

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday May 2, 2013

Voting Members Present:

Cynthia Waldmannstetter, LCIS
Dan DeAngelis, Board of Elections
Sharon Haupricht, Domestic Relations Court Rep.
Jessica Ford, Recorder's Rep.
Pete Gerken, County Commissioner
Eric Zatkan, Common Pleas Rep.
Mark Austin, Treasurer's Rep.
Bernie Quilter, Clerk of Courts

Advisory Present:

Mike Butler, LCIS

Attendees:

Abby Arnold, Auditor's Office
Adam Hansen, Clerk of Courts Rep.
Lila Shousher, Treasurer's Rep.
Dave Glaza, Telecommunications

Recording Secretary:

Karen Schnitkey

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- Cindy Waldmannstetter called the meeting to order.
 - Motion to approve the minutes of the April 4, 2013 meeting made by Eric Zatkan, seconded by Jessica Ford; motion carried.

Purchasing Requests

Telecommunications

Dave Glaza presented a request to purchase two (2) servers to accommodate the upgrade of the Contact Center service on the Lucas County telephone systems at a cost of \$14,400.44 and a request to purchase Avaya Aura Contact Center 6 software and licenses for the telephone system at a cost of \$94,120.62. Funds are available from the Telecommunications department fund #6030 2530. The Contact system allows for queuing for several county departments and the current system is at end of life. The ACD service will be continued with the new systems. Motion to approve the purchase made by Eric Zatkan, seconded by Mark Austin; motion carried.

Discussion continued regarding the blocked calls with citizens caller ID. Mr. Glaza presented a solution to use a non-valid # as the ID for calls going out to citizens so they can recognize that the call is one from a Lucas County Government Office. He will communicate what the new phone number will be to departments.

Clerk of Courts

Adam Hansen presented a request to purchase two (2) scanners, imprinters, service, installation, configuration, testing and connectivity to OnBase scanning software. The current scanners are at end of life. The total cost of 2 scanners is \$44,306.00. Funding is available from the Clerk's Computerization Fund #2900 8152. Motion to approve the purchase made by Dan DeAngelis, seconded by Eric Zatkan; motion carried.

LCIS

Cindy Waldmannstetter presented a request to purchase the first annual support renewal for Lucas County's tax accounting system, iasWorld from Tyler Technologies. This support agreement was reviewed at the September 2012 Data Processing Board meeting and the proration of Auditor Real Estate 85% at \$206,244.00, Treasurer 10% at \$24,264.00 and Board of Commissioners 5% at \$12,132.00 was approved for the 2013 budget submission. Total cost of the support renewal is \$242,640.00 and funds should be available as follows: REA 2030-0170-530700, Treasurer 2160-1340-512110, BOC to be determined by Kelly Decker. Motion to approve the purchase made by Bernie Quilter, seconded by Sharon Haupricht; motioned carried.

Old Business

Tax Accounting Project

Ms. Waldmannstetter stated that the tax accounting project is moving forward with the building of customizations, testing development of a prototype of the new Aries site and reviewing the rollout schedule.

Social Media

No discussion

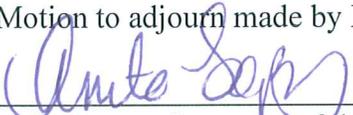
New Business

IT Procurement Policy

Ms. Waldmannstetter reviewed the language change from the ORC 307.84 regarding the governance of the DP Board to include data processing services. An opinion was received from prosecutors regarding support renewal contracts made after September 29, 2011 will require DP aboard approval. Any contracts entered into prior to September 29, 2011 will not require DP Board approval. Ms. Waldmannstetter presented a revised procurement policy with modifications to exclusions and language specific to the requirements prior to and after September 29, 2011. Motion to approve the revisions made by Mark Austin, seconded by Eric Zatko; motioned carried.

No Executive Session is required. Ms. Waldmannstetter mentioned that changes to the LCIS organizational structure due to the resignation of Jason Gears are currently being reviewed. Operations at LCIS are continuing as usual.

Motion to adjourn made by Bernie Quilter, seconded by Eric Zatko; motion carried.



Anita Lopez, Secretary of the Board



Cindy Waldmannstetter, Director, LCIS

KAS