



## LEPC Meeting Agenda March 21, 2013

### Attendance and Introductions

### Minutes

January 17, 2013 minutes were distributed and read

### Old Business

None

### Sub-Committee Reports:

**Executive Committee:** Tim O'Brien discussed the Ohio SERC E-Plan Implementation. Mike Frey Provided the committee with a summary of the Tier II Inventory Reporting System. Matt Heyrman and Mike Frey would have authorization to utilize the web-based chemical inventory reporting system. Kelvin Davis made a motion for Lucas County LEPC to approve adoption of the E-Plan. Motion was seconded by Tony Sloma. Motion passed.

**Finance Coordinator:** Margo Schramm discussed the audit of records report and provided a budget report. The budget report is attached.

**Grants Coordinator:** Mike Frey reported that we did receive notice that the amount of HMEDP we will receive is \$10,380. We have three deliverables; Annual data management into Cameo, Hazardous Analysis, and continue the site visit plan.

**Information Coordinator:** Matt Heyrman reported that we received nine information request. All were responded to.

**Emergency Coordinator:** No report

**Training Committee:** No report. Michelle Hughes-Tucker reported that rail car training is coming up. A flyer will be made available.

**Exercise Committee:** Kelvin Davis reported that the 2013 Fulton-Lucas Exercise planning meeting is the second Thursday of the month. The exercise is October 1<sup>st</sup> with registration at 8:30 and 9:00 start. The location site is the Lucas County Training Center. Kelvin also discussed proposed changes to ORC 3750. The regulation would change the training exercise requirement to once every four years. The requirement would limit our public/private relationship. Lucas County LEPC responded to the proposed change via a letter.

**Plan Review Committee:** No report

**Public Relations Committee:** Kathy Sylvestri reported the subcommittee plan was submitted to promote LEPC. The tri-fold brochures were printed and a second brochure, targeted at members, will be completed by Fall. Also, Kathy will have to step down from the PR Committee.

**Compliance Committee:** Tony Sloma reported that compliance has open cases. The report is attached.

**New business**

Flex Viewer Presentation-Mike Gerber

**Adjournment**

Meeting was adjourned. The next LEPC meeting will be May 16, 2013, at 12:15 p.m., in the third floor conference room of the Lucas County Emergency Services Building.

Meeting Minutes Submitted by: Patekka Pope Bannister



**Local Emergency Planning Committee  
Budget Report  
March 21, 2013**

**2013**

	<b>Budget</b>	<b>YTD Actual</b>
<b>Prior year Carryover</b>	<b>\$ 114,133.25</b>	<b>\$ 114,133.25</b>

**Revenues**

416270	Grants -OEEF				
416271	Grants - Federal	\$	10,384.00		
416272	Grants - State	\$	49,752.00		
418110	Other Receipts	\$	5,000.00	\$	807.12
	<b>Total</b>	<b>\$</b>	<b>65,136.00</b>	<b>\$</b>	<b>807.12</b>

**Expenditures**

512110	Contract Services				
512180	Contract Projects	\$	49,460.00	\$	5,920.00
514120	Supplies	\$	250.00		
514130	Postage	\$	500.00	\$	154.87
515110	Advertising & Printing	\$	9,000.00		
515160	Copying	\$	2,200.00		
515210	Telecommunications	\$	300.00	\$	84.90
515230	Training	\$	-		
517110	Miscellaneous	\$	3,426.00	\$	113.86
530100	Equipment	\$	-		
	<b>Sub-total</b>	<b>\$</b>	<b>65,136.00</b>	<b>\$</b>	<b>6,273.63</b>

**Other Expenditures**

	Cash Advance Out				
	<b>Total</b>	<b>\$</b>	<b>65,136.00</b>	<b>\$</b>	<b>6,273.63</b>

<b>Balance</b>	<b>\$ 114,133.25</b>	<b>\$ 108,666.74</b>
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