

Below is the quote you requested. Please let me know if you have any questions.

Thanks,
Scott



Pricing Proposal

Quotation #:	11082017
Description:	Microsoft
Created On:	Feb-19-2016
Valid Until:	Feb-29-2016

LUCAS COUNTY INFORMATION SRVCS

Karen Schnitkey

Phone: (419) 213-4025

Fax:

Email: kschnitkey@co.lucas.oh.us

Account Representative

Scott Kent

290 Davidson Avenue

Somerset, NJ 08873

Phone: 732-652-6641

Fax: 732-652-6642

Email: Scott_Kent@shi.com

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 Microsoft Office Standard 2016 - License - 1 PC - Select Plus - Win - Single Language Microsoft - Part#: 021-10559	2	\$241.73	\$483.46
		Total	\$483.46

Additional Comments

Interested in purchasing and iPad for a great price? Request a quote from us today!

Retrieve your quote:

<https://www.shi.com/Quotes/Quoteinfo.aspx>

The Products offered under this proposal are subject to the SHI Return Policy, unless there is an existing agreement between SHI and the Customer.

Karen Schnitkey - Re: MS Office Purchase

From: Colleen Abbott
To: Karen Schnitkey
Date: 2/19/2016 10:37 AM
Subject: Re: MS Office Purchase

Yes, please go ahead with purchase of these two licenses.

One license will come out of 6040-3220-530100 ant the second will come out of 2900-8129-530100.

Thanks,
Colleen

>>> Karen Schnitkey 2/19/2016 10:35 AM >>>
Good Morning Colleen,

The cost for each license of Microsoft Office Standard 2016 is \$241.73 for a total of \$483.46. Please send me an email confirmation that you would like LCIS to submit a purchase to SHI for the licenses and include the PeopleSoft funds that should be charged for the purchase. I'll enter a requisition and take care of the installation work order for you.

Best Regards,

Karen Schnitkey
Office Manager
Help Desk Administrator

Lucas County Information Services
One Government Center
Suite 400
Toledo, Ohio 43604
kschnitkey@co.lucas.oh.us

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Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department:

Requestor:

Funding Account & Description:

Req. Date:

Vendor:

Type of Request (check all that apply):

Hdw SW Services/New

Purchase Lease Subscription

Services/Support Renewal Original Purchase Date

State Term Contract ID

Description or Nature of Request and for whom this is intended:

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
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MS Office 2016 Standard	11082017		2	\$ 241.73		\$ 483.46
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 483.46

Business Reason or Justification:

Microsoft Office licenses for Mary Kunkel in HR and for a pc set up in Benefits with Colleen Abbott.

Lucas County Information Services
Checklist for Hardware/Software/Services
Page 2

Planned Location: **If Other please specify:**

Network Connection Required? Yes No N/A

LCIS installation assistance needed? Yes No **Date:**

LCIS on-going support required? Yes No N/A

ITB or RFP completed? Yes No N/A

LCIS Management review completed? Yes No **Exclusion**

DP Board Approved? Yes No **Exclusion**

Date of Approval:

Comments:

Prepared by Karen Schnitkey *KS 2/19/16*

Reviewed by Jeremy Burnat *JB 2/19/16*

Approved by Jason Gears *JG 2/19/2016*