

Application for Grant Assistance

Ohio Job Ready Sites Program

**COMPETITIVE APPLICATION ROUND 1 (FY 2006 & FY 2007)
MAY TO JULY 2006**

***Completed applications must be received by the relevant District Public Works
Integrating Committee on or before Wednesday, July 19, 2006***

OHIO JOB READY SITES PROGRAM
77 SOUTH HIGH STREET, 28TH FLOOR
P.O. BOX 1001
COLUMBUS, OHIO 43216-1001
(614) 466-4551

www.odod.state.oh.us/edd/obd/jrs

Applicant Authorization and Certification

I understand that by signing this application, I grant the Ohio Department of Development or its authorized agents access to any records needed for verification and evaluation of the information provided in this application. I understand that completing and submitting this application does not guarantee that I will receive assistance under the Ohio Job Ready Sites Program.

I certify that the information I have provided in this application is, to the best of my knowledge, a true, accurate, and complete disclosure of the requested information. I understand that I may be held civilly and criminally liable under federal and state laws for knowingly making false or fraudulent statements.

Name of Eligible Applicant (Print)

Signature of Authorized Representative

Date

Printed Name of Authorized Representative

Title

Who Can Apply for Assistance?

1. Political subdivisions - as defined under ORC §2744.01(F), except for those that assess payments or taxes to fund primary and secondary education.
2. Non-profit economic development organizations – those nonprofit corporations, which for purposes of the JRS Program are defined under ORC §1702.01(C), whose primary activities involve performing economic development functions in Ohio at the local, county, or regional levels. Also, community improvement corporations (CICs), community development corporations (CDCs), and chambers of commerce or business councils registered, certified, and/or properly recognized in Ohio.
3. Private, for-profit entities that obtain prior approval from the Director of ODOD to submit application materials.

One Applicant Should Complete this Application

For each JRS Program application submitted for consideration, there must be named one (1) applicant. If awarded assistance, the applicant will be the grantee named under the JRS Program, with all grant management activities occurring between ODOD and the applicant. The applicant will enter into and manage all agreements as required under the JRS Program (*e.g.*, the JRS Program grant agreement, price agreements, deed restrictions) or as otherwise necessary to complete the site improvement project, including partnership agreements with other political subdivisions or private entities. The applicant, therefore, will be solely responsible for properly managing the site improvement project and will act as the manager for the award of grant funds from ODOD.

This application can be completed by an entity other than the applicant, but the applicant is solely responsible for all materials submitted and the evaluation score assigned thereto.

Distribution of Awarded Grant Amounts

Grants approved by the State Controlling Board will be distributed as reimbursement of allowable costs incurred under the site improvement project. Requests for payment, including proof of payment by the grantee, shall be submitted to ODOD. If requested in this application, and if ODOD determines it appropriate, a grantee may receive an advance in an amount not to exceed ten (10) percent of the awarded grant.

Specific Instructions for Completing this Application

All references to page limits in this application are to pages properly referencing the particular attachment, typed in Times New Roman 12-point font, with one-inch margins on each side: top, bottom, left, and right.

A Professional Engineer, as identified under ORC §4733.01(A), must affirm this application's Project Assumptions and Cost Estimates.

Submit six (6) original hard copies of the application and an electronic copy on CD-ROM.

Completed applications must be received by the relevant District Public Works Integrating Committee on or before Wednesday, July 19, 2006.

APPLICANT INFORMATION	
Applicant Name & Primary Contact/ Manager of Site Improvement Project¹	Name of Eligible Applicant: _____ _____ Name of Project Manager: _____ _____ Address: _____ _____, Ohio _____ _____ County _____ Phone: _____ - _____ - _____ Fax: _____ - _____ - _____ Cell: _____ - _____ - _____ E-mail: _____
Applicant Type and Date of Incorporation	<input type="checkbox"/> Political subdivision <input type="checkbox"/> Non-profit economic development organization <input type="checkbox"/> Private, for-profit entity Date incorporated: _____
Name of District Public Works Integrating Committee	District: _____

_____ ¹ Must be an officer or employee of the applicant.

SITE IMPROVEMENT PROJECT OVERVIEW	
Site Improvement Project Name	Name: _____
Location or Actual Address (if available) of Site Improvement Project	Address: _____ _____, Ohio _____ _____ City, Village or Township County
Political Subdivision(s) with Jurisdiction Over Property Comprising the Site Improvement Project	(1) Name: _____ Address: _____ _____, Ohio _____ _____ County
	(2) Name: _____ Address: _____ _____, Ohio _____ _____ County
	(3) Name: _____ Address: _____ _____, Ohio _____ _____ County
	Attach additional sheets as necessary.
Ohio Senate & House District Numbers	Senate District(s): _____ House District(s): _____

