



**Board of County  
Commissioners**  
**Carol Contrada**  
*President*  
**Tina Skeldon Wozniak**  
**Pete Gerken**

**Office of Support Services**  
Lynn DiPierro  
*Manager*

**Addendum 3 - Issued October 29, 2014**

Regarding Bids for **Employee Assistance Program (ITB 14-013P)** for Lucas County Human Resources, bid opening scheduled for November 6, 2014 at 2:00 P.M. (local time).

This document becomes a fully incorporated part of the specifications, and this letter constitutes legal notice of this requirement.

The entire original Bid Packet including this addendum must be submitted prior to the Bid Opening Date and Time.

**\*\*Deadline to submit questions is October 29, 2014 by 11:00 am (local time).**

Please see the following Questions & Answers:

1. Are the services to include legal and financial counseling on site or can they be a contracted service.

**Please refer to the "scope of work" in the specifications with this RFP--services are to be provided "at the EAP provider's location". Appropriate referrals beyond the scope of services may be made with the employee's consent & discretion.**

2. Are we required to take the 3 insurance companies for payment after the EAP services?

**No. However, we do request that referrals be made wherever possible to a treatment provider who will accept the employee's specific health insurance coverage. If this is not possible, then the employee must be made aware that any additional treatment provided beyond the scope of services will be at the employee's cost and, therefore, at the employee's discretion to continue.**