

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday October 3, 2013

Voting Members Present:

Cynthia Waldmannstetter, Auditor's Rep.
Dan DeAngelis, Board of Elections
Meghan Gallagher, Board of Elections
Phil Copeland, Recorder
Adam Hansen, Clerk of Courts Rep.
Sharon Haupricht, Domestic Relations Court Rep.
Eric Zatko, Common Pleas Court Rep.
Lila Shousher, Treasurer's Rep.
Pete Gerken, Commissioner

Jessica Ford, Recorder's Office
Abby Arnold, Auditor's Office
Ursula Barrera-Richards, Auditor's Office
Mark Austin, Treasurer's Office
Laurie Kuhnke, Children Services Board
Eric Horn, Children Services Board

Recording Secretary:

Cynthia Waldmannstetter

Attendees:

- Cindy Waldmannstetter called the meeting to order.
- Motion to approve the minutes of the September 5, 2013 meeting made by Sharon Haupricht, seconded by Eric Zatko; motion carried.

Purchasing Requests

Integrated Justice System

Eric Zatko presented a request to purchase one Novell Network File Server: Dell PowerEdge R710, 5 year Mission Critical Warranty, IBM Tivoli Back-up Licenses and KVM interface connector. The total cost will not exceed \$25,000.00. The server will replace the current Novell File Servers for Court Services, Family Court, IJS, JVC and YTC. Funds are available through each individual IJS member department budget and have been approved by each department at the 09.26.2013 IJS Policy Board meeting. Phil Copeland made a motion to approve, seconded by Dan DeAngelis, Sharon Haupricht abstained: motion carried.

Children Services Board

Laurie Kuhnke presented a request to enter into a contract for technical resources with Compuware to assist in the implementation of the Liferay Content Management System. The total cost will not exceed \$24,440.00. Funds are available in the 2013 fund # 2050 2110 530100. Eric Zatko made a motion to accept the request, seconded by Lila Shousher: motion carried.

Auditor's Office

Ursula Richards presented a request for the Auditor's office to create a FaceBook page to share Auditor business with a broader audience in an efficient manner. The Social Media Access Request form was submitted to LCIS on 9/30/13. Mark Austin made a motion to approve, seconded by Eric Zatko: motion carried.

Old Business

Tax Accounting Project

Cindy Waldmannstetter reported that LCIS is entering the final phases of user acceptance testing and training. Go Live implementation is planned for late November.

Social Media

No discussion.

Lucas County Spending Website

Cindy Waldmannstetter and Abby Arnold said that there are no new updates at this time. The Auditor is meeting with elected officials to present the site.

New Business

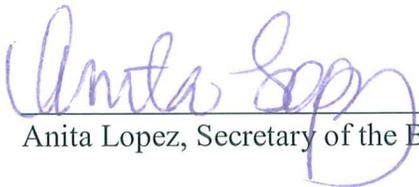
Cindy Waldmannstetter presented a request for approval of the 2014 LCIS Operating budget. Lila Shousher made a motion to approve, seconded by Phil Copeland: motion carried.

Executive Session

Cindy Waldmannstetter made a motion to enter into Executive Session for the purpose of reviewing LCIS organizational changes and staff promotion. Yea – Waldmannstetter, Haupricht, Zatko, Copeland, Shousher, Hansen, Gallagher, DeAngelis.

Motion to accept the recommendation of promotion of Jeremy Burnat to the Network Team Lead position made by Pete Gerken, seconded by Eric Zatko, Cindy Waldmannstetter abstained; motion carried.

Motion to approve the LCIS organizational proposal made by Dan DeAngelis, seconded by Lila Shousher, Cindy Waldmannstetter abstained; motion carried.



Anita Lopez, Secretary of the Board



Cindy Waldmannstetter, Director, LCIS

KAS