be submitted and be eligible for “pay cash to tap” reimbursement for a period of ten years. After ten years, the reimbursement will be payable to the LCSE.

COST RECOVERY

- ◆ Board of County Commissioners may pass a resolution ordering plans as a capital improvement.
- ◆ LCSE will develop plans, specifications, cost estimate and tentative COST RECOVERY roll. BCC will pass various resolutions and determine whether or not to proceed.
- ◆ Property owners who benefit from the installation of public utilities shall pay their share of the project costs to connect to the utility.