



ANITA LOPEZ LUCAS COUNTY AUDITOR

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MEMORANDUM

TO: All Data Processing Board Members
FROM: Anita Lopez, Secretary of Board
DATE: September 2, 2014
SUBJECT: Data Processing Board Meeting

The Lucas County Data Processing Board Meeting will be held on **Thursday, September 4, at 11:00 a.m. in the Commissioners' Conference Room A, Suite 800 of Government Center.** Previous minutes, agendas and requests can be viewed online at <http://www.co.lucas.oh.us/index.aspx?nid=2253>.

Agenda:

1. Approval of Minutes
2. Requests
Domestic Relations Court – Audio Recording Equipment
3. Old Business
A. Tax Accounting Project
4. New Business
5. Executive Session

LUCAS COUNTY DATA PROCESSING BOARD MEETING MINUTES

Thursday August 7, 2014

Voting Members Present:

Jason Gears, Auditor's Rep.
Jessica Ford, Recorder's Rep.
Lila Shousher, Treasurer's Rep.
Adam Hansen, Clerk Of Courts Rep.
Sharon Haupricht, Domestic Relations Court Rep.

Attendees:

George Webb, LCIS
Ron Heinold, LCIS
Jason Brown, Veteran's Administration
Jim Molnar, Auditor Real Estate
Scott Francis, Health Department
Joanne Melamed, Health Department
Steven Spitler, Commissioners
Ed Feeny, Board of Elections

Recording Secretary:

Karen Schnitkey

-
- Jason Gears called the meeting to order.
 - Motion to approve the minutes of the July 3, 2014 meeting made by Lila Shousher, seconded by Jessica Ford, Sharon Haupricht abstained; motion carried.

Purchasing Requests

Veteran's Services Commission

Jason Brown presented a request to purchase the eVETassist software program. The agency has used Vet Assist to meet the emergency financial assist needs of Lucas County qualified veterans as required by ORC 5901. The current software is no longer supported and has created production issues due to its age. The new software is supported by Enterprise Resource Partners. Cost of leasing the software is \$5000.00 and will be paid for by fund 1010-2600-515173. Motion to approve the request made by Lila Shousher, seconded by Jason Gears; motion passed.

Lucas County Health Department

Joanne Melamed and Scott Francis presented a request to connect 4 servers to the Lucas County network. The servers house Vision services software (Medflo) at a cost of \$53,790.79, and dental services software (Dentrix) at a cost of \$91,810.09. Additional cost for Symantec Anti-virus software licenses for the servers will be \$204.10. The Toledo-Lucas County Health Department Board of Directors has approved the proposal. Funding for the project will come from the Health Department Budget. A request was also made to supply VPN access for 10 users. Ms. Melamed mentioned that the servers and software have already been purchased and was surprised that they had to come to the DP Board to explain their purchase. Jason Gears said that there may be a need for further discussion with the Health Department regarding the need for DP Board approval for IT purchases. He said that an important duty of the DP Board is to determine the best use of County resources and to maintain the most stable environment for all users. LCIS' ability to function in an advisory role often times can help save agencies money and assist with design. George Webb asked if the servers would be accessed by users outside of the county. Ms. Melamed said that there will be teams of optometrists, dentists and hygienists (possibly 10 people) that will be accessing the servers, this could be expanded. The mobile devices will be laptop computers. Lila Shousher asked if this will affect the county network connectivity. Jason Gears said that there is a possibility that this may slow down connectivity at certain times. Scott Francis mentioned that they use Toledo Public Schools Wi-Fi connectivity and also use Wi-Fi hotspots for backup. Jason Gears said that Lucas County connects to

the Toledo Public Schools, they may be able to use this connection rather than VPN. Motion to approve the connectivity made by Lila Shousher, seconded by Sharon Haupricht; motion passed.

Old Business

Tax Accounting Project

Jim Molnar reported that work is continuing to move forward with implementation of the tax portion of the project. Additional tax conversions have been completed. Staff are using CAMA and the rental registration programs. Lila Shousher said that they do not have the tax information that is needed to start working in the system test site. They are still hoping to meet the tax accounting deadline. Jim Molnar asked any members that would like to see a preview of the program to contact him.

