

**LUCAS COUNTY DATA PROCESSING BOARD  
MEETING MINUTES**

Thursday September 5, 2013

**Voting Members Present:**

Cynthia Waldmannstetter, Auditor's Rep  
Dan DeAngelis, Board of Elections  
Meghan Gallagher, Board of Elections  
Phil Copeland, Recorder  
Bernie Quilter, Clerk of Courts  
Sharon Haupricht, Domestic Relations Court Rep.  
Don Colby, Common Pleas Court Rep.  
Lila Shousher, Treasurer's Rep.  
Brittany Ford, Commissioners Rep.

**Recording Secretary:**

Karen Schnitkey

**Advisory Present:**

Mike Butler, LCIS

**Attendees:**

Jessica Ford, Recorder's Office  
Mark Austin, Treasurer's Office  
Adam Hansen, Clerk of Courts  
Abby Arnold, Auditor's Office  
Eric Zatko, Common Pleas Court  
Carol Contrada, Commissioner  
Julie East, Recorder's Office  
Mike Jacobs, Board of Developmental Disabilities  
Kelly Roberts, OMB

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- Cindy Waldmannstetter called the meeting to order.
  - Motion to approve the minutes of the August 1, 2013 meeting made by Bernie Quilter, seconded by Sharon Haupricht; motion carried.

**Purchasing Requests**

Clerk of Courts/Recorder

Ms. Waldmannstetter presented a request on behalf of the Lucas County Recorder and the Lucas County Clerk of Courts for permission to enter into a support agreement with Extract Systems for the county's redaction software called ID Shield. Three quotations were gathered, Extract Systems is the manufacturer of the software and offered the lowest support cost at \$34,500. The Extract Systems contract has been reviewed and approved by John Borell. Costs will be split at 50% to the Clerk of Courts fund 2900-8153-512110 and 50% to the Recorder fund 2230-3120-512180. Lila Shousher made a motion to approve the agreement, seconded by Sharon Haupricht: motion carried.

Board of Developmental Disabilities

Mike Jacobs presented a request for LCIS to enter into a managed test phase with the LCBDD's time and attendance software from Datamatics, Inc. Datamatics was selected by public request for bid. Bernie Quilter made a motion to accept the request, seconded by Don Colby: motion carried.

**Old Business**

Tax Accounting Project

Cindy Waldmannstetter said LCIS is entering the testing phase of customizations.

Social Media

No discussion.

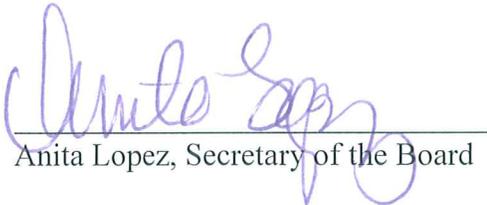
Lucas County Spending Website

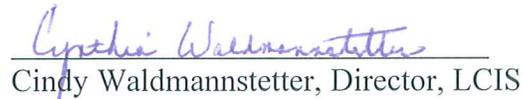
Cindy Waldmannstetter and Abby Arnold presented a video presentation of the LucasCountySpending web site. A change was made to the description line of the search list to reflect the description that is entered to the purchase order in the PeopleSoft System. This allows for more data and detail. Mr. Quilter asked if there are plans for revenues to be shown on the web site. Ms. Arnold and Ms. Waldmannstetter stated that there are no current plans for revenue to be shown. Carol Contrada requested a presentation from the Auditor for all commissioners. Concerns were brought up that the information given in the web site may present an incomplete picture of county finances to the public and will create an increased workload for departments in answering public information requests to explain the data presented. When the site is published the data will be presented from that date going forward. Ms. Arnold will gather feedback from other counties that have published similar web sites.

New Business

Ms. Waldmannstetter reported that Mike Butler has resigned his position with LCIS. LCIS plans to submit a job posting to fill the position.

Motion to adjourn made by Bernie Quilter, seconded by Don Colby; motion carried.

  
Anita Lopez, Secretary of the Board

  
Cindy Waldmannstetter, Director, LCIS

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