



# Wade Kapszukiewicz

## Lucas County Treasurer

One Government Center • Suite 500 • Toledo, Ohio 43604-2253  
[www.co.lucas.oh.us/treasurer](http://www.co.lucas.oh.us/treasurer)

February 26, 2014

Anita Lopez, Auditor  
Data Processing Board  
One Government Center  
Toledo, OH 43604

Dear Ms. Lopez:

Attached you will find information regarding our request to purchase Unisys Remittance and Lockbox Application and Archive Upgrade along with Work Source Migration to Windows 7 and Service upgrade.

This upgrade is due to the discontinuation of Microsoft support for XP system. In order to ensure the integrity of the County's Treasury Management system these changes need to be made by April 8, 2014.

The total cost for the above equipment will not exceed \$107,850.00 which will be paid from the County's Capital Appropriations fund.

Respectfully,

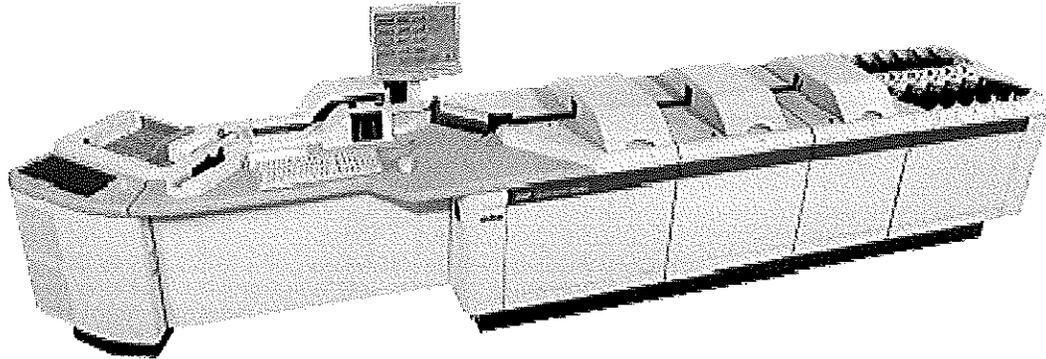
Lila Shousher  
Director of Financial Affairs  
Lucas County Treasurer's Office

# **Lucas County Treasurer**

## **STATEMENT OF WORK**

**For**

**REMITTANCE & LOCKBOX APPLICATION AND  
ARCHIVE UPGRADE AND R & L 4.2.7 WORKSOURCE  
MIGRATION TO WINDOWS 7 AND SERVER 2008 R2**



**February 21, 2014**

UNISys

Statement of Work –  
Products to implemented: Quantum Series w/R & L 4.2.7  
Client Name: Lucas County

Contract Number

533457-3-4

Unisys Corporation (Unisys) presents this proposed SOW to you in confidence to solicit an offer from you to Unisys to buy the services described in this SOW. This SOW is not a contract or an offer to contract. By your receipt of this SOW, you are not obligated to make an offer to Unisys to buy any services. Unisys may accept any offer you choose to make. Only a written offer accepted by a Unisys Contract Manager will create any Unisys obligations arising from, or related to, this SOW or any service described in this SOW.

NO WARRANTIES OF ANY NATURE ARE EXTENDED BY THE DOCUMENT. Any product and related materials disclosed herein are only furnished pursuant and subject to the terms and conditions of the of the Unisys State Term Schedule, contract #533457-3-4 (the “STS”) following mutual agreement to this Statement of Work and Unisys acceptance of Client’s order for the services described herein.

The only warranties made by Unisys, if any, with respect to the services described in this document are set forth in the above-referenced agreement. Unisys cannot accept any financial or other responsibility that may be the result of your use of the information in this document or software material, including damages of any kind.

This proposed Statement of Work by Unisys Corporation shall be subject to the terms and conditions of the Order in which this SOW is a part, which Order shall be subject to the STS Agreement number 533457-3-4 between the State of Ohio and Unisys Corporation.

Unisys is a registered trademark of Unisys Corporation

## Statement of Work

### Lucas County Windows 7 Upgrade

#### Overview

Based on requirements provided to Unisys by the Lucas County or “Client”), Unisys Corporation (“Unisys”) will provide Technical Services to Lucas County to Upgrade Client’s current Remittance and Lockbox application software and Extracts using the new R&L 4.2.7 level of remittance and lockbox software.

Unisys will assist the Client in setting up their current production software on a Windows 2008 R2 R & L and Archive Production Application/SQL servers, and will assist with the implementation of Windows 7 on the Client’s workstations and reload the application software back out to these workstations.

