

**Lucas County
Transportation Improvement District
Regular Meeting Board of Trustees**

Monday, June 15, 2015 @ 1:30 P.M.

At the Lucas County Engineer's Office, 1049 S. McCord Road, Holland, Ohio

Minutes

- A. The meeting was called to order by Bill Brennan at 1:31pm.
Attendance: Keith Earley, Warren Henry, Bill Brennan
Absent: Rich Martinko, Paul Toth, Barbara Sears, Edna Brown
Others: Mark Hurst, Rusty Schuermann, Mark Drennen, Jeff Lohse, Mike Smith of the Mannik & Smith Group, Andy Schneider of TranSystems Corp, Harold Grim Monclova Township Administrator, Greg Telecky of Poggemeyer Design Group
- B. Motion to approve the minutes from May 18, 2015 meeting by Keith Earley, second by Warren Henry. Motion passed 3-0 on voice vote.
- C. Mark Hurst reviewed the LCTID monthly finance report stating that the fund balance was \$233,480.92 as of May 31, 2015.

Mark Drennen stated activity in May included:

- Processed B&N Invoice #4 (4/5/15 thru 5/2/15). Overall 99%± complete.
- Processed DGL Consulting Engineers LLC Invoice #2 for Briarfield (95%± complete).

Motion to approve the May financial report by Keith Earley, second by Warren Henry. Motion passed 3-0 on voice vote.

Mark Hurst provided highlights of the initial LCTID Audit Report by Ohio Auditor of State. The management letter suggests the establishment of an audit committee to serve as a liaison between auditors and management. Mark stated this is a boiler plate recommendation and at this time given the high level of review by the LCTID is not necessary. Jeff Lohse stated the LCTID received correspondence today from the Auditor of State that the LCTID received the Auditor of State Award which is given to those entities that file timely financial reports in accordance with GAAP, as well as receive a "clean" audit report.

Mark Drennen stated the LCTID received invoices from Ohio Auditor of State for the financial audit of LCTID, a \$7031.50 total.

- D. A Project Status was given by Jeff Lohse:
- US 20A Interchange & Dorr Street Interchange
 - The final feasibility studies review comments provided at June 12th meeting with B&N, ODOT, & Jeff. The goal is to have issues resolved and resubmit the studies with comments incorporated by June 30th.
 - Dorr Street website posting for consultant's & scope of services has been reviewed by ODOT & revisions are underway. B&N will provide a list of tasks that need to be included in the next scope. To resubmit the posting to ODOT when all is incorporated.

- ODOT Jobs & Commerce TID Grant Applications for FY 2016 were completed and submitted on June 12, 2015 requesting \$250,000 for the PE stages of both interchange projects Jeff met with ODOT's Jeff Loehrke who provided some suggestions in the presentation.
- Dorr Street preliminary LPA legislation still on hold until IGA's are in place.
- Draft Intergovernmental Agreements (IGA's) for Dorr are being prepared per latest City of Toledo participation. Four separate agreements. Rusty to review. The City of Toledo (Matt Sapara) has sent an email to Keith indicating the City will participate at a \$1.5 M maximum including up to \$170K for plans.
- 2015 TRAC applications for DD and R/W being prepared per ODOT #2 Request for both interchanges. Due June 30th.
- The City of Toledo has withdrawn from cash participation for the US 20A Interchange causing a shortage. Maumee, Monclova, & Lucas County has indicated desire to proceed with the plans and continue to work on finding revenue source for the shortage. The DDI preferred alternative is estimated at a construction cost of \$28.9M, design is \$2.2M, RW is \$3.3M for a \$34.4M project cost. The Port commitment is \$1M, and City of Maumee, Monclova Township, and Lucas County is at \$2.2125M each, plus previous acquired right of way value of \$2.3M. This leaves a \$7.27M shortage due to the City of Toledo withdrawal and increased cost from TRAC app to feasibility study construction cost. Rich Martinko and Warren Henry approached Promedica on possible interest in participation. Promedica requested latest drawings (on LCTID website) and may seek support of other key businesses in the area for possible participation. Keith discussed the possibility of a TIF in the area. Rusty indicated we could ask Andrew Brossart of 5/3rd for a TIF analysis for projections, at least to present to entities (similar to what was done for Springfield Twp at Dorr Street). Rusty to review with Keith, who is to follow up with Andy.

- Briarfield Blvd. / Brandyway Lane / Salisbury Road Improvements

- Final project plan reviewed and comments are back to DGL.
- R/W status is ongoing. Demo plan prep being initiated. Need access for asbestos survey work.
- IGA approved by BLCC, awaiting their signatures. Bill Brennan is following up on this. Before the LCTID board is resolution 2015-05 to authorize LCTID to enter into this IGA. Gives the Secretary-Treasurer authorization to enter into the IGA when ready. Motion to approve was made by Keith Earley, second by Warren Henry. Motion passed 3-0 on voice vote.
- 629 Grant approval received 5/8/15. Reworked statement on standard jobs requirement provision and agreement signed and returned May 26th.
- ODOT Jobs & Commerce TID grant application for FY 2016, submitted June 12, 2015, with request for \$250,000 for Briarfield construction costs.

E. Other Business

- Development I-475 at SR 2, service road update ~ none.

F. Public Comment ~ none

G. Next Meeting ~ Monday July 20, 2015 @ 1:30pm at the Lucas County Engineer's Office, 1049 S. McCord Road, Building A Conference Room, Holland OH 43528

H. Adjournment @ 2:07 pm.