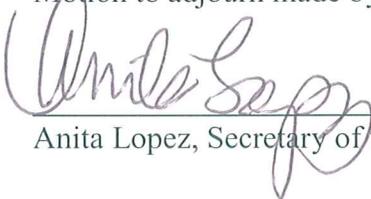
XP Computer Replacement Project

George Webb announced that the project is completed, except for 43 Board of Elections computers. Computers are on hand for installation however there has been a lack of response from Board of Elections regarding the replacement of their computers. George expressed appreciation for the hard work that the team responsible for installing the computers put forth to complete the project.

New Business

Lila Shousher questioned what impact there is when servers are added to the Lucas County network without LCIS' knowledge. Discussion continued regarding a discrepancy in understanding of the IT procurement policy for Lucas County and which agencies it applies to. Purchases should not be made before approval by the DP Board. County Prosecutor will be contacted for clarification as to which agencies must come before the DP Board for IT purchase approval. DP Board purchasing policy and procedures will be communicated to all county agencies.

Motion to adjourn made by Jessica Ford, seconded by Steven Spitler; motion carried.



Anita Lopez, Secretary of the Board



Jason Gears, Director, LCIS

KAS



COURT OF COMMON PLEAS
DOMESTIC RELATIONS DIVISION

DAVID LEWANDOWSKI
JUDGE
419-213-6824

NORMAN G. ZEMMELMAN
JUDGE
419-213-6827

September 2, 2014

Lucas County Data Processing Board
One Government Center, Ste. 400
Toledo, OH 43604

Dear Lucas County Data Processing Board Members:

We are requesting your approval to purchase two (2) JAVS audio only recording systems. The systems will be installed in the courtrooms of Judge David Lewandowski and Judge Norman Zimmelman.

State contract pricing of \$21,867.08 per system is available. The total cost of the project not to exceed \$43,734.16. Funds are available in 4030-1750-C1064-530100.

Respectfully submitted, ,

Sharon Haupricht
Court Administrator

Attachments



13020 Middletown Industrial Blvd.
 Louisville, KY 40223-4761
 Phone: 502.244.8788
 Fax: 502.244.3311
 www.javs.com

QUOTE # JAVQ27475

Date
08/25/14
Specialist
Lee Cecil

JAVQ27475 Quote To:

Ship To:

OH Lucas County Domestic Relations
 Sharon Haupricht
 429 North Michigan Ave
 Toledo, OH 43604

 Phone: (419)213-6859
 shaupr@co.lucas.oh.us

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Quote provides JAVS "Centro PX" digital audio video recording system, for Lucas County Domestic Relations Court Judge Lewandowski Courtroom #1.

Proceedings are captured via Microsoft Media Encoder, WMV files for storage to disk and archive to CD-R or other media/export. Autolog7 with Primary and Secondary Digital Recorder 7.

Discounted or best pricing from Ohio DAS contract #7706600109, STS 066Q.

Qty	Part #	Description	Unit Price	Ext. Price
		OH Lucas County Common Pleas Domestic Relations Judge Lewandowski Ctrm #1 Audio Only Centro AX System		
		AUDIO/VIDEO PROCESSOR		
1	JAV-CENTRO-PX	"Centro PX"- Base Unit plus Centro PX software (Does not include Cameras or Mics) - 8 Microphone Inputs; 2 Camera Inputs - 1 Video Conference Input/Output or 1 Audio Conference Input - 2 Zoning PA Outputs; 1 Local Monitor Output; 6 Non-Configurable A/V Outputs Centro Power Supply	\$4,000.00	\$4,000.00
		NO PUBLIC ADDRESS SYSTEM		
		MICROPHONES		
5	JAV-JM11	"FlexMicrophone" Boundary Microphone	\$325.00	\$1,625.00
5	JAV-PLX-JM11	Plexiglass Microphone Mount for JM11 Microphone	\$20.00	\$100.00
		BENCH CONTROL		
1	JAV-RC7	JAVS Centro Universal Control Box	\$475.00	\$475.00

All orders are subject to signed acceptance of JAVS Standard Terms and Conditions, Sales Contract Agreement, Limited Warranty Statement and Software Limited Agreement as applicable. All pricing is valid for 30 days from issue of quote.