Unisys will also upgrade the Client’s Softcar Diamond applications on the Car Manager PC.

The upgrade/extract and installation will take place for five (5) worksources:

1. Customization of Lucas County Treasurer’s five (5) existing R&L 4.0 Worksources in R&L 4.0 Release to provide for Windows 7 Operations with Windows Server 2008 R2 and 2008 SQL R2 and existing Image Cash Letter functionality. Customizations will be performed to support generation of the X9.37 format Electronic Cash Letter as it is today.
2. Customizations to provide for an endorsement on the back of the checks for the Lucas County Treasurer Worksources.

Additional task consist of:

- Current server installation of R&L 4.2.7 on the clients new Windows 2008 R2 Servers platform with Windows 2008 SQL R2.
- Upgrade CAR Manager and Reco on CAR PC (physical PC) using Soft Car version 3.2.2
- Install ICR on the Client’s CAR Manager PC
- Move Client’s Reformat programs over to R&L 4.2.7 on the Windows 2008 R2 Virtual application server

### Reformats

- Install Archive Release 5.0 version on the new archive server using Windows 2008 R2
- Migrate the existing Archive SQL database to the Release 5 format.

Unisys will install Client's custom reformat modifications and worksources described above, and perform testing using a Client supplied test batch at the Unisys lab. Unisys will install these 5 worksources and Remittance & Lockbox version 4.2.7 running on Windows 2003 on the new production platform system utilizing Windows 2008 Virtual Servers at the Client's site. Unisys will provide the Project Management services for the services described above.

After testing at Unisys Lab, Unisys will provide up to a total of seven (7) consecutive days of on-site services in support of the On-Site Installation tasks described herein, during which Unisys will also provide over-the shoulder instruction on the new features of Remittance and Lockbox for R&L, 4.2.7.

**On-Site Services to be provided:** Up to Five (5) consecutive days for R & L and two (2) consecutive days for the archive upgrade on-site service will be provided in support of the installation project. Unisys anticipates that five (5) of the days will be spent installing and testing the upgrade on Client's pre-production system and the remaining two (2) days will be spent supporting Client with the upgrade of the production system. However, time may be allocated differently between the two systems as necessary provided that additional days of onsite service beyond the four days covered by this SOW will be subject to change control.

#### **On the Clients Pre Production Environment onsite: ( New Servers )**

- Upgrade the Remittance and lockbox Applications from 4.0.2 to R & L version 4.2.7.
- Install the Client's five (5) Lucas County migrated operational worksources over to the upgraded applications on the new servers running Windows 2008.
- Install all current custom modifications after upgrading them to perform with R & L 4.2.7

#### **Move to Production system onsite:**

- Upgrade the Remittance and lockbox Applications from 4.0.2 to R & L version 4.2.7.
- Install the client's five (5) migrated operational worksources over to the upgraded applications.
- Install all current custom modifications after upgrading them to perform with R & L 4.2.7
- Upgrade the Archive system to Release 5.0

## I. OVERALL OBJECTIVES & DELIVERABLES

Unisys will perform the following Services during the upgrade implementation process:

- A. Current server installation of R&L 4.2.7 on the new Windows 2008 R2 virtual platform.
- B. Upgrade CAR Manager and Reco on CAR PC (physical PC) using Soft Car version 3.2.2.
- C. Install ICR on the Client's CAR Manager PC.
- D. Move Clients Reformat programs over to R&L 4.2.7 on the Windows 2008 R2 application server.
- E. Carry forward all CMO's as appropriate to run on R&L 4.2.7 on the Windows 2008 R2 application server:
  - RL\_PostVerifyCMO400.dll
  - RL\_InBalanceCMO400.dll
  - RL\_NextStatusCMO400.dll
  - CDVUser CMO
  - PostTrack.exe
  - VrTrack.exe
  - Batch Review
  - Reformats
- F. Install Archive Release 5.0 version on the virtual archive server using Windows 2008 R2 with 2008 SQL R2.
- G. Install and update the migrated SQL database.
  - Migration of all relevant R & L files to be used with the upgrade.
  - All Custom modifications in the current Remittance and Lockbox 4.0.2 customization will be brought forward after source code is recompiled from Visual Basic 6 with new .dlls in R&L 4.2.7.
  - The following file types will be recompiled:
    - Reformat.exe
    - Reforman.exe

- Install and implement current Lucas Co custom files and on the new Servers and the customization as described below on Remittance and Lockbox version 4.2.7. Using Windows 2008 Server operating system and Windows 7 workstations and SQL Server 2008 license and software and associated service pack levels and system software supplied by Lucas Co:

Reformat.exe  
Reforman.exe  
VRTrack.exe

- Install Database Server:  
4.2.7 R&L application software
- Migrate parameters for data - extract.
- Migrate parameters for remaining manual extracts.
- Install the Remittance and Lockbox version 4.2.7 of R & L Remittance Software.
- Install the custom Reformat and reforman executable Application Software.

