



LEPC Meeting Minutes September 16, 2010

Attendance and introductions

Approval of Minutes: July 15, 2010 minutes were approved as distributed.

Old Business

Ryan Grant reported that One of the trailers has been moved to Oregon Fire Station 3 on Dupont Rd. Oregon Fire will be responsible for the care of the trailers.

Sub-Committee Reports

Executive Committee:

Executive Committee met this morning prior to the LEPC meeting. The Executive Committee discussed the budget for 2011.

Training: Chief Tom Jaksetic reported that dollars are available for Hazardous Materials Safety Officer Training.

Exercise: No date has been set for the next exercise.

Finance: Matt Heyrman reported on the 2010 YTD budget Report and the proposed 2011 budget. The 2011 budget was presented for vote by the committee in November. Both reports are attached.

Grants: Receipt of HMEP 17th year Planning Reimbursement 1st and 2nd Quarters: \$6,346.99. Kathy reported that the PR committee is working out the details of the OEEF grant.

Plan review: The plan is currently undergoing a re-write. The plan should be rolling by spring. The plan review committee is waiting on the draft EMA plan to proceed.

Information Coordinator: Matt Heyrman reported that three request were received.

Emergency Coordinator: Michelle Hughes-Tucker and Mike Frey met to compare notes of the release reports received by facilities.

Public Relations: Kathy Silvestri reported that a banner will be purchased to be available for public events. The articles continue to run in the Toledo Free Press. The RFP for the OEEF grant work has concluded. The vendors did not respond as expected. The PR committee is working on other options. The next meeting is October 20th, 8:15 a.m., at City of Toledo-Division of Environmental Services.

Compliance Committee: Tony Sloma submitted the 2010 Compliance Report, Closed Cases, and Pending Cases. The reports did not require the committee to vote. The three reports are attached. The Compliance report is due in October and begins July 2009 and ends June 2010.

New business

Ryan Grant reported that one application for appointment has been submitted.

Dave Betts-

Ryan Grant made a motion to table the application on Dave Betts, Marsulex while the application is returned to add qualifications. The motion was seconded by Chief John Barnes.

Mike Frey needs volunteers to assist with organizing the facility workshops.

A records retention policy needs to be created. Possible resources would be to immitate the Lucas County EMS policy, and SERC, or contact the State of Ohio Historical Society.

Adjournment

Meeting was adjourned at 1:19 p.m. The next LEPC meeting will be at 12:15 p.m. on November 18, 2010 in the third floor conference room of the Lucas County Emergency Services Building.

Minutes Submitted by: Patekka Pope Bannister

Approved:

11/18/10



Attachment 1: 2010 YTD Budget Report

	Budgeted	Actual
2009 Carryover	\$ 69,726.51	\$ 69,726.51
2010 Revenues		
Grants -OEEF	\$ 50,000.00	\$ 45,000.00
Grants - Federal	\$ 9,500.00	\$ 11,596.99
Grants - State	\$ 58,065.00	\$ 55,202.00
Other Receipts	\$ 11,000.00	\$ 30,333.10
Total	\$ 128,565.00	\$ 142,132.09
2010 Expenditures		
Contract Services	\$ 52,000.00	\$ 33,217.28
Contract Projects	\$ 50,000.00	\$ -
Supplies	\$ 500.00	\$ -
Postage	\$ 1,000.00	\$ 519.72
Advertising & Printing	\$ 5,000.00	\$ 500.00
Copying	\$ 200.00	\$ -
Telecommunications	\$ 500.00	\$ 188.83
Training	\$ 10,000.00	\$ -
Miscellaneous	\$ 2,615.00	\$ 1,956.23
Equipment	\$ 6,750.00	\$ -
Total	\$ 128,565.00	\$ 36,382.06
Balance	\$ 69,726.51	\$ 175,476.54

Submitted by Matthew S. Heyrman on 9/16/2010