<i>SITE IMPROVEMENT PROJECT OVERVIEW – Continued</i>	
Proposed Site Certification	<p>After thoroughly reviewing the definitions for each proposed site certification listed in Attachment A-1 of the JRS Program guidelines, choose from the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Manufacturing (Heavy, Light, Clean) <input type="checkbox"/> Existing Industrial Building <input type="checkbox"/> Mega-Manufacturing Operation <input type="checkbox"/> Smart Office <input type="checkbox"/> Technical Center/Research Laboratories
Total Size of Site Improvement Project	<p>Manufacturing or Mega-Manufacturing Operation:</p> <p><input type="checkbox"/> Acres: _____; % over minimum²: _____</p> <p>Existing Industrial Building:</p> <p><input type="checkbox"/> Square feet: _____; % over minimum: _____</p> <p>Smart Office or Technical Center/Research Laboratories:</p> <p><input type="checkbox"/> Acres: _____; % over minimum: _____</p> <p><input type="checkbox"/> Square feet: _____; % over minimum: _____</p>

² For minimum property sizes, refer to the JRS Program guidelines, Attachment A-1, JRS Program Certification Standards.

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SITE IMPROVEMENT PROJECT TOTAL COSTS		
A	B	C
Requested JRS Program Grant Amount	Local Match Investment	Total Costs³ A + B = C
\$ _____ % of Total Costs: _____ Cannot exceed \$5 million or 75 percent of Total Costs.	\$ _____ % of Total Costs: _____ Local match is those costs that are allowable and/or non-allowable, and can be comprised of financial and/or in-kind contributions. Cannot be less than 25 percent of Total Costs.	\$ _____ % of Total Costs: <u>100</u>
<p>ODOD reserves the right to reduce requested grant amounts for non-allowable costs, or for cost redundancies or other cost inefficiencies evident in the application materials.</p>		

³ Totals represented in this total costs formula must match those in the Sources and Uses of Funds Schedule (Attachment A-6 of this application).

REQUIRED INFORMATION	
Attachment A1	<p>Legal Property Description.</p> <p>Describe the entire property comprising the site improvement project, including all legal boundaries (<i>e.g.</i>, metes and bounds). Provide copies of title demonstrating the ownership structure of all parcel(s) comprising the site improvement project, including options held.⁴</p> <p>Include location maps, property maps with color-coded or numbered parcels (utilize the format included as Attachment A1), zoning maps, and topographical maps. In all such maps, clearly mark the site to be improved.</p> <p>Include American Land Title Association (ALTA) Survey map.</p>
Attachment A2	<p>Current Site Profile.</p> <p>As of the time of application, describe the site to be improved. Included in the description should be information as to the following:</p> <ul style="list-style-type: none"> • Site's proximity to existing transportation infrastructure; • The surrounding area's existing utility infrastructure, including information as to any excess capacity available; • The existence on the site of significant obstacles to development, including easements, rights of way, etc.; • The existence on the site of wetlands, floodplains, etc.; • Include photographs of the site, including aerial; and • Other information, as available. <p>Utilize format included as Attachment A2.</p>

⁴ If, at time of application, the applicant acquiring parcel(s) comprising the site through (1) a bargained-for exchange, include a signed purchase agreement, an affidavit from the applicant stating that the purchase price has been agreed upon and the anticipated date of closing; or (2) donation to the applicant by a private person or other entity, and that donation constitutes all or part of the local match, include an affidavit from the applicant indicating the fair market value of the parcel(s) at the time of donation and the date of actual or anticipated closing.

REQUIRED INFORMATION – Continued

**Attachment
A3**

Site Improvement Plan.

A detailed summary, or scope of work, describing the specific improvements to be made under the site improvement project, including improvements to the following:

- Acquiring, constructing, renovating, or demolishing buildings and structures (*e.g.*, level of LEED-NC Certification, etc.);
- Installing or relocating water and/or sewer; and
- Constructing roads and/or utility infrastructure.

Submit a detailed map clearly marking the locations of proposed improvements, including any off-site improvements. The costs incurred for off-site improvements may be allowable, but only to the extent they are related directly, and are necessary, to the site improvement project. If the off-site improvements will also benefit persons or properties not related directly to the site improvement project (*e.g.*, an off-site water tower serves the site improvement project as well as the political subdivision's residents), the allowable costs of the off-site improvements should be reduced by that proportion which specifically and exclusively benefit persons or properties not related directly to the site improvement project.

If the site improvement project contemplates improvements to utility and transportation access to levels greater than those indicated in the JRS Program Certification Standards, explain why such improvements are to be made.

If there exists a plan to sub-divide the property within the seven (7) years after the site is certified, include a discussion thereof.