Unisys will use TeamMethod methodology in implementing the Application Software Product. This methodology consists of the following phases:

- Standard Parameterization
- Software Installation using client provided customization at our Plymouth facility
- Installation at Clients site
- Operations Training
- Unit Acceptance Testing
- Post Installation support

Unisys will provide up to a maximum of seven (7) nonconsecutive business days for the below-listed onsite services, spread between pre-production setup and production platform.(further defined in Section II) at the Client's site: Pre-Installation Review, Installation, System Testing, Operator Training, and "Go-Live" support (available onsite to assist, answer questions, resolve issues related to "live" production—for application software product). Any additional days requested will be subject to the Change Control procedure.

Support Services for the Application Software Product are not included in this Statement of Work, but may be contracted for under a separate agreement.

## **II. TASK DESCRIPTIONS:**

(Responsibility legend: U=Unisys and C=Client)

### **Pre-Installation Review (Confirmation of Scope)**

The pre-installation review will be initially performed onsite and includes the following:

- Review of Application Software Product features and functions (U and C)
- Review of a “first draft” project plan and timeline and adjust accordingly (U and C)
- Review the Application Software Product tables, parameters, and process flow (U and C)
- Gather Test Documents that have been prepared by Client (samples for testing Client’s parameter) (U)

### **Setting Parameters**

Parameterization will be performed off-site at Unisys facilities after the Statement of Work is signed by the Client and consists of the following:

- Review of Client requirements as documented in the Statement of Work (U)
- Create parameters for the five (5) R & L capture worksources that includes a single remittance scanline using the migration tool. (U)
- Test parameters for one (1) Auto Extract and manual extracts using the Migration tool (U)
- Initial testing of application software with input parameters (U). Initial testing of current output formats. Additional formats are subject to the Change Control Procedure. Other formats that would require custom coding are outside the capabilities of the standard Application Software Product and outside of the scope of this SOW.
- Initial testing of the above files to verify they are in the format identified in the Statement of Work (U)

### **Software Installation**

Software installation is performed at our Plymouth facility and onsite and consists of the following:

- Installation of Application Software on the QA environment and production Client system (U)
- Onsite testing of software using test documents provided by Client (U)

### **Testing**

Testing of the new version of the software, once installed, is performed onsite by the Client and consists of the following:

- Onsite testing of all worksources using balanced batches supplied by Client (C)
- Review of data reported by system after processing of test batches (C)
- Extraction of data captured from test batches (C)
- Review of test results as compared to expected results based on test scripts (C)
- Fine-tuning of Client parameters. (U & C)

The sole purpose of testing will be limited to verify the proper performance of the installation services in accordance with this SOW and to verify that the services have not introduced defects into the software and not for the purpose of introducing new requirements. Acceptance will occur on the earlier of the date of notification of acceptance, expiration of the acceptance review period if Client has not provided a written statement of any material deviations, or the date when the Software is used for any purpose, including production, other than conducting Acceptance Tests per the agreed upon acceptance test plan.

### **Operator Training**

Over-the-Shoulder operator training is performed onsite and consists of the following:

- Review of the required Application Software Product procedures (U)

### **Initial Go-Live Support**

Initial Go-live Support is performed onsite the first day of live production and consists of the following:

- Up to two days of onsite support for initial go-live production platform implementation as part of the overall 7 days of onsite assistance (U)

### **Project Coordination**

Project Management may be performed both onsite and off-site and consists of the following:

- Maintain a project plan (Unisys tasks and Client dependencies only) and issues list for publication on a regular basis (U)
- Single point of coordination and problem escalation for the Client (U)
- Participate in the project's regularly scheduled meetings/conference calls (U)
- Coordination and monitoring of Unisys technical software consultants and tasks (U)
- Coordination and management of Change Control Procedures (U)

## **III. CLIENT RESPONSIBILITIES**

- A. Client will review the Project Plan and list of action items as mutually agreed upon by the parties, along with assigned responsibilities and estimated dates clearly defined in order to complete the Project within the estimated timeframes established in the Project Plan.
- B. Client is responsible for gathering, documenting and submitting to Unisys the following required information:
  - Sample encoded documents for all documents the NDP21600 will process; these are required for testing.
- C. Client will provide the new servers with Windows 2008, Windows 2008 SQL, Networking, Switches and Admin Rights to all the servers for installation.
- D. Review detailed data file formats for those host files being transmitted between the application Software Product file server and their Host.
- E. Client is responsible for making sure that operation personnel are, at all times, educated and trained in the proper use and operation of the Application Software Product and that the Application Software Product is used in accordance with applicable manuals and instructions.

