



Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff's Office

Requestor: Kevin Hlminski

Funding Account & Description: 1010-1670-530100

Req. Date: February 23, 2015

Vendor: CDWG

Type of Request (check all that apply):

- HW SW Services/New
- Purchase Lease Subscription
- Services/Support Renewal
Original Purchase Date

State Term Contract ID MARKET

Description or Nature of Request and for whom this is intended: Sheriff's Office requests to purchase one HP Laser Jet Pro 400 M425dn monochrome all-in-one printer. The printer will be installed in the inmate Library.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
2728100 HP JL PRO 400 M425DN MONO MFP	FXNW614		1	\$ 394.27	\$ 0.00	\$ 394.27
FREIGHT	FXNW614		1	\$ 17.66	\$ 0.00	\$ 17.66
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 411.93

Lucas County Information Services
Checklist for Hardware/Software/Services
Page 2

Planned Location: Desktop

If Other please specify:

Network Connection Required?

Yes No N/A

LCIS installation assistance needed?

Yes No Date:

LCIS on-going support required?

Yes No N/A

ITB or RFP completed?

Yes No N/A

LCIS Management review completed?

Yes No Exclusion

DP Board Approved?

Yes No Standard printer Exclusion

DP Board Date of Approval:

Business Reason or Justification:

A printer is required for the PCs located in the inmate Library.

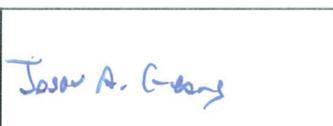
Comments:

Reviewed and prepared by Jeremy Burnat.

Reviewed and approved by Jason Gears.


2-23-2015

LCIS
Approver
Name



LCIS
Approver
Signature



Date

2-23-2015



SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

February 20, 2015

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of All-In-One Printer

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) **HP Laser Jet Pro 400 M425dn monochrome all-in one printer.**

This unit will be utilized in our inmate Library.

We will be utilizing funding from our 1010-1670-530100 General Fund Equipment Account for this printer. A quote from CDWG is attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Helminski".

Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

QUOTE NO.	ACCOUNTING	DATE
FXNW614	9763238	2/19/2015

BILL TO:
 KEVIN HELMINSKI
 1622 SPIELBUSCH AVE

SHIP TO:
 LUCAS COUNTY SHERIFF'S OFFICE
 Attention To: KEVIN HELMINSKI
 1622 SPIELBUSCH AVE

Accounts Payable
 TOLEDO , OH 43604

TOLEDO , OH 43604
 Contact: KEVIN
 HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # M425DN QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		FEDEX Ground	Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2728100	HP LJ PRO 400 M425DN MONO MFP 35PPM Mfg#: CF286A#BGJ Contract: MARKET \$499-\$100 savings=\$399, Ends 2/28	394.27	394.27
SUBTOTAL				394.27
FREIGHT				17.66
TAX				0.00
				US Currency
TOTAL				411.93

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515