

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday February 6, 2014

Voting Members Present:

Cindy Waldmannstetter, Auditor's Rep.
Dan DeAngelis, Board of Elections
Phil Copeland, Recorder
Don Colby, Common Pleas Court Rep.
Sharon Haupricht, Domestic Relations Court Rep.
Lila Shousher, Treasurer's Rep.
Adam Hansen, Clerk of Courts Rep.
Meghan Gallagher, Board of Elections
Pete Gerken, Commissioner

Attendees:

Mark Austin, Treasurer's Office
Ron Heinold, LCIS
George Webb, LCIS
Derek Steck, Auditor's Office
Jessica Ford, Recorder's Office
Brittany Ford, Commissioner's Rep.
Kelleigh Decker, OMB

Recording Secretary:

Karen Schnitkey

- Cindy Waldmannstetter called the meeting to order.
- Motion to approve the minutes of the January 13, 2014 meeting made by Pete Gerken, seconded by Lila Shousher; motion carried.

Purchasing Requests

No purchasing requests

Old Business

Tax Accounting Project

Cindy Waldmannstetter reported that the tax component is moving along.

XP Computer Replacement Project

George Webb reported that 688 computers have been identified with a need to be replaced. 520 computers have had funding identified. No action has been taken on the other 120 computers by agencies. George has been in contact with all agencies except BOE. Some computers and software have been purchased, some have not. George is working on a plan to address keeping the current XP computers operational after April 8th with a suggestion to sever XP computers from the internet. Specific internet sites could be identified and allowed for certain users with a need to access sites such as news organizations and Norris. Issues presented include licensing ownership and installation, LCIS is not installing software without proof of license purchase. Raising the urgency of the issue to agencies also remains an issue.

Commissioner Gerken suggested that all purchases for new PC's be processed by LCIS to help facilitate the process. Commissioner Gerken also suggested that a weekly meeting be held with agency designees and George Webb to review the progress being made on the PC replacement project. The following agencies agreed to have a member attend the weekly meetings: Auditor, Commissioner, BOE, Treasurer, Common Pleas Court, Recorder, Clerk of Courts, and Domestic Relations Court.

Lucas County Spending Website

No new updates at this time.

Email Review

Request for review of a new email system will be held until April, after the PC replacement project is completed.

Lucas County Web Site Review

Request for review of a new county web site will be held until April, after the PC replacement project is completed.

New Business

Commissioners Desktop Printer Consolidation will be held until April, after the PC replacement project is completed.

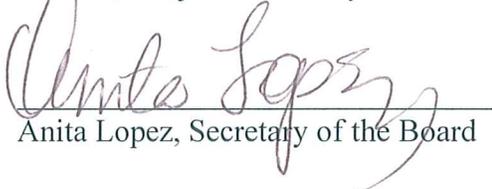
Centralizing County Software will be held until April, after the PC replacement project is completed.

Executive Session

Commissioner Gerken made a motion to enter into Executive Session for the purpose of discussing personnel issues, seconded by Phil Copeland. Yea – Waldmannstetter, Haupricht, Colby, Copeland, Gerken, Shousher, Hansen, Gallagher, DeAngelis.

Commissioner Gerken made a motion to exit from executive session, seconded by Phil Copeland. No were no actionable items during deliberation in executive session.

Motion, to adjourn made by Don Colby, seconded by Phil Copeland; motion carried.


Anita Lopez, Secretary of the Board


Cindy Waldmannstetter, Director, LCIS

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