- F. Client and Unisys will mutually establish testing criteria and devise an appropriate Test Plan for testing the upgraded software.
- G. Client is responsible for providing the required input test data/files to be used for all testing activities, including Unisys unit system testing. This data should be a small but completely representative sample of all processing to be performed including error condition testing.
- H. Client is responsible for conducting the mutually agreed-upon System Acceptance Test. In no event will testing be performed for more than (5) five days on the system. Unisys will provide (1) one business day for support during Client's System Acceptance Testing. Additional days or trips will be subject to the Change Order procedure.
- I. Client shall be solely responsible for the execution of any backup and recovery procedures for all files used by the Application Software Product and for maintaining back-up data necessary to replace Client data that is lost or damaged from any cause.
- J. It is the Client's sole responsibility to create, store, and maintain all backup copies of software and documentation provided under this Statement of Work.
- K. Client is responsible for ensuring all internal processing procedures are developed prior to scheduled live implementation.
- L. If the Client-assigned tasks, which are essential to completion of the Project, are delayed and this causes additional labor expenses to Unisys, Unisys reserves the right to increase the total charge to Client accordingly.
- M. The parties acknowledge that cooperation and teamwork by both parties is essential to the success of the Project. Client agrees to provide the resources in conformance with the timetable yet to be defined in a Project Management Plan. Client also agrees not to unreasonably withhold or delay the provision of any agreement, acceptance, information, assistance or other resource required, or requested, of Client hereunder.
- N. Client shall provide all information, data and documentation reasonably required by Unisys to deliver the services, and Products. Client warrants to Unisys that it has the right to use and to disclose to Unisys all such information, data and documentation so provided.
- O. Client shall assign specific Client managerial, technical and user personnel as reasonably requested by Unisys to participate in essential Project activities described in this Statement of Work and such staff have reasonable adequate skills and experience for their respective functions and comply with the reasonable directions and requests of Unisys in implementation of the Project.
- P. Client shall provide Unisys with adequate access to Client's premises and equipment, including office, data processing and communication facilities reasonably required for performance of the services.

- Q. Client has responsibility for the operational use of the Application Software Product, including operating procedures, audit controls, accuracy and security of input and output data, restart and recovery routines, and other procedures necessary for Client's use of the Application Software Product.

#### **IV. UNISYS RESPONSIBILITIES**

- A. Unisys will begin Project Schedule discussions with the Client upon execution by both parties of the contract for these services.
- B. Unisys will perform preliminary off-line testing of Application Software Product at a Unisys facility.
- C. Unisys will perform implementation services to install the Application Software referenced in this Statement of Work on the Client's site on new platforms, and after acceptance, they will become the Clients Production platform.
- D. Unisys will provide up to seven (7) non-consecutive days of onsite days at the site for the R & L and Archive system that encompasses: pre-installation review, installation, operator training, system testing support, and go-live support on the QA platform and again on the Production platform followed by two additional days on site to provide go live assistance. If additional onsite services are necessary, the Client can request a change through the Change Control Procedure.
- E. Unisys will provide application overview training on the Application Software Product. This training will be done after the Application Software Product installation and will be comprised of a new feature overview. This overview will be limited to no more than 3 people and will take place in one session only.
- F. If additional onsite support is deemed necessary, the Client can request a change through the Change Control Procedure.

#### **V. ASSUMPTIONS**

##### **General Assumptions**

- A. The activities described in this Statement of Work will commence following the Client's signed acceptance of this Statement of Work.
- B. Client and Unisys will each assign a Project Manager for the duration of this Order. All communication between the Client and Unisys regarding the Project will take place directly between the two Project Managers according to the responsibilities described earlier in this document.

- C. Lucas Co will provide approximately 50 test documents for each worksource prior to the beginning of the upgrade phase for that lockbox. The documents are to be representative of all conditions encountered when processing the specific lockbox.
- D. Unisys is not responsible for the performance of any custom interfaces or modifications to the Software developed by Client and Unisys services extend only to those worksources and customizations expressly provided for in this Statement of Work.
- E. Worksources being modified are in full live production at the Client's site.
- F. The services provided under this Statement of Work do not include any design review for any R&L custom modifications.
- G. Lucas Co is responsible for their Test and Production system environment, consisting of Windows 2008 servers and Windows 7/ for workstations and SQL Server 2008 license and software and associated service pack levels and system software.

