

# PROJECT DOCUMENTATION CHECKLIST

Project Identification/Location: 2011 Culvert Program

Bid Opening: July 20, 2011 at 10:05 a.m.

Cost Estimate: \$136,340.00

## PART 1. BID PACKAGE

<p><i>Insert Contractor Name, Phone Number &amp; Fax number into spaces at right</i></p> <p style="font-size: small; text-align: center;">RECEIVED JUL 20 AM 10:05 LUCAS COUNTY COMMISSIONERS</p>	Name: <u>SCHOEN</u>	Bid: <u>96,768.00</u>	Name: <u>ANDERZACK PITZEN</u>	Bid: <u>127,148.50</u>	Name: <u>E.R. Zeiler</u>	Bid: <u>110,585.55</u>			
<b>Insert checkmark (✓) in appropriate column</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
Nondiscrimination Agreement									
Signed Bond for the full amount of the Bid <b>OR</b> Certified Check payable to Lucas County for 10% of the full amount of the Bid	✓			✓			✓		
Power of Attorney of the agent signing for the Surety	✓			✓			✓		
Completed "Best Bid" Form	✓			✓			✓		
Completed "CSEA Compliance Affidavit for Businesses"	✓			✓			✓		
Bid Form									
Other:									

Part 1 documentation reviewed by:

\_\_\_\_\_ Name \_\_\_\_\_ Signature

\_\_\_\_\_ Title \_\_\_\_\_ Department \_\_\_\_\_ Date \_\_\_\_\_

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<p><i>Insert Contractor Name, Phone Number &amp; Fax number into spaces at right</i></p>	Name: <u>Diversified Road + Pipe</u>	Bid: <u>118,799.50</u>	Name: <u>Vernon Nagel</u>	Bid: <u>139,229.10</u>	Name: <u>Edward Kelly + Sons</u>	Bid: <u>118,557.00</u>			
<i>Insert checkmark (✓) in appropriate column</i>	YES	NO	N/A	YES	NO	N/A	YES	NO	N/A
Nondiscrimination Agreement									
Signed Bond for the full amount of the Bid <b>OR</b> Certified Check payable to Lucas County for 10% of the full amount of the Bid	✓			✓			✓		
Power of Attorney of the agent signing for the Surety	✓			✓			✓		
Completed "Best Bid" Form	✓			✓			✓		
Completed "CSEA Compliance Affidavit for Businesses"	✓			✓			✓		
Bid Form									
Other:									

Part 1 documentation reviewed by:

\_\_\_\_\_ Name \_\_\_\_\_ Signature

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<p><i>Insert Contractor Name, Phone Number &amp; Fax number into spaces at right</i></p>	<p>Name: <u>Crestline Paving &amp; Excavating</u></p>	<p>Bid: <u>126,673.60</u></p>	<p>Name: _____</p>	<p>Bid: _____</p>	<p>Name: _____</p>	<p>Bid: _____</p>			
<i>Insert checkmark ( ✓ ) in appropriate column</i>	<u>YES</u>	NO	N/A	<u>YES</u>	NO	N/A	<u>YES</u>	NO	N/A
Nondiscrimination Agreement									
Signed Bond for the full amount of the Bid <b>OR</b> Certified Check payable to Lucas County for 10% of the full amount of the Bid	✓								
Power of Attorney of the agent signing for the Surety	✓								
Completed "Best Bid" Form	✓								
Completed "CSEA Compliance Affidavit for Businesses"	✓								
Bid Form									
Other:									

Part 1 documentation reviewed by:

\_\_\_\_\_ Name \_\_\_\_\_ Signature

\_\_\_\_\_ Title \_\_\_\_\_ Department \_\_\_\_\_ Date