



ANITA LOPEZ LUCAS COUNTY AUDITOR

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MEMORANDUM

TO: All Data Processing Board Members
FROM: Anita Lopez, Secretary of Board
DATE: June 1, 2015
SUBJECT: Data Processing Board Meeting

The Lucas County Data Processing Board Meeting will be held on **Thursday, June 4, at 11:00 a.m. in the Commissioners' Conference Room A, Suite 800 of Government Center.** Previous minutes, agendas and requests can be viewed online at <http://www.co.lucas.oh.us/index.aspx?nid=2253>.

Agenda:

1. Approval of Minutes
2. Requests
 - A. LCIS – 5/15/2015 – Application Analyst Hire
 - B. IJS – Virtual Server Implementation
 - C. Veteran Services – Social Media Request
3. Old Business
 - A. Tax Accounting Project
4. New Business
5. Possible Executive Session

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday, May 7, 2015

Voting Members Present:

Jason Gears, Auditor Rep.
Eric Zatko, Common Pleas Court Rep.
Sharon Raburn, Domestic Relations Court Rep.
Julie East, Recorder Rep.
Mark Austin, Treasurer Rep.
Adam Hansen, Clerk of Courts Rep.
LaVera Scott, Board of Elections
Gina Kaczala, Board of Elections
Steve Spitler, Commissioner Rep.

Attendees:

Jim Molnar, Auditor Real Estate
Chris Felder, Recorders
Jeremy Burnat, LCIS
George Webb, LCIS
Jeff Watkins, JFS
Jan Pipes, JFS
Matt Heyrman, Commissioners
Julie Moesenthin, Sheriffs
John Sylvester, Sheriffs

Recording Secretary:

Karen Schnitkey

-
- Jason Gears called the meeting to order.
 - Motion to approve the minutes of the April 2, 2015 meeting made by Mr. Hansen, seconded by Mr. Spitler; motion carried.

Purchasing Requests –

Auditor

On 4/20/2015 Auditor Anita Lopez presented an emergency request to purchase a Digital Voice Recording System. The system will be used for quality assurance purposes with the new ARIES system. Permission was granted by Lucas County Resolution 15-44 to interface with the existing county telephone system. Cost is \$40,995.00 and funds are available in 2030-0170-530100. All DP Board members were contacted and a majority approval was obtained.

JFS, Commissioner, Sheriff

Jeff Watkins presented a request on behalf of the County Commissioners, Department of Family Services (JFS) and the Sheriff's Office to utilize the LCIS/Lucas County network to transport network communications between a workstation located in the Lucas County jail and the JFS network. The JFS network communications will be encrypted and firewalled by JFS to ensure that only computers on the Ohio State network can access it. Further, the JFS network traffic will be transmitted in such a way that JFS cannot gain access to Lucas County network communications. JFS will supply a Cisco ASA that will be under the control of and operated by LCIS. JFS will be responsible for any maintenance or repair costs for the provided Cisco ASA. LCIS participated in the design of the configuration. Mr. Zatko made a motion to approve, seconded by Ms. East, Mr. Gears and Mr. Spitler abstained; motion carried.

LCIS

Mr. Gears presented a request to purchase six Microsoft Windows Server 2012 Datacenter Edition licenses and two Microsoft SQL server 2014 licenses. The updated licenses will allow LCIS to

replace the current servers which are approaching end of support. Funds are available in Capital Improvement account 4030-1750-C1075. Total cost is \$41,344.24. Ms. Raburn made a motion to approve, seconded by Ms. Scott, Mr. Gears abstained; motion carried.

Old Business

Tax Accounting Project

Mr. Molnar reported that data entry has been completed. The HP is still the system of record until the team is comfortable with the new application and thorough parallel testing has been completed. Auditor Lopez emailed county users with an invitation for training on the new system.

New Business

There was no new business brought to the board.

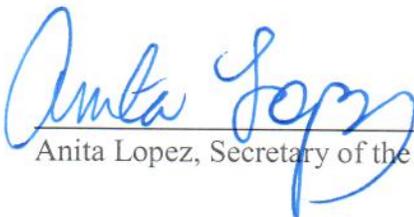
Executive Session

Motion to enter executive session for the purpose of discussing LCIS staffing and salary made by Mr. Gears, seconded by Ms. East. Yea – Gears, Raburn, Zatko, East, Spitler, Austin, Hansen, Kaczala, Scott.

Motion to exit from Executive Session made by Ms. East, seconded by Ms. Scott.

Motion to accept the recommendation for the salary increase for Michelle Weiss and Sandy Lewandowski made by Mr. Zatko, seconded by Ms. Kaczala.

Motion to adjourn made by Mr. Hansen, seconded by Mr. Zatko; motion carried.