#### **R&L Assumptions**

- A. Documentation will be provided by Unisys to Client pertaining to the extract/upgrade and installation.
- B. Software/Hardware for the actual transmission of data from/to the Host System is not included in this SOW and must be separately acquired and/or provided by Client for Unisys to perform these services.
- C. A complete cutover is required to process work on R&L, there will be no production data or batches carried forward from R&L 4.0.2. All work must be finished for that day and all batches must be extracted and have a status of "Complete".
- D. R&L 4.2.7 requires SQL 2008 or SQL 2008 with Service Pack for the Database. Client will provide Unisys with a complete set of answer files and all necessary workflow and workstation customization files.
- E. Client will provide a copy of each of the worksources, a copy of the criteria.mdb file currently used, samples of all control documents used, a list of any custom modifications used, and approximately 50 test stubs representative of all stub scanline formats for each of the lockboxes, ideally, sample test batches would be provided for use in testing.
- F. The Client will provide a data communications technical associate to assist as needed with the network connections and permissions if needed.
- G. The onsite upgrade services described in this Statement of Work is work that will take place at the Client's site beginning on a Monday and finishing up on Friday. Unisys will provide 2 days of

consecutive onsite “Go Live” assistance at the site following the production upgrade services. Access to the server room and the facility will be arranged through the Client.

H. Client will provide Unisys with sample stub documents and Control tickets to be used during the initial setup of the new release at the Plymouth facility.

## **VI. PAYMENT SCHEDULE**

At the County’s request, Unisys is providing the Services described herein on a firm, fixed price basis.

Unisys fixed fees for the Services are \$ 42,000 and will be billed upon completion of the Installation and Implementation activities for the Upgraded Worksources for the Windows 7 Server 2008 Operating Environment Customizations at Lucas County. Unisys total fees are established on the basis of the estimates and assumptions provided in this SOW. Unisys reserves the right to revise the estimated effort and total fees in a given job category should there be a material changes in the requirements or assumptions on which Unisys has based its estimates, except that the Lucas County shall have no obligation to pay for any amounts in excess of the approved total project cost, and Unisys shall have no obligation to perform any work for which it will not be compensated, including that stemming from material changes or unproven assumptions.

## **VII. CHANGE CONTROL PROCEDURES**

If any of the parties wish to change the scope of the Services, specifications, the Statement of Work or the interdependencies stated herein, the following procedure will apply:

- (a) The person who requests the change (the “Originator”) will forward to the other party(the “Recipient”) a Change Request, which will include the following:
  - Project identification
  - Originator’s name and title
  - The date of the Change Request
  - A description of the proposed change
  - The reason for the proposed change
  
- (b) Unisys will assign a number to and log each Change Request.

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Client Name: Lucas County

Contract Number

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(c) All Change Requests will be prioritized by mutual agreement between the respective project Managers.

(d) Unisys will make reasonable efforts to investigate the impact of the Change Request on the price, timetable, Statement of Work and Specifications (“Impact Study”).

(e) If the parties agree on the Impact Study and any necessary amendments to the price, timetable, Statement of Work, Specification and relevant obligations, the Change Request will be implemented.

(f) If the parties cannot agree upon the Impact Study or the necessary amendments under this section, the Change Request will not be implemented.

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## VIII. Sample Project Control Forms

### A. Sample Change Request Form

UNISYS

Project Change Request

Client Name: \_\_\_\_\_

Date Prepared: \_\_\_\_\_

Product Description: \_\_\_\_\_

Reference Number: \_\_\_\_\_

To Project Manager: \_\_\_\_\_

Agreement Number: \_\_\_\_\_

Requested Change(s):

Reason for Request:

Requested By: \_\_\_\_\_

Organization: \_\_\_\_\_

Response:

Project Schedule/Cost Impact:

Project Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Statement of Work –  
Products to implemented: Quantum Series w/R & L 4.2.7  
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## IX. Acceptance Document

### A. Statement of Acceptance

(Please sign, copy and return to Unisys Project Coordinator)

UNISYS

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**Client Name:** Lucas County Treasurer

**Project Description:** Quantum Configuration & R & L upgrade to 4.2.7

The following deliverables/events of this project are approved with any conditions as noted. It is understood the future changes to the Statement of Work specification may result in a readjustment of the overall contract price and/or Project Plan.

