



Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff

Requestor: Kevin Helminski

Funding Account & Description: 1010-1670-530100

Req. Date: 2/19/16

Vendor: Perry ProTech

Type of Request (check all that apply):

Hdw SW Services/New

Purchase Lease Subscription

Services/Support Renewal Original Purchase Date

State Term Contract ID

Description or Nature of Request and for whom this is intended:

Copier purchase

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
Konica Copier			1	\$ 1,831.00		\$ 1,831.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 1,831.00

Business Reason or Justification:

Copier to replace the current unit being used on the 5th floor office which has reached end of life.

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Planned Location:

If Other please specify:

Network Connection Required? Yes No N/A

LCIS installation assistance needed? Yes No Date:

LCIS on-going support required? Yes No N/A

ITB or RFP completed? Yes No N/A

LCIS Management review completed? Yes No Exclusion

DP Board Approved? Yes No Exclusion

Date of Approval:

Comments:

Prepared By Karen Schnitkey
Reviewed By Jeremy Burnat *JB 2/24/16*
Approved By Ron Heinold *RH 2/24/2016*



SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

February 19, 2016

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Koica Bizhub 4750 Copier/Printer

Dear Mr. Butler:

I am requesting the purchase of one (1) Konica Bizhub 4750 Copier/Printer from Perry ProTech. This unit will be replace the current unit (G2484) being used in the 5th Floor Sgt's Office, which has reached the end of its useful life.

The unit is quoted at \$1,831.00. Funds will be utilized from the Sheriff's Equipment Account 1010-1670-530100. A copy of the quote is attached.

Sincerely,

Kevin Helmski
Director of Finance & Operations
Lucas County Sheriff's Office

PERRYPROTECH

Documents. Networks. Systems. Services.

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Lima, Ohio 45802-0809
www.perryprotech.com
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Mansfield, Ohio
Findlay, Ohio
Phone: (260) 483-6064
Phone: (419) 475-9030
Phone: (419) 529-8006
Phone: (419) 423-3737

INVOICE # _____

Customer: Special High Medium Low
Equipment:

SHIP TO 116327 BILL TO

Name: Lucas County Sheriff Contact: Kevin Helminski
Address: 700 Adams, Suite 150 Dept: _____
City: Toledo Phone: (419) 213-4395
State: OH Fax: _____
Zip: 43604 County: _____

Name: _____ State: _____
Address: _____ Zip Code: _____
City: _____ Phone: _____

New Customer SIC Code _____
 Tax exempt Tax ID # _____

Credit memo
PO# equipment Install _____

Delivery: Equipment sale Equipment
 National account National account

Trial Trial

Service loaner Service loaner
 Rental/CPC Rental

Quantity	Product #	Description / Serial # / ID#	Unit Price	Total
1	CKBN3T	Konica Bizhub 4