



Thursday, September 5, 2013

Lucas County Data Processing Board
Ms. Anita Lopez, Secretary
One Government Center
Toledo, OH 43604

Dear Ms. Lopez,

The Lucas County Board of Developmental Disabilities (LCBDD) respectfully requests the authorization of the Data Processing Board to enter into a LCIS managed test phase with the LCBDD's purchased time and attendance software from Datamatics, Inc. Selecting Datamatics was accomplished by public request for bid. One important decision factor was compatibility with PeopleSoft payroll with specificity in the bid packet regarding the LCIS mandatory import file format.

LCBDD is confident the import file format will match to the LCIS mandatory file format. Additionally, we are confident there are no hidden costs in the process for LCIS. Anticipated cost is LCIS staff project time with import acceptance testing using a LCIS PeopleSoft 'test' system, assisting with error handling/correction, providing a method LCBDD can use to assure data integrity of the import, and upon final test acceptance, providing a procedure for import into PeopleSoft Payroll production.

Thank you for your careful consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Michael Jacobs".

Michael Jacobs
LCBDD MIS Manager