**Deliverable/Event:**

**Date:**

1. Statement of Work
2. \_\_\_\_\_
3. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Comments/Conditions:**

**Project Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Lucas Co)

**Project Manager:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Unisys Corporation)

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*All provisions of this STATEMENT OF WORK are subject to the terms of STS Agreement #533457-3-4 between the parties.*

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Statement of Work –  
 Products to implemented: Quantum Series w/R & L 4.2.7  
 Client Name: Lucas County

Contract Number  
 533457-3-4

**Statement of Work Acknowledgement**

**Notwithstanding, the parties' written acceptance of this Statement of Work by their signatures below, shall not create a binding obligation on behalf of either party unless and until the Lucas Co purchase order for the Services described under the Ohio State Term Schedule 533457-3-4 is accepted by Unisys.**

<b>Identification of Statement of Work</b>			
<b>Unisys</b>		<b>Lucas County Treasurer</b>	
<b>Name:</b>		<b>Name:</b>	
<b>Position:</b>		<b>Position:</b>	
<b>Signature:</b>		<b>Signature</b>	
<b>Date:</b>		<b>Date:</b>	

**Lila Shousher - Servers and PC needed for Windows 7**

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**From:** "Ezell, Bob" <bob.ezell@unisys.com>  
**To:** Lila Shousher <LShousher@co.lucas.oh.us>  
**Date:** 2/14/2014 11:41 AM  
**Subject:** Servers and PC needed for Windows 7  
**CC:** Gina Hughes <GHughes@co.lucas.oh.us>  
**Attachments:** Lucas Co Configurations for New Remittance System.xlsx

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Lila,

The configuration list attached with this email is list of components Lucas Co will need to provide for the Windows 7 upgrade. Unisys will provide the agreements for the Hardware for the Scanner, Software for the Archive Server and Services for the upgrade.

Lucas Co Hardware to be provided.

<u>Qty</u>	<u>Description</u>
1	Remittance Application/ SQL Server ,
1	Image File Server ,
1	Archive Server ,
1	SoftCAR PC Windows 7 Standard PC as noted
1-3	Data Entry PC Windows 7 Standard PC as noted ( number required is based on Supervisor & Date Entry personnel who need access to system )

Please feel free to call me if you or anyone at Lucas Co have any questions.

Regards

**Bob Ezell**  
 Project Director  
 Unisys  
 813-919-6375

# LUCAS COUNTY

## NEW REMITTANCE SERVER CONFIGURATIONS

### Remittance R & L APPLICATION & SQL Database Server

Component	Qty	Minimum Requirement
Memory	1	8GB
Processor		Intel MS Server
DISK	3	146 Drive if Raid 5
OS	1	Windows 2008 R2
SQL	1	MS SQL 2008 R2
MS Office	1	Microsoft Office 2010 (Word and Access)
WINZIP	1	Version 17

### Remittance R & L Image File Server IFS 1

Component	Qty	Minimum Requirement
Memory	1	8GB
Processor		Intel MS Server
DISK	2	146 Drive if Raid 1
OS	1	Windows 2008 R2

### Archive Server

Component	Qty	Minimum Requirement
Memory	1	8GB
Processor		Intel MS Server
DISK	6	146 Drive if Raid 5
SQL	1	MS SQL 2008 R2
OS	1	Windows 2008 R2

### Remittance Data Entry R & L Workstation ( Number of units based Operators)

Component	Qty	Minimum Requirement
Memory	1	2GB

Processor		Intel
DISK	1	250 MB
OS	1	Windows XP
MS Office	1	Microsoft Office 2010 (Word and Access)
WINZIP	1	Version 17

**Remittance R & L CAR & IQA Workstation**

Component	Qty	Minimum Requirement
Memory	1	2GB
Processor		Intel
DISK	1	250 MB
OS	1	Windows XP

**Note: Lucas Co will provide all Networking i.e. switches, routers for the new servers**

**NETWORK PERMISSIONS ON ALL SERVERS AND WORKSTATIONS**

- A. Service account User ID and password
  - Full admin rights to all the servers for installation and testing.
- B. Account User ID and password for Supervisors & Operators as currently defined.

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**Client** \_\_\_\_\_

Lucas County Treasurer \_\_\_\_\_

**Description of Products/Services** \_\_\_\_\_

Remittance and Lockbox Upgrade to Rel 4.2.7 for Windows 7 and Server 2008 R2 \_\_\_\_\_

