ANITA LOPEZ
LUCAS COUNTY AUDITOR

One Government Center, Suite 600
Toledo, OH 43604-2255
www.co.lucas.oh.us/Auditor

E-mail: alopez@co.lucas.oh.us
Phone: (419) 213-4406
Fax: (419) 213-4888

MEMORANDUM

TO:	All Data Processing Board Members
FROM:	Anita Lopez, Secretary of Board
DATE:	February 5, 2015
SUBJECT:	Data Processing Board Meeting

The Lucas County Data Processing Board Meeting will be held on **Thursday, February 5, at 11:00 a.m. in the Commissioners' Conference Room A, Suite 800 of Government Center**. Previous minutes, agendas and requests can be viewed online at http://www.co.lucas.oh.us/index.aspx?nid=2253.

Agenda:

1. Approval of Minutes
2. Requests
3. Old Business
   A. Tax Accounting Project
4. New Business
5. Executive Session

LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES

Monday, January 12, 2015

Voting Members Present:
Anita Lopez, Auditor
Gina Kaczala, Board of Elections
Julie East, Recorder Rep.
Eric Zatko, Common Pleas Court Rep.
Sharon Raburn, Domestic Relations Court Rep.
Wade Kapszukiewicz, Treasurer
Adam Hansen, Clerk of Courts Rep.
LaVera Scott, Board of Elections

Attendees:
Jason Gears, LCIS
Julie Riley, Solid Waste
Ron Heinold, LCIS
George Webb, LCIS
Jim Molnar, Auditor – Real Estate

Recording Secretary:
Karen Schnitkey

- Jason Gears called the meeting to order.
- Wade Kapszukiewicz made a motion to nominate Lucas County Auditor Anita Lopez to serve as the Board Secretary, motion carried unanimously.
- Motion to approve the minutes of the December 4, 2014 meeting made by Sharon Raburn, seconded by Gina Kaczala; motion carried.

Purchasing Requests

Solid Waste – Julie Riley presented a request to purchase a new copier and attach to the county network. They will be testing several different models before settling on a purchase. Funds are available in fund 5050-0530-530100. Cost is not to exceed $15,000.00. Motion to approve made by Mr. Kapszukiewicz, seconded by Mr. Gears; motion carried.

LCIS – Jason Gears presented a request to purchase a Ricoh Aficio copier from MTBT to replace the unit that was purchased in 2006. The vendor will no longer support the older unit due to its age. Total cost is $8,061.00. Funds were budgeted in the 2015 budget and are available in 1010-0160-530100. MTBT is an Ohio State Term Provider. Motion to approve made by Mr. Hansen, seconded by Mr. Zatko; motion carried.

Ms. Lopez requested that cost negotiations be discussed with MTBT to see if a lower cost could be given if multiple agencies purchased a copier at this time. LCIS will contact the vendor. Motion to amend the Solid Waste purchase request contingent upon negotiations with MTBT to realize a lower cost made by Mr. Gears, seconded by Mr. Zatko; motion carried.

Old Business

IJS Surface Pro Request
Mr. Gears reported that LCIS reviewed the request for the purchase and ability to support the Surface Pro units. In regards to the specific use for IJS, the unit fits their needs, however this unit may not be

an ideal solution for other county users. LCIS is prepared to support the business use of the devices for IJS, however it is not recommended for other county users as a whole. Mr. Gears made a motion to approve the purchase, seconded by Mr. Kapszukiewicz; motion carried.

Tax Accounting Project

Jim Molnar reported that the E-Filing system is now up and running. The end of year roll over for Assessment Administration was successful. They are currently testing reports between the systems. Contact Jim with any requests for a demonstration of the new system. Ms. Lopez mentioned that demos are being completed for various organizations and companies before opening it to the public.

New Business

Mr. Hansen mentioned that the OnBase upgrade that LCIS implemented last weekend went very smoothly.

Motion to adjourn made by Ms. Scott, seconded by Mr. Zatko; motion carried.

Anita Lopez, Secretary of the Board

Jason Gears, Director, LCIS

KAS