Qty	Part #	Description	Unit Price	Ext. Price
1	JAV-PE108	8-Port Gigabit Ethernet Switch with 4 POE Ports	\$250.00	\$250.00
AUTOLOG & DIGITAL RECORDERS				
COURT WILL PROVIDE WORKSTATION FOR SUITE 7 SOFTWARE				
RECOMMENDED REQUIREMENTS:				
Windows XP SP 3 or greater				
Microsoft .NET Framework 3.5 SP1				
Pentium Core2Duo 2GHZ equivalent or better				
2GB RAM				
5GB HDD space				
10/100/1000MB Network Adapter				
ATI Radeon Graphics Adapter				
1	JAV-SW-AL7S	"AutoLog 7" Record Session Logging and Control Software	\$665.00	\$665.00
1	JAV-SW-S7S	"Scheduler 7" Record Session Scheduling Software	\$190.00	\$190.00
1	JAV-SW-P7S	"Publisher 7" Record Session Publishing Software	\$237.50	\$237.50
1	JAV-SW-V7P	"Viewer 7 Pro" Record Session Viewing Software	\$50.00	\$50.00
2	JAV-SW-WLAV	McAfee White List "SolidCore" AntiVirus for Suite 7 Embedded Devices (Per Device Pricing)	\$114.00	\$228.00
1	JAV-Q7401	Axis Video Encoder with Audio	\$379.05	\$379.05
1	JAV-REC7-SM	"Recorder 7 Standard" Audio/Video Recording Device with Multichannel Audio Recording	\$2,945.00	\$2,945.00
1	JAV-REC7-SS	"Recorder 7 Standard" Audio/Video Recording Device with Stereo Audio Recording	\$2,660.00	\$2,660.00
1	JAV-ES550	Back-UPS ES, 550VA/300W, Input 120V/ Output 120V, Interface Port USB	\$91.00	\$91.00
1	JAV-REC7-DRMK	"Recorder 7" Dual Rack Mount Kit	\$70.00	\$70.00
EQUIPMENT RACK & POWER STRIPS				
1	JAV-DTRK1418	14 RU Desktop Cabinet 18" Deep (No Doors)	\$455.36	\$455.36
1	JAV-DTVFD14	Vented Front Door for 14 RU DTRK Cabinet	\$164.60	\$164.60
1	JAV-SU1000R	1000VA On-Line Double-Conversion UPS, 2RU	\$760.00	\$760.00
1	JAV-APS15	Slimline Power Panel and conditioner	\$100.00	\$100.00
1	JAV-UTR1	Half-depth, single rack space shelf	\$38.56	\$38.56
2	JAV-VTF1	1 Gang Single Rack Blank Perforated	\$17.38	\$34.76
TRANSCRIPTION FOOT PEDAL				
1	JAV-TU-65	TU-Series Foot Pedal Controller (USB) for Digital Transcription. Includes: - Foot Pedal - Stereo Headset - JAVS Viewer 7 PRO software.	\$223.25	\$223.25
WIRE & CONNECTORS				
500	JAV-25224B	18 Gage Stranded Speaker Cable, Plenum Rated Also used for Camera Power	\$0.25	\$125.00
1,000	JAV-CAT5P	CAT 5E Cable (Plenum)	\$0.35	\$350.00
40	JAV-RJ45	CT Control Box Connector RJ45	\$2.50	\$100.00

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1	JAV-MISC	Misc. Hardware for Installation (Examples - Wall Plates, Wiremold, Floor Boxes)	\$75.00	\$75.00
		SHIPPING & LABOR		
1	JAV-LABOR	Labor for Setup & Installation	\$4,725.00	\$4,725.00
1	SHIPPING	Shipping	\$750.00	\$750.00
		SubTotal		\$21,867.08

SubTotal	\$21,867.08
Sales Tax	\$0.00
Delivery	\$0.00
Total	\$21,867.08

HLC

Sincerely,



Lee Cecil

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Quote provides JAVS "Centro PX" digital audio video recording system, for Lucas County Domestic Relations Court Judge Zimmelman Courtroom #2.

Proceedings are captured via Microsoft Media Encoder, WMV files for storage to disk and archive to CD-R or other media/export. Autolog7 with Primary and Secondary Digital Recorder 7.

Discounted or best pricing from Ohio DAS contract #7706600109, STS 066Q.

Qty	Part #	Description	Unit Price	Ext. Price
		OH Lucas County Common Pleas Domestic Relations Judge Zimmelman Ctrm #2 Audio Only Centro AX System		
		AUDIO/VIDEO PROCESSOR		
1	JAV-CENTRO-PX	"Centro PX"- Base Unit plus Centro PX software (Does not include Cameras or Mics) - 8 Microphone Inputs; 2 Camera Inputs - 1 Video Conference Input/Output or 1 Audio Conference Input - 2 Zoning PA Outputs; 1 Local Monitor Output; 6 Non-Configurable A/V Outputs Centro Power Supply	\$4,000.00	\$4,000.00
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