**This Order consists of the Products and/or Services described on the forms listed and checked below:**

Check if applicable	Number of pages	Total dollars	Form number	Description
<input checked="" type="checkbox"/>	2	21,700	4305 4931	Equipment Sale Schedule
<input checked="" type="checkbox"/>	1	34,150	4305 4933	Software Licenses Schedule
<input checked="" type="checkbox"/>	1	42,000	4305 4934	Information Services Schedule
<input type="checkbox"/>			4305 4940	Support Services Addendum
<input type="checkbox"/>			4305 4942	Support Services Schedule
<input type="checkbox"/>			4305 4935	Systems Integration Addendum
<input type="checkbox"/>			4305 4936	State and Local Government Addendum
<input checked="" type="checkbox"/>	16	N/A	4305 5383	Statement of Work
<input type="checkbox"/>			4305 7940	OS2200 Metering Software Schedule
<input type="checkbox"/>			4305 7942	MCP Metering Software Schedule
<input type="checkbox"/>			4305 7944	NDP Measured Software Schedule
<input type="checkbox"/>			4305 7975	Application Support Services Addendum
<input type="checkbox"/>			4305 7983	Application Support Services Schedule
<input type="checkbox"/>			FM100057	Unisys Stealth Solution Product Addendum
<input type="checkbox"/>			FM100048	ClearPath Cloud Software Schedule
<input type="checkbox"/>				
<input type="checkbox"/>				

This Supplemental Schedule Order ("Order") is placed under the Agreement identified by the Agreement Number listed above. Unisys may accept or decline this Order. The terms and conditions of the Agreement will govern this Order. If there is no Agreement Number listed above when Client signs this Order, the Order will be governed by the Agreement that is identified below and attached to this Order, and Unisys will assign an Agreement Number upon its acceptance of the Order.

Agreement title and form number (complete only if there is no Agreement Number in the block above)

**Agreed and Accepted**

Unisys Corporation

Client: Lucas County Treasurer

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Printed/typed name)

\_\_\_\_\_  
(Printed/typed name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

Unisys

# Equipment Sale Schedule

Agreement Number

533457-3-4

**Equipment Location**

LUCAS COUNTY TREASURER 1 Government Ctr STE 500 LUCAS COUNTY TREASURER STE 500  
Toledo, OH 43604-2206 USA

**List of Products Applicable to this Agreement**

Currency: USD

Item No.	Style	Description	Warranty	Qty	Unit Purchase Price	Client Installable	Installation Charge	Total purchase price
1	130017262	NDP9999-UTD Track Controller		1	2,600	Yes		2,600
2	130017263	NDP9999-TP7 Windows 7		1	0	Yes		0
3	130017264	21600-TCP Q600 INTERFACE BOARD		1	1,000	Yes		1,000
4	130017265	21600-LTNU7 MS WIN7 Capi SW Update 600 dpm		1	6,000	Yes		6,000
5	130017876	21600-TOL Capi SW Op License Key 600		1	0	Yes		0
6	130018254	NDP9999-ICD IMAGE CAPTURE PC WIN 7		1	2,600	Yes		2,600
7	130018253	NDP9999-CP732 WINDOWS 7 OPERATING SYSTEM		1	0	Yes		0
8	130018255	21600-LIQM7 MS WIN7 Image Quality Mntr 600		1	1,500	Yes		1,500
9	130018256	21600-LCSU7 MS WIN7 ICS SW Update 600		1	7,000	Yes		7,000
10	130018257	21600-IOL ICS SW Op License Key 600		1	0	Yes		0

Page: Install Charge	Page: Purchase Price
0	20,700
Total Install Charge	Total purchase price
0	21,700
Other	0
Grand total	21,700
Less Down Pymt	
Total amount due	21,700

**Call-Home Option Pricing** -Pricing for certain Unisys servers reflect a discount for enablement of the call-home feature for warranty service. For those servers designated as being furnished with the call-home feature, Client acknowledges and agrees that failure by Client to enable the call-home feature may result in additional charges to Client.

**For purposes of this Schedule:**

"PPM" means 8:00 AM to 5:00 PM, Client's local time, Monday through Friday, excluding Unisys designated holidays;

"Installation Date" means (a) for equipment installed by Unisys, the date Unisys completes installation or (b) for equipment installed by Client, the tenth day following shipment to Client, and

"Support Center Services" is assistance provided by electronic or voice communication during the PPM on operating the Equipment, identifying errors or malfunctions and advising on known detours, and determining the need for on-call remedial service. During non-PPM hours, it will consist of expediting response to network down and system emergencies. Some non Unisys products are not included in this service.

