

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday, June 4, 2015

Voting Members Present:

Jason Gears, Auditor Rep.
Eric Zatkan, Common Pleas Court Rep.
Sharon Raburn, Domestic Relations Court Rep.
Julie East, Recorder Rep.
Lila Shousher, Treasurer Rep.
Adam Hansen, Clerk of Courts Rep.
LaVera Scott, Board of Elections
Gina Kaczala, Board of Elections
Steve Spitler, Commissioner Rep.

Attendees:

Jim Molnar, Auditor Real Estate
Jeremy Burnat, LCIS
George Webb, LCIS
Chuck Vogelbacher, IJS
Jason Brown, Veterans Services

Recording Secretary:

Karen Schnitkey

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- Jason Gears called the meeting to order.
 - Motion to approve the minutes of the May 7, 2015 meeting made by Ms. Scott, seconded by Ms. Raburn; motion carried.

Purchasing Requests –

LCIS

On 5/15/2015 LCIS Director, Jason Gears, presented an emergency request to make an offer to hire Wenchao Li to fill the vacant position of Application Analyst. This was an emergency nature as the candidate was in high demand and was considering other job offers. The beginning salary is \$47,840 and funds have been budgeted in the salary line item. All DP Board members were contacted and a majority approval was obtained. Mr. Gears reported that Ms. Li accepted the offer and started working with LCIS on 5/18/2015.

Integrated Justice System

Chuck Vogelbacher presented a request on behalf of IJS to implement a new Crystal Server Virtual Machine for Court Services and Juvenile Court. Support for the existing server will expire 7/14/2015. The new server will expand the reporting capability for JJC. Cost for the Windows Server R2 standard licensing is \$7,167.84. Funding will be from the IJS Equipment line item (40%) and the Juvenile Court Computerization fund (60%). A static IP address is needed as well as connection to the Lucas County Windows Domain. Mr. Gears made a motion to approve, seconded by Ms. Shousher, Mr. Zatkan abstained; motion carried.

Veterans Services

Jason Brown presented a request to create a Facebook page for the Veteran Services department to better serve the veterans of Lucas County. Mr. Zatkan made a motion to approve, seconded by Ms. Scott; motion carried.

Old Business

Tax Accounting Project

Mr. Molnar reported that demonstrations have been made for the new public site. Safeguards have been implemented to allow optimal uptime for the public section of the program.

New Business

There was no new business brought to the board.

Executive Session

There was no Executive Session.

Motion to adjourn made by Mr. Spittler, seconded by Ms. Shousher; motion carried.


Anita Lopez, Secretary of the Board


Jason Gears, Director, LCIS

KAS