

## **FFY2014 RFP for Fatherhood Services**

### **Q&A**

**7/17/13**

Q1. Section 1. General Information. Who is the current provider of these services?

A1. NetWORK, a division of Zepf.

Q2. Section 1. General Information. How long has the current provider provided these services?

A2. NetWORK entered into a contract to provide these services on 12/1/11.

Q3. Section 7. Attachments & Application Checklist; Attachment 8 – LCDJFS Performance Measures Form . Is there current performance data available?

A3. Current Performance Standards include:

- Fathers will overcome at least one barrier;
- Fathers will increase knowledge via the Nurturing Fathers curriculum (measured via pre & post tests);
- Fathers will make Child Support payments;
- Fathers will secure employment; and
- Fathers will obtain level 3 in Keytrain.

Q4. 6.5 Budget Narrative and Budget Form; STAFF COSTS. Will you provide current staffing by job titles and salaries?

A4. Public record request, not part of the Q&A process – see Section 1.4 of the RFP.

Q5. 6.5 Budget Narrative and Budget Form; OCCUPANCY COSTS. Is there space available in the Lucas County Department of Job & Family Services to accommodate this program?

A5. Not at this time.

Q6. 6.5 Budget Narrative and Budget Form; EQUIPMENT COSTS. Will furniture and equipment be available or should we budget for it?

A6. Furniture and equipment will not be provided. If needed, these items must be included in the budget.

Q7. Section 1. General Information; Allocation and Target Population. Do you anticipate funding more than one contract?

A7. Two contracts may be awarded; one for the Nurturing Fathers Program and one for Employment Services. Or, a single contract may cover both services.

Q8. 2.2 Proposal Cost & 3.5 Additional Contract Information. Is profit allowed?

A8. See Code of Federal Regulations (CFR) Title 45, Part 74.81, Prohibition Against Profit.

Q9. Fathers are referred to the program, if they do not engage in the first two weeks of services how are these fathers counted towards performance? NC/NS referrals should not affect performance outcomes (opinion) as they will negatively skew the numbers. Will it be possible to keep a separate count of NC/NS (and the rate) and another count for those who engage in service? This way, you will have valid statistics of the effects of attending programming.

A9. The selected provider(s) are expected to have experience with this population, and therefore know what processes and tools are needed to successfully engage the clients. Actual performance measures will be finalized during the negotiation process.

Q10. Can we use grant funds to assist fathers paying for GED testing due to the State increase in electronically testing?

A10. According to 2 CFR Part 230, participant support costs, including items such as training registration fees, are allowable with prior approval of the awarding agency. Lucas County Department of Job & Family Services would approve/disapprove of such costs in the contract negotiation process with a selected bidder.

Q11. Can we use grant funds for food (such as in a graduation luncheon, family outings)?

A11. Executive Order 2007-09S limited the use of public funds for the purchase of food. All efforts should be made to avoid events at meal times and/or organizations should find alternative sources of funding for food purchases.

Q12. What happens if you coordinate with another agency for a piece of the grant and they are not awarded the grant? Will this hurt our proposal?

A12. Bidders who include a partnership with another organization must identify that organization's role and functions in providing the requested services. The partner's strengths and weaknesses will be considered during the review process. If your organization is submitting a proposal covering only one of the requested services, but has not selected another organization to provide the other service, you should indicate how you will coordinate activities with another provider.

Q13. How big of a document can be submitted electronically? Can we split our proposal in different emails?

A13. A bidder's submission may require multiple emails depending on the size of the attachments. The maximum size of attachments able to be received by LCDJFS in one email message is typically 10MB.

Q14. Can we get a letter of support with juvenile court or is this a conflict?

A14. Court staff will determine if there is a conflict of interest upon request.

Q15. Is it better to apply for both parts of the grants or one piece?

A15. See A 12.

Q16. If only going after one piece of the grant is it better to collaborate with another agency?

A16. See A 12.

Q17. Would it be possible to get our scorecard from our previous fatherhood proposal?

A17. Public record request, not part of the Q&A process— see Section 1.4 of the RFP.