**Service Warranty**

Unisys provides a Service Warranty for equipment designated A, B, C, D, H or P in the Warranty column. Support Center Services are included in the Service Warranty for the Client Installable equipment for ninety (90) days from the Installation Date. The Service Warranty also includes Mail-In Service, Equipment On-Call Remedial Maintenance or parts exchange according to the following descriptions:

- a) For equipment designated "A" that is within 50 miles (80 kilometers in Canada) of the center of a Unisys Primary Service City, Unisys will make every reasonable effort to respond to requests for on-site service within four (4) hours provided the request is received no later than four (4) hours prior to the end of the PPM (4 hour response).
- b) For equipment designated "A" that is more than 50 miles (80 kilometers in Canada) from the center of the nearest Unisys Primary Service City and for equipment designated "B", Unisys will make every reasonable effort to respond to requests for on-site service received during a PPM no later than the next PPM (Next Business Day Service).
- c) For equipment designated "C", Unisys will make every reasonable effort to respond to on-site service requests two (2) business days from the call placement during the PPM (Second Day Service).
- d) For equipment designated "D", each unit shipped or brought to the Unisys designated location at Client expense and risk will be repaired or exchanged by Unisys within seven (7) business days after receipt (Mail-In Service).
- e) For equipment designated "H" that is within 50 miles (80 kilometers in Canada) of the center of a Unisys Primary Service City, Unisys will make every reasonable effort to respond to requests for on-site service within four (4) hours. For equipment designated "H" that is more than 50 miles (80 kilometers in Canada) from the center of the nearest Unisys Primary Service City, Unisys will make every reasonable effort to respond to requests for on-site service received during a PPM no later than the next PPM (Next Business Day Service).
- f) For equipment designated "P", Unisys will provide, on an exchange basis, replacements for defective parts provided that Client complies with Unisys or Unisys supplier's then current exchange policies and instructions for obtaining and installing replacement parts and returning failed parts.

The number immediately following the A, B, C, D, H or P designation identifies the number of months, following the Installation Date, that the Service Warranty will be performed.

Unisys

# Software License Schedule

Agreement Number

533457-3-4

Equipment Location

## List of Products Applicable to this Agreement

Currency: USD

Item No.	Style	Description	Qty	Warranty	License Plan	License Charge	Initial License Charge	Installation Charge
1	130017280	DP5-UVCR Visual Archive	1		OTC	10,000		
2	130017281	DP5-VCRD Database Migration	1		OTC	24,150		

### License Plan

1. The initial license term (and the corresponding charges for licenses) will begin upon Unisys Shipment or Client's download of the Software or Software key. Temporary backup use of Software may require Client to purchase additional enabled performance for the backup SPU.

2. Software licenses for which Unisys charges either an **Annual License Charge (ALC)** or a **Monthly License Charge (MLC)** will continue on a month-to-month basis and the ALC will renew annually until the license is terminated or canceled in accordance with the Termination and Cancellation section in this Agreement.

3. For certain licenses, Unisys may charge an **Initial License Charge** which includes the first monthly or annual license charge.

4. **Extended Term Plan (ETP):** Software licenses for which Unisys charges a single fee may have a 12 to 84 month extended term. Upon expiration of the extended term, the license will be automatically continued on a month-to-month basis for a Monthly License Charge, unless terminated in accordance with the Termination and Cancellation section of this Agreement, or Client may pay another ETP fee for an additional extended term, if available.

5. **Fixed Term Plan (FTP):** Software licenses for which Unisys charges a single fee may have a 12 to 84 month fixed term. Upon expiration of the fixed term, the license will not automatically renew notwithstanding any conflicting terms in the Agreement; and will end unless the license is extended by Unisys acceptance of an Order from Client to purchase an additional FTP license, if available.

6. **One Time Charge (OTC):** Client may use the Software for so long as Client continues to use the Software on the equipment, include SPU(s), for which it was licensed in accordance with the Agreement.

7. Software that has no license charge listed on this Schedule will have a license term that is coterminous with Client's possession and use of the equipment on which the Software is installed.

Page: Purchase Price		Page: Install Charge
34,150		
Total purchase price		Total Install Charge
34,150		0
Grand total		34,150

\* Software designated **Subscription ("SUBSCRN")** entitles Client to receive functional update releases for the Software during the subscription term, provided Client has a current license and the latest applicable Maintenance Releases for the Software. Software designated **License Only ("LO")** is provided without media or documentation; Client may make (a) one copy of the item for each LO license granted by Unisys, and (b) one copy for backup purposes, with each copy retaining all original notices and legends. Software designated **Driver** is for use solely with the device models specified in the driver's then-current published specification; a separate license is required for each individual addressable device.

**UNISYS SHALL HAVE NO LIABILITY FOR ANY CLAIM OF INFRINGEMENT OR MISAPPROPRIATION BASED SOLELY ON OPEN SOURCE SOFTWARE OR THIRD PARTY SOFTWARE CONTAINED IN ANY UNISYS PRODUCT.**

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