

**Lucas County LEPC Meeting Minutes  
Lucas County Emergency Services Building  
March 18, 2010**

**Order of Business**

Chairman, Ryan Grant brought the meeting to order at 12:15 PM.

- January 21, 2010 Minutes approved as read.
- A quorum of seven of the required thirteen groups was present.

**Old Business**

- No Old Business

**Committee Reports**

- *Executive Committee:* No Report
- *Training:* Ryan Grant reported that the LEPC will be holding Facility workshops later this year.
- *Exercise:* Mike Frey discussed the upcoming LEPC Tabletop Exercise planned for March 31, 2010. The exercise will be a joint effort between the LEPC and the area hospitals. Kathy Silvestri discussed the Hospital Functional Exercise that will take place later that same day.
- *Finance:* 2010 Budget attached. (Table 1)
- *Grants:* Mike Frey reported on the Grant Allocations Lucas County will receive in HMEP Funds this year and the process for reimbursement.

Planning Grant: \$16, 468

Inspection (10): \$ 3,000

- *Plan Review:* Next meeting schedule March, 22, 2010 at 11:00 AM in the Lucas County Emergency Services Building.
- *Information Coordinator:* Joe Walter reported the Tier II reports have been arriving and late filers have been identified.
- *Emergency Coordinator:* Michelle Tucker reported that the City of Toledo has applied for PUCO grant funding and will be offering three different HazMat related trainings throughout the year.

- *Public Relations:* Kathy Silvestri reported that the LEPC featured an article in the Blade covering Reporting Requirements.

Ms. Silvestri reported that the Ohio Environmental Education Fund Grant proposal the Public Relations Committee put together has been reviewed. The grant proposal has received good marks. Awards will be announced March 31, 2010.

- *Compliance:* John Barnes gave the compliance report and presented pending cases for vote. (See tables 2 &3).

Chief Barnes discussed Policy 1002 and pending revisions. Chris Herman suggested the LEPC should compare their policy with NOMMAD's reimbursement policy.

Discussion was held on the LEPC policy for Late Tier II reports that are received after Potential NOV letters have been sent. Last year the board approved extending the voluntary penalty amount to all filers that supplied there reports by the end of March. A motion was made by Carrie Perry to extend the voluntary penalty multiplier to those companies with a first time offense only. All others with repeat offenses will receive the involuntary multiplier. Motion Seconded by Scott Tatro. Motion passed with 1-No Vote and 1-Abstention.

Discussion was held on whether the LEPC compliance committee should be following up with Fire Departments and First Responders on whether they have Tier II Inventory information and are using the information the LEPC provides. Mike Frey reported that the LEPC makes CAMEO data to all responders that request it and is in the process of updating the HazMat Plan for distribution. A representative from the LEPC also attends Lucas County Fire Chief's Association meetings to discuss the availability of the data.

### **New Business**

- Ryan Grant presented two applications for membership; Kelvin Davis and Ashley Ensign. Motion to forward applications to the Lucas County Commissioners Joe Walter, seconded by Carrie Perry. Motion passed.
- The next meeting of the LEPC will be May 20, 2010 at 12:15 PM. The meeting will be held in the third floor conference room of the Lucas County Emergency Services Building.
- Meeting adjourned.

Respectfully submitted,

*Michael Frey*

Consultant  
Lucas County LEPC

**Table 1: 2010 Budget Report**

	<u>Budgeted</u>	<u>Actual</u>
<b>2009 Projected Carryover</b>	<b>\$ 69,726.51</b>	<b>\$ 69,726.51</b>
<b>2010 Revenues</b>		
Grants - Federal	\$ 9,500.00	\$ 5,250.00
Grants - State	\$ 58,065.00	\$ -
Other Receipts	\$ 11,000.00	\$ 6,420.50
<b>Total</b>	<b>\$ 78,565.00</b>	<b>\$ 11,670.50</b>
<b>2010 Expenditures</b>		
Contract Services	\$ 52,000.00	\$ 9,304.32
Supplies	\$ 500.00	\$ -
Postage	\$ 400.00	\$ 126.04
Advertising & Printing	\$ 5,000.00	\$ -
Copying	\$ 200.00	\$ -
Telecommunications	\$ 500.00	\$ 44.31
Training	\$ 10,000.00	\$ -
Miscellaneous	\$ 2,615.00	\$ 84.71
Equipment	\$ 7,350.00	\$ -
<b>Total</b>	<b>\$ 78,565.00</b>	<b>\$ 9,559.38</b>
<b>Balance</b>	<b>\$ 69,726.51</b>	<b>\$ 71,837.63</b>

Submitted by Matthew S. Heyrman on  
3/15/2010

**Table 2: Compliance Cases**

<b>2010-Late Tier II</b>			
<b><u>Company</u></b>	<b><u>Repeat Offense</u></b>	<b><u>Proposed Penalty</u></b>	<b><u>LEPC Vote</u></b>
Al's Polishing	2	\$386.30	Motion Passed
Falor Farm Service	2	\$386.30	Motion Passed
Lowes #1659	3	\$475.20	Motion Passed
Lowes #1614	3	\$475.20	Motion Passed
Lowes #1643	3	\$475.20	Motion Passed

**Table 3: Compliance Cases**

<b>Late 30 Day Spill Violations</b>			
<b><u>Facility</u></b>	<b><u>Product</u></b>	<b><u>Proposed Penalty</u></b>	<b><u>LEPC Vote</u></b>
Independent Concrete Pipe	Oil	\$7275.00	Motion Passed
BP Refinery	Oil	\$133.00	Motion Passed 2-Abstain