Anita Lopez, Secretary of the Board



Jason Gears, Director, LCIS

KAS

Karen Schnitkey - URGENT Emergency DP Board Request

From: Karen Schnitkey
To: DP Board Members
Date: 5/15/2015 1:29 PM
Subject: URGENT Emergency DP Board Request

Reply Requested: By 5/16/2015

Members of the Data Processing Board,

An emergency request is presented to make an offer to hire to Wenchao Li for the Application Analyst position within LCIS. The candidate will fill the position left vacant when Brad Manders moved into James Lagger's management position. Ms. Li is in high demand as she is an exceptional candidate and is a recent UT graduate. This is an emergency nature as the candidate is considering other jobs offers. Ms. Li has been interviewed by Director Jason Gears, Asst. Director Ron Heinold, Manager Brad Manders and also by Auditor Anita Lopez. The beginning salary will be \$47,840 with an increase to \$49,920 after successful completion of the probationary period. Funds have been budgeted and are available in the LCIS salary line item. The candidate will become a member of IBEW after successful completion of a 120 day probationary period.

Please reply today, if possible, with a yea or nay vote. You can direct any questions to Jason Gears at x4386.

Regards,

Karen Schnitkey

Office Manager
Help Desk Administrator

Lucas County Information Services

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kschnitkey@co.lucas.oh.us

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DP BOARD EMERGENCY REQUEST

Date: **5/15/2015**

Agency: **LCIS**

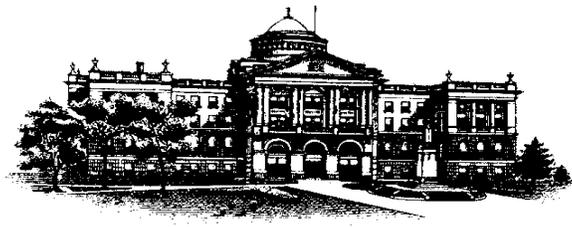
Request: **New Application Analyst Job Offer**

Results: **7 Yea votes, 1 Abstain vote - Request is approved** *Kg*

Voting Members:

Yea	Nay		
		<i>Ms. Anita Lopez, Auditor</i>	Secretary of the Board
	Abstained	<i>Jason Gears</i>	Auditor Rep
		<i>Keila Cosme</i>	Auditor Rep
		<i>Judge Lewandowski</i>	DRC
		<i>Ms. Sharon Raburn</i>	DRC Rep
		<i>Judge Ruth Ann Franks</i>	Common Pleas
		<i>Eric Zatko</i>	Common Pleas-IJS, Rep.
Yea		<i>Don Colby</i>	Common Pleas-IJS, Rep.
		<i>Mr. Phil Copeland</i>	Recorder
Yea		<i>Julie East</i>	Recorder Rep.
		<i>Chris Felder</i>	Recorder Rep.
Yea		<i>MS. Carol Contrada</i>	Commissioner
		<i>Peter Ujvagi</i>	Commissioner Rep.
		<i>Steven Spitler</i>	Commissioner Rep.
		<i>Mr. Wade Kapszukiewicz</i>	Treasurer
Yea		<i>Lila Shousher</i>	Treasurer, Rep.
		<i>Mark Austin</i>	Treasurer, Rep.
		<i>Karen Poore</i>	Treasurer, Rep.
Yea		<i>Mr. Bernie Quilter</i>	Clerk of Courts
		<i>CJ Holley</i>	Clerk of Courts Rep.
		<i>Adam Hansen</i>	Clerk of Courts Rep.
		Connie Smith	
Yea		<i>Ms. Gina-Marie Kaczala</i>	(R)Board of Elec.
		<i>Ed Feeney</i>	Board of Elections Rep.
Yea		<i>Ms. Lavera Scott</i>	(D)Board of Elec.
			Board of Elections Rep.
		<u>Recording Secretary</u>	
		Karen Schnitkey	Information Svcs.

Karen Schnitkey 5/20/15



Lucas County Integrated Justice System

700 Adams Street, Suite 310
Toledo, Ohio 43604-1645
(419) 213-4041

June 1, 2015

Ms. Anita Lopez
Lucas County Auditor
One Government Center, Suite 600
Toledo, Ohio 43604

Dear Ms. Lopez:

As an item for the next Data Processing Board meeting, the Lucas County Integrated Justice System is requesting permission to implement a new Crystal Server Virtual Machine for Court Services and Juvenile Court. Funding will be from the IJS Equipment line item (40%) combined with the Juvenile Court Computerization fund (60%):

Business Need Summary

- Existing server will be sunset 2015-07-14
- Runs all of the reporting from Monitor for Courts Services
- Expand reporting capability for JJC

Needed from DP Board

- Approval to spend \$7167.84 on Windows Server 2012 R2 Standard licensing
- Approval for static IP address and join to Lucas County Windows Domain

Current Status

- Crystal server running on NORIS hosted VM running Windows Server 2003

Problem

- Microsoft support for Server 2003 ending July 14, 2015

Proposal

- Host new Windows Server 2012R2 Hyper-V Virtual Machine on JJC's Redbull hardware host
- Upgrade host from Windows Server 2012 Standard to 2012 R2 Standard

Patches/management

- IJS/Chuck Vogelbacher
- Like the other JJC servers

Thank you for your consideration.

Sincerely,
Eric Zatko, Director



**LUCAS COUNTY
VETERANS SERVICE COMMISSION**

Section 1.01 1301 Monroe Street Suite 180
Toledo OH 43624
(419) 213-6090 FAX (419) 213-6099

June 2, 2015

Please place the LCVSC on the agenda for the dp board mtg for June 4th to discuss the use of Social Media.

Thank you

Jason Brown
Deputy Director
Lucas County
Veteran Services Commission