A detailed list of individuals, organizations or other private or public entities playing critical roles in the site improvement project, including names, roles, and responsibilities of the applicant, landowners, contractors and entities providing local match investment. List any planned or active overlay agreements such as community authorities, cooperative economic development agreements (CEDA), tax increment financing (TIF) districts, or joint economic development districts (JEDD) that may be involved in the project.

Include a timeline, in the Gantt chart-type format included as Attachment A3.

Limit response to no more than seven (7) pages.

REQUIRED INFORMATION – Continued	
Attachment A4	<p>Site Marketing Plan.</p> <p>Describe in detail the applicant’s <i>efforts to market and develop the site during the 24 months leading up to the time of application</i>. Include a discussion of the applicant’s efforts to create the site, to acquire critical properties, to put in place end use controls and/or price agreements in preparation for site improvement work, and other efforts to prepare for site improvement work. Indicate relevant property owners’ intent to participate in the site improvement project and the marketing of the site, if applicable.</p> <p>Describe in detail the applicant’s marketing plan for site development after improvements and the site is “certified.” Include a discussion of the specific resources, including appropriated funds, to be directed to maintaining the site in its certified condition and marketing the site to large-scale end users.</p> <p>Limit response to no more than three (3) pages.</p>
Attachment A5	<p>Statement of Need.</p> <p>Describe the applicant’s need to make improvements to the site. Include a discussion of the positive economic impact to occur, at the state, regional and local levels, by making improvements to the site.</p> <p>Show how the project ties-in with the surrounding area’s priorities, as represented in comprehensive plans and community strategies. Include a <i>summary</i> of the relevant comprehensive plan and a letter assuring the site improvement project’s compatibility therewith from the designated regional or local planning official. Indicate any evidence of local support for the project and describe the site’s ability to catalyze or anchor ongoing, or future economic development in the area.</p> <p>Describe the applicant’s specific need for financial assistance under the JRS Program to make improvements to the site. Include a discussion of the investments made towards improvements to the site during the five (5) years leading up to the time of application (the five-year period includes both eligible local match investment and any investment made earlier than the 24-month look-back period).</p> <p>Limit response to no more than three (3) pages.</p>

<i>REQUIRED INFORMATION – Continued</i>	
Attachment A6	<p>Required Grant Management Experience.</p> <p>Applicant must demonstrate experience successfully managing federal, State, and/or other-sourced grants totaling at least \$500,000 during the five (5) years prior to submitting an application. Include a schedule, or list, of the following: (a) grants managed by the applicant, both active and closed; (b) the source of the grants; and (c) amount of each grant and the date each grant was/is active.</p> <p>An applicant must obtain a waiver from the Director of ODOD if the applicant cannot show the required level of grant management experience.</p>
Attachment A7	<p>Project Assumptions and Cost Estimate (PACE).</p> <p>Utilize format included as Attachment A7.</p>
Attachment A8	<p>Professional Engineer Affidavit.</p> <p>Professional Engineer affirms the reasonableness, completeness, and accuracy of the PACE.</p> <p>Utilize format included as Attachment A8.</p>
Attachment A9	<p>A Complete Sources and Uses of Funds Schedule.</p> <p>Utilize format included as Attachment A9.</p>

<i>REQUIRED INFORMATION – Continued</i>	
Attachment A10	<p>Resolution or Ordinance of Support.</p> <p>Include copies of the resolutions and/or ordinances adopted by the legislative authorit(ies) with primary jurisdiction over the geographic area in which it is located, and/or the publicly owned utilities that serve the site improvement project. ODOD may require additional resolutions and/or ordinances as necessary for cross-jurisdictional projects.</p> <p>Utilize format included as Attachment A10.</p>
Attachment A11	<p>Applicant Affidavit.</p> <p>Applicant commits to using JRS Program funds only as according to law.</p> <p>Utilize format included as Attachment A10.</p>
Attachment A12	<p>Preliminary Environmental Review.</p> <p>Include copy of Phase 1 Environmental Review performed of the property comprising the site improvement project.</p>
Attachment A13	<p>Tax Information and Disclosure Form.</p> <p>Utilize the form included as Attachment A13.</p>
Attachment A14	<p>Prior Legal Actions and Financial Liability Form.</p> <p>Utilize the form included as Attachment A14.</p>

