

LOCAL EMERGENCY PLANNING COMMISSION
CASH BASIS
ANNUAL FINANCIAL REPORT
TO

AUDITOR OF STATE

P.O. BOX 1140 COLUMBUS, OHIO 43216-1140 (800) 345-2519



FOR THE YEAR ENDED DECEMBER 31, 2013
THIS IS AN UNAUDITED FINANCIAL STATEMENT

MEMBER COUNTIES:

Lucas

INSTRUCTIONS

1. Section 117.38, of the Revised Code of Ohio, makes it mandatory for the county auditor, as fiscal officer of the Local Emergency Planning Com. to render an annual financial report, for the preceding fiscal year, to the Auditor of State within sixty days after the close of the fiscal year. Any public office whose financial report is not filed at the time required by this section shall pay the Auditor of State \$25.00 for each day the report remains unfiled, provided the penalty payments do not exceed the sum of \$750.00. This section also states that at the time the report is filed with the Auditor of State, the county auditor must publish notice of the completion of the report and the fact that the report is available for public inspection at the office of the fiscal officer in the political subdivision or taxing district and, if there is no such newspaper, then in a newspaper of general circulation in the political subdivision. The report must be either typewritten or the entries made in ink.
2. Prepare three (3) copies of the report, forwarding the original to the Auditor of State, Local Government Services Division no later than sixty (60) days after the close of the fiscal year. Retain the second copy for the county files and retain the third for public review.
3. It is necessary for the fiscal officer to publish a notice in the newspaper upon the completion of the report and the fact that the report is available at the office of the fiscal officer.
4. Do not use red pencil or pen for negative figures, subtotals or totals. Use brackets instead of the minus sign or dash.
5. The amounts appearing in the annual report are to be rounded to the *nearest dollar*.
6. For this report all funds administered by the Local Emergency Planning Com. should be included on the appropriate page, including a separate statement for each federal, state, construction and trust fund, since they are no longer required to be included with the county's annual financial report.

NOTE: Before preparing this report all funds shown on the general ledger should be balanced with the treasurer as of the end of the year and reconciled with the cash on hand and in the depositories, as shown on the Treasurer's Daily Statement (Form 6) for December 31.

MAIL TO:

AUDITOR OF STATE
P.O. BOX 1140
COLUMBUS, OHIO 43216-1140
ATTN: LOCAL GOVERNMENT SERVICES DIVISION

I certify the following report to be correct and true, to the best of my knowledge.



(Chief Fiscal Officer Signature) *LAN* 2/3/14
(Date)

Anita L. Lopez

(Type or Print Name)

Auditor

(Chief Fiscal Officer Title)

One Government Center, Suite 600

(Street Address)

Toledo, Ohio 43604

(City) (Zip)

419-213-4329

(Phone)

LOCAL EMERGENCY PLANNING COMMISSION - COUNTY OF LUCAS

SUMMARY OF RECEIPTS, EXPENDITURES AND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2013

FUND	BALANCE JANUARY 1, 2013	RECEIPTS	TRANSFERS-IN	TOTAL	EXPENDITURES	TRANSFERS-OUT	BALANCE DECEMBER 31, 2013
Local Emergency Planning Com.	\$ 114,133	\$ 70,245	\$ -	\$ 184,378	\$ 51,034		\$ 133,344
TOTALS	\$ 114,133	\$ 70,245	\$ -	\$ 184,378	\$ 51,034	\$ -	\$ 133,344

**LOCAL EMERGENCY PLANNING COMMISSION - COUNTY OF LUCAS
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2013**

LOCAL EMERGENCY PLANNING COMMISSION FUND

BALANCE JANUARY 1, 2013		\$ <u>114,133</u>
REVENUE RECEIPTS		
Grants	\$ -	
Grants-Federal	<u>9,984</u>	
Grants-State	<u>52,580</u>	
Other Receipts	<u> </u>	
	<u> </u>	
TOTAL REVENUE RECEIPTS		\$ <u>62,564</u>
NON-REVENUE RECEIPTS		
Refunds	\$ -	
Reimbursements	<u> </u>	
Advances	<u>0</u>	
Other Receipts	<u>7680.57</u>	
Transfers	<u>-</u>	
TOTAL NON-REVENUE RECEIPTS		\$ <u>7,681</u>
LEPC FUND RECEIPTS	(TO PAGE 12)	\$ <u>70,245</u>
TOTAL BEGINNING BALANCES <u>PLUS</u> RECEIPTS		\$ <u>184,378</u>
EXPENDITURES		
Salaries - Employees	<u> </u>	
Supplies	<u> </u>	
Materials	<u> </u>	
Equipment	<u>715</u>	
Professional Services	<u> </u>	
Contracts - Services	<u>48,000</u>	
Capital Projects	<u> </u>	
Rentals	<u> </u>	
Telecommunication	<u>345</u>	
Advertising and Printing	<u> </u>	
Travel and Training Expense	<u> </u>	
Public Employee's Retirement	<u> </u>	
Worker's Compensation	<u> </u>	
Unemployment Compensation	<u> </u>	
Liability/Insurance	<u> </u>	
Other Expenses	<u>1,974</u>	
FICA	<u> </u>	
TOTAL EXPENDITURES	(TO PAGE 4 & 13)	\$ <u>51,034</u>
BALANCE, DECEMBER 31, 2013	(TO PAGE 4)	\$ <u>133,344</u>
RESTRICTED FUND BALANCE, DECEMBER 31, 2013		\$ <u>133,344</u>

LOCAL EMERGENCY PLANNING COMMISSION - COUNTY OF LUCAS
COMPARISON OF DISBURSEMENTS AND ENCUMBRANCES WITH EXPENDITURE AUTHORITY
FOR THE YEAR ENDED DECEMBER 31, 2013

FUND	RESERVE FOR ENCUMBRANCES AS OF PRECEDING DECEMBER 31, 2012	APPROPRIATIONS FOR YEAR ENDED DECEMBER 2013	TOTAL	DISBURSEMENTS FOR YEAR ENDED DECEMBER 31, 2013	RESERVE FOR ENCUMBRANCES OF DECEMBER 31, 2013	TOTAL	VARIANCE FAVORABLE (UNFAVORABLE)
LEPC	\$0	\$65,136	\$65,136	\$51,034	\$296	\$51,330	\$13,806
FEDERAL							
STATE							
GENERAL BOND RETIREMENT							
REVENUE BOND RETIREMENT							
CONSTRUCTION							
TRUST							
TOTALS	\$0	\$65,136	\$65,136	\$51,034	\$296	\$51,330	\$13,806

LOCAL EMERGENCY PLANNING COMMISSION- COUNTY OF LUCAS

COMPARISON OF BUDGETED AND ACTUAL RECEIPTS

FOR THE YEAR ENDED DECEMBER 31, 2013

FUND	ESTIMATED RECEIPTS - AMENDED CERTIFICATE OF RESOURCES	ACTUAL RECEIPTS	VARIANCE FAVORABLE (UNFAVORABLE)
LOCAL EMERGENCY PLANNING COMM	\$65,136	\$70,245	\$5,109
FEDERAL			
STATE			
GENERAL BOND RETIREMENT			
REVENUE BOND RETIREMENT			
CONSTRUCTION			
SOLID WASTE			
TRUST			
TOTALS	\$65,136	\$70,245	\$5,109