

**LUCAS COUNTY DATA PROCESSING BOARD
ORGANIZATIONAL MEETING MINUTES**

Monday, January 14, 2013

Voting Members Present:

Anita Lopez, Auditor
Julie East, Recorder's Rep
Dan DeAngelis, Board of Elections
Sharon Haupricht, Domestic Relations Court Rep.
Lila Shousher, Treasurer's Rep.
Adam Hansen, Clerk of Courts Rep.
Don Colby, Common Pleas Court Rep.
Schuyler Beckwith, Commissioner's Rep.
Meghan Gallagher, Board of Elections

Advisory Present:

Jason Gears, LCIS
Cynthia Waldmannstetter, LCIS

Attendees:

Jessica Ford, Recorder's Office
Bill Benner, Auditor's Department
Mark Austin, Treasurer's Department
Wade Kapszukiewicz, Treasurer

Recording Secretary:

Karen Schnitkey

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- Cindy Waldmannstetter called the meeting to order.
 - Mark Austin made a motion to nominate Lucas County Auditor Anita Lopez to serve as the Board Secretary, seconded by Julie East: motion carried.
 - Motion to approve the minutes of the December 6, 2012 meeting made by Anita Lopez, seconded by Lila Shousher, Meghan Gallagher abstained; motion carried.

Purchasing Requests

Common Pleas Court

Don Colby presented a request to purchase four (4) Ricoh copiers. Purchase has been approved by the Judges of the Lucas County Common Pleas Court. Funds are available from the Special Projects Fund 2900-8136-530100. Estimated cost including warranty is \$30,584.80. The copiers will be connected to the county network. Motion to approve made by Dan DeAngelis, seconded by Sharon Haupricht; motion carried.

Old Business

Board of Elections

It was decided that it is no longer necessary to keep the Board of Elections on the agenda for Old Business.

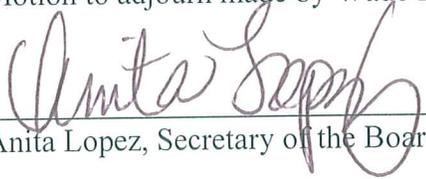
Tax Accounting Project

Ms. Waldmannstetter stated that Tyler Technology consultants will be on site this week. Tyler consultants report that the project is on target to implement the mass appraisal and assessor administration for Spring 2013. The team is working on customizations and proceeding to testing and data verification.

New Business

Cindy Waldmannstetter stated that LCIS will have a draft of the LCIS 2012 Annual Report to the Board by the February 2013 meeting.

Motion to adjourn made by Wade Kapszukiewicz, seconded by Anita Lopez; motion carried.



Anita Lopez, Secretary of the Board



Cindy Waldmannstetter, Director, LCIS

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