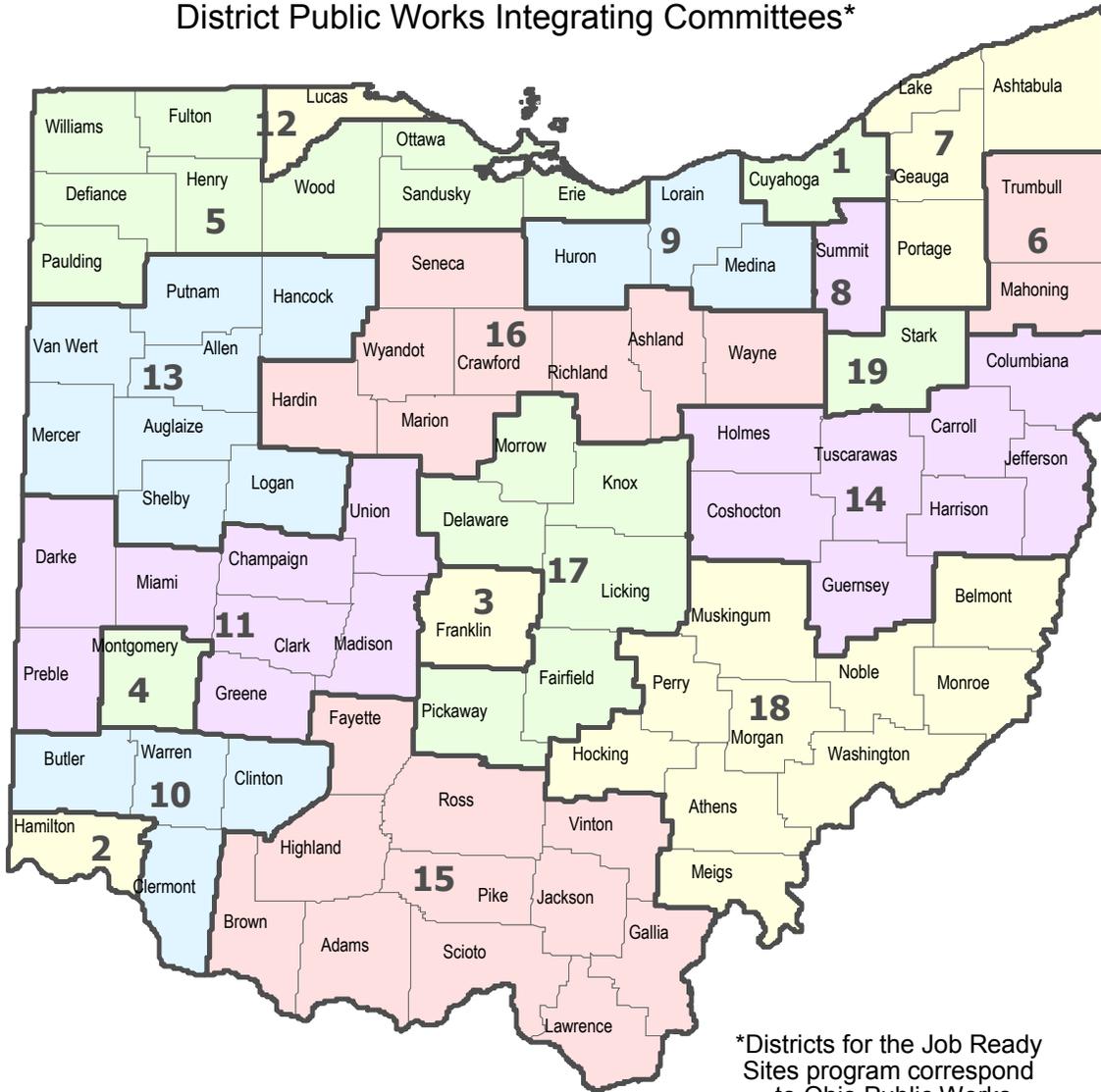
Submit completed applications, marked to the attention of "JRS Program Round 1," to the relevant District Public Works Integrating Committee.

For the relevant District Public Works Integrating Committee, see map on next page.

DO NOT SUBMIT APPLICATIONS TO ODOD

Ohio Job Ready Sites Program

District Public Works Integrating Committees*



*Districts for the Job Ready Sites program correspond to Ohio Public Works Commission Districts

Prepared for the Economic Development Division,
Ohio Department of Development (OSR 04/2006)

RD41206A

District Public Works Integrating Committee Contact Information

District	Chair	Liaison
1	Robert C. Klaiber Jr. 2100 Superior Viaduct Avenue Cleveland, OH 44113 PH: 216/348-3806 FAX: 216/348-3896 Email: rcklaiber@cuyctyengineers.org	Claire M. Kilbane 323 Lakeside Avenue Suite 400 Cleveland, OH 44113-1603 PH: 216/443-3700 FAX: 216/443-3737 Email: ckilbane@cuyahogacounty.us
2	William W. Brayshaw Hamilton County Engineer 10480 Burlington Road Cincinnati, OH 45231- PH: 513/946-9802 FAX: 513/946-9801 Email: William.Brayshaw@Hamilton-Co.org	Joseph D. Cottrill Hamilton Co Engineers Office 10480 Burlington Road Cincinnati, OH 45231 PH: 513/946-8906 FAX: 513/946-8901 Email: joe.cottrill@hamilton-co.org
3	Dean C. Ringle 970 Dublin Road Franklin County Engineer Columbus, OH 43215 PH: 614/462-3043 FAX: 614/462-3359 Email: dringle@fceo.co.franklin.oh.us	Wilma Yoder MORPC 285 East Main Street Columbus, OH 43215-5272 PH: 614/233-4175 FAX: 614/228-1904 Email: wyoder@morpc.org
4	Maxine Gilman City of West Carrollton 300 Central Ave. West Carrollton, OH 45449 PH: 937/859-5181 FAX: 937/859-3366 Email: citymgrsec@westcarrollton.org	William Timmons Montgomery Co Engineer's Office 451 W. Third Street P.O. Box 972 Dayton, OH 45422 PH: 937/225-6361 FAX: 937/496-7441 Email: timmonsp@mcoho.org

Application for Grant Assistance - Ohio Job Ready Sites Program

District	Chair	Liaison
5		<p>Dennis Miller Maumee Valley Planning 1300 E. Second St Suite 200 Defiance, OH 43512 PH: 419/784-3882 FAX: 419/784-2061 Email: dpmiller72@earthlink.net</p>
6	<p>Joseph Warino, P.E. Mahoning Co Sanitary Engineer 761 Industrial Road Youngstown, OH 44509 PH: 330/793-5514 FAX: 330/792-5270 Email: jwarino@mahoningcounty.org</p>	<p>Jim Wells 5121 Mahoning Avenue Youngstown, OH 44516 PH: 330/779-3800 FAX: 330/779-3838 Email: jwells@eastgatecog.org</p>
7	<p>Robert L. Phillips 470 Center Street Building 5 Chardon, OH 44024-1053 PH: 440/286-3936 FAX: 440/285-9864 Email: rphillips@geaugaeng.org</p>	<p>Mike Stone 470 Center Street Building #5 Chardon, OH 44024-1068 PH: 440/286-3936 FAX: 440/285-9864 Email: mstone@geaugaeng.org</p>
8	<p>James B. McCarthy 175 South Main Street Ohio Building 8th Floor Akron, OH 44308-1314 PH: 330/643-2625 FAX: 330/643-2507 Email: jmccarthy@summitoh.net</p>	<p>Nick Lautzenheiser Planning Administrator 175 South Main Street, Suite 207 Akron, Oh 44308 PH: 330/643-7440 FAX: 330/643-2886 Email: nlautzenheiser@summitoh.net</p>

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District	Chair	Liaison
9	<p>Kenneth P. Carney 247 Hadaway Street Elyria, OH 44035- PH: 440/329-5586 FAX: 440/329-5587 Email: LCeng_John@engineer.com</p>	<p>John Hamilton 247 Hadaway Street Elyria, OH 44035 PH: 440/329-5586 FAX: 440/329-5587 Email: lceng_lrh@eng.com</p>
10	<p>Lori B. Libby Cntr./Public Mgmt. & Reg. Affairs 2 Harrison Hall - Miami University Oxford, OH 45056- PH: 513/529-6959 FAX: 513/529-6939 Email: libbylb@muohio.edu</p>	<p>Loretta Rokey City of Milford 745 Center St. - Suite 200 Milford, OH 45150 PH: 513/576-5460 FAX: 513/248-5096 Email: lrokey@milfordohio.org</p>
11	<p>Steve Stolte Union Co Engineer's Office 233 W. Sixth Street County Office Building Marysville, OH 43040- PH: 937/645-3018 FAX: 937/645-3161 Email: SStolte@co.union.oh.us</p>	<p>Thea Walsh Clark County- Springfield TCC 76 E. High St. Springfield, OH 45502 PH: 937/324-7753 Email: twalsh@ci.springfield.oh.us</p>
12	<p>Keith Earley One Government Center Suite 870 Toledo, OH 43604-2258 PH: 419/213-4541 FAX: 419/213-4598 Email: kearley@co.lucas.oh.us</p>	<p>Mark E. Drennen One Government Center Suite 870 Toledo, OH 43604-2258 PH: 419/213-4401 FAX: 419/213-4598 Email: mdrennen@co.lucas.oh.us</p>

Application for Grant Assistance - Ohio Job Ready Sites Program

District	Chair	Liaison
13	<p>James Wiechart Mercer Co Engineer's Office 321 Riley Street Celina, OH 45822 PH: 419/586-7759 FAX: 419/586-9887 Email: Jim.Wiechart@mercercountyohio.org</p>	<p>Kyle J. Wendel 220 S. Market Street Van Wert, OH 45891 PH: 419/238-0210 FAX: 419/238-6372 Email: kwwwce@earthlink.net</p>
14	<p>Walter Ziemba Village of Wintersville 200 Grove Street Municipal Complex Wintersville, OH 43953- PH: 740/266-3175 FAX: 740/942-3034 Email: admin.wintoh@sbcglobal.net</p>	<p>Brenda Graham 100 W. Market Street Courthouse Cadiz, OH 43907- PH: 740/942-8867 FAX: 740/942-3034 Email: hceng@eohio.net</p>
15	<p>Kim Reynolds OVRDC 9329 State Route 220 East Suite A Waverly, OH 45690-9012 PH: 800/223-7491 FAX: 740/947-3468 Email: KReynolds@ovrdc.org</p>	<p>David Lynd Courthouse 111 South 4th Street Courthouse Ironton, OH 45638- PH: 740/533-4317 FAX: 740/533-4411 Email: engineer@cloh.net</p>
16	<p>Gerald Potter One Courthouse Square Suite 100 Kenton, OH 43326 PH: 419/674-2205 FAX: 419/674-2272 Email: hccom@co.hardin.oh.us</p>	<p>Richard D. Adair Planning Commission 35 North Park Street Mansfield, OH 44902- PH: 419/774-6205 FAX: 419/774-5685 Email: radair@rcrpc.org</p>

Application for Grant Assistance - Ohio Job Ready Sites Program

District	Chair	Liaison
17	L. Randy Bush Morrow County Court House 50 E. High Street Mt. Gilead, OH 43338- PH: 419/947-4530 FAX: 419/947-4540 Email: mrwcoeng@rrohio.com	Sue Spiker Licking Co Planning Commission 20 S. Second Street Newark, OH 43055 PH: 740/670-5208 FAX: 740/670-5197 Email: sspiker@lcounty.com
18	Fred Bennett 101 W. Main St. Courthouse St. Clairsville, OH 43950- PH: 740/699-2160 FAX: 740/695-8894 Email: ohbelcoeng@1st.net	Misty Casto Buckeye Hills P.O. Box 520 Reno, OH 45773 PH: 740/374-9436 FAX: 740/374-8038 Email: mcasto@BuckeyeHills.org
19	Mike Rehfus Stark County Engineers Office 5165 Southway St., SW Canton, OH 44706 PH: 330/477-6781 FAX: 330/477-3926 Email: MJRehfus@co.stark.oh.us	Jeff Dotson Regional Planning Commission 201 3rd Street North-East Canton, OH 44702 PH: 330/451-7389 FAX: 330/451-7990 Email: jgdotson@co.stark.oh.us

Attachments – Example Formats and Required Items

**Attachment A1: Legal Property Description
Example of Color-Coded Parcel Maps**

Color-coded parcels per legal description (see below)



Lot Number 85 Green Color Boundary
Lot Number 86 Yellow Color Boundary

As shown above, please indicate, through the use of color coding, parcels within the project area and describe them in a legend.

Attachment A2: Current Site Profile

Location or Actual Address (if available) of Site Improvement Project Address:

City, Village, or Township:

County:

Sale Price:

Lease Price:

Total Acres:

Square Feet (if site includes building(s)):

Current Zoning:

Utilities

Electric:	Service Provider	Location (<i>e.g.</i> , at-site, within X miles/feet from site)	Primary	Voltage	
Gas:	Service Provider	Location (<i>e.g.</i> , on-site, within X miles/feet from site)	Main Size (in.)	Pressure (psi)	
Water:	Service Provider	Location (<i>e.g.</i> , at-site, within X miles/feet from site)	Main Size (in.)	Pressure (psi)	Excess Capacity?
Sewer:	Service Provider	Location (<i>e.g.</i> , at-site, within X miles/feet from site)	Main Size (in.)	Excess Capacity?	
Telecom:	Service Provider	Switching	Type of Service	Fiber Optic	

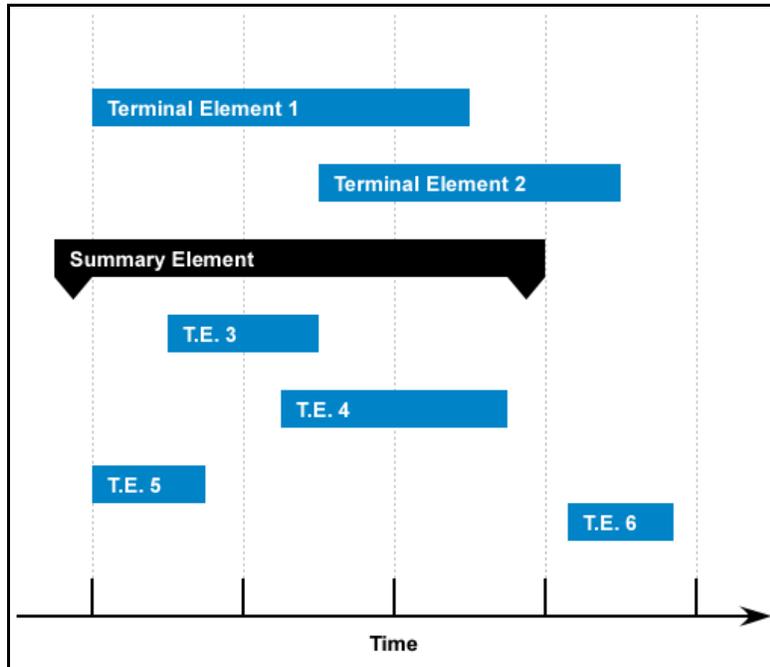
Attachment A2: Current Site Profile (Continued)

Other Site-specific Information

<u>Required</u>	<u>Preferred Provided</u>
Flood plain data	Geological stability data
Slope and terrain data	Wetlands and waterways on site
Existing improvements on site	Archeological/historical resources
Demographics and workforce availability	Historic structures on site identified
Photos (incl. aerial) and maps	Soil borings
Air attainment status (8 hr ozone, NOX, SOX and PM 2.5)	Blackout/brownout data
Describe clearly any significant obstacles to development, including easements, rights of way, streams, wetlands, etc.	

**Attachment A3: Site Improvement Plan
Timeline: Gantt chart-format**

Depicts the relevant dates, deadlines and milestones in completing the site improvement project.



Attachment A7: Project Assumptions and Cost Estimate (PACE)

Describe all project assumptions and cost estimates that were developed for this application.

Provide as detailed as possible a description of site improvement project costs for the property, as separated into three (3) broad categories: acquisition, rehabilitation/building renovation, and site and infrastructure improvement.

Provide a list of all major site improvement, demolition, and construction tasks associated with the site improvement project. If applicable, include a description of the means by which infrastructure will be improved, and include to-scale maps showing rehabilitation/building renovation and infrastructure improvements.

Attachment A8: Affidavit by Professional Engineer Affirming the Reasonableness of the Project Assumptions and Cost Estimates (PACE)

State of _____ :
County of _____ : **ss.**

I, _____ *[insert name of Professional Engineer affiant]*, being first duly sworn according to law, state that, to the best of my knowledge, information and belief:

1. I am a Professional Engineer, Certification No._____, in good standing under Ohio Revised Code (ORC) Chapter 4733 and Ohio Administrative Code (OAC) Chapter 4733-9.
2. I have reviewed documents in connection with property to be improved under the Site Improvement Project known as _____, located at _____ *[insert name and address of the Property]* (the "Property").
3. The purpose of this submission is to certify the reasonableness, completeness, and accuracy of the completed Project Assumptions and Cost Estimates ("completed PACE"), for an Ohio Job Ready Sites Program application for the Property.
4. I certify that the completed PACE is reasonable, complete, and accurate, according to standard industry practices and market norms, and provides all required information.
5. The information, data, documents, and reports identified in this affidavit are true, accurate, and complete.

Further affiant sayeth naught.

Signature of Affiant

Sworn to and subscribed in my presence this ____ day of _____, 2006.

Signature of Notary Public

Printed or typed name: _____

My commission expires: _____

Attachment A9: Sources and Uses of Funds Schedule

	TOTAL	LOCAL	PRIVATE	STATE ASSISTANCE (List agency source)	OTHER PUBLIC (Federal, etc.)
FIXED ASSET COSTS					
A. Land					
• Professional Fees					
B. Building					
• Acquisition					
• New Construction					
• Renovation					
• Professional Fees					
• Other:					
C. On-site Infrastructure/Site					
• Road Construction					
• Water					
• Sewer					
• Flood & Drainage					
• Rail					
• Telecommunications					
• Natural Gas					
• Electric					
• Professional Fees					
• Other:					
D. Professional Fees/Interim Costs					
• Arch/Eng/Appraisal					
• Construction Management					
• Legal/Accounting					
E. Admin. Costs					
TOTAL FIXED ASSET COSTS					
NON-FIXED ASSET COSTS					
F. Other Costs (Specify)					
TOTAL NON-FIXED ASSET COSTS					
TOTAL APPLICANT INVESTMENT (Total Fixed and Non-Fixed)					

**Attachment A9: Sources and Uses of Funds Schedule
(Continued)**

OFF-SITE INFRASTRUCTURE					
• Road Construction					
• Water					
• Sewer					
• Flood & Drainage					
• Rail					
• Telecommunications					
• Natural Gas					
• Electric					
• Professional Fees					
• Other:					
TOTAL OFF-SITE COSTS					
TOTAL COSTS (include total applicant investment and off-site costs)					

Use additional space as needed

Attachment A10: Sample Authorization Resolution

A RESOLUTION AUTHORIZING THE _____ TO FILE AN APPLICATION TO THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT, TO SUPPORT AN APPLICATION FOR ASSISTANCE UNDER THE OHIO JOB READY SITES PROGRAM.

WHEREAS, the State of Ohio, Department of Development, provides financial assistance to local governments for the purpose of filling statewide gaps in Ohio’s site offerings market;

WHEREAS, the _____ desires to participate by receiving financial assistance for _____ [SITE IMPROVEMENT PROJECT NAME] _____ under the Ohio Job Ready Sites Program;

WHEREAS, the _____ has the authority to apply for financial assistance and to administer the amounts received from the State of Ohio, Department of Development, through its Ohio Job Ready Sites Program; and

WHEREAS, the _____ must direct and authorize the Site Improvement Project Manager to act in connection with the application and to provide such additional information as may be required.

NOW, THEREFORE, BE IT RESOLVED by the _____ of the _____ County, Ohio, _____ of all members thereof concurring:

Section 1. That _____ authorizes _____, as the official representative (the “Site Improvement Project Manager”) of _____, to file an application to participate in the State of Ohio, Department of Development’s, Ohio Job Ready Sites Program, and provide all information and documentation required in the application for submission.

Section 2. That the _____ hereby approves filing an application for financial assistance under the Ohio Job Ready Sites Program.

Section 3. That the _____ hereby understands and agrees that participation in the program will require compliance with program guidelines and assurances.

Section 4. That the _____ hereby commits itself to provide the required local match investment as described in the application.

PASSED: _____
Date

Attachment A13: Tax Information and Disclosure Information

I hereby **irrevocably** authorize the Tax Commissioner of the Ohio Department of Taxation or any agent designated by the Tax Commissioner of the Ohio Department of Taxation from the date below until the applicant(s) no longer is receiving funds from Ohio Department of Development (ODOD) or repaying funds back to ODOD or obligated in any way to ODOD to disclose to ODOD, the Director of ODOD or any designated employee of the Director, the amounts of any or all outstanding liabilities for commercial activity tax, corporation franchise tax, individual income tax, employer withholding tax, sales tax, use tax, or excise tax which are currently unpaid and certified to the Attorney General of the State of Ohio for collection.

I expressly waive notice of the disclosure(s) to ODOD by either the Tax Commissioner of the Ohio Department of Taxation or by any agent designated by the Tax Commissioner of the Ohio Department of Taxation. **I expressly waive the confidentiality provisions of Ohio law, including but not limited to, Section 5703.21 of the Ohio Revised Code, which would otherwise prohibit disclosure and agree to hold the Department of Taxation and its employees harmless with respect to the limited disclosure authorized herein.**

This authorization is to be liberally interpreted and construed; any ambiguity shall be resolved in favor of the Tax Commissioner or the Ohio Department of Taxation.

This authorization is binding on any and all heirs, beneficiaries, survivors, assigns, executors, administrators, successors, receivers, trustees, or other fiduciaries.

A photocopy or facsimile of this authorization is as valid as the original.

Applicant (Print Name)

Signature of Authorized Representative

Date

Printed Name of Authorized Representative

Title

Attachment A14: Prior Legal Actions and Financial Liability Form

Have the applicant, related entities with which the applicant has entered into agreement for purposes of the site improvement project, or any officers:

- a. Been convicted of a felony? Yes No
- b. Been convicted of or enjoined from any violation of State or federal securities law? Yes No
- c. Been a party to any consent order or entry with respect to an alleged State or federal securities law violation? Yes No
- d. Been a defendant in a civil or criminal action? Yes No

If you have answered yes to any of the above, please attach a separate sheet with an explanation for each response.

Explain any outstanding financial liabilities you, applicant, have with State or local governments in Ohio. Whether or not the amounts are being contested in a court of law, do you and/or your organization owe:

Any delinquent taxes to the State of Ohio (the "State"), a State agency, or a political subdivision of the State?

Yes No

Any moneys to the State or a State agency for the administration or enforcement of the environmental laws of the State?

Yes No

Any other moneys to the State, a State agency, or a political subdivision of the State that are past due?

Yes No

Are you or the applicant(s) the subject of any existing tax lien?

Yes No

If you have answered yes to any of the above, please attach a separate sheet with an explanation.

Applicant (Print Name)

Signature of Authorized Representative

Date

Printed Name of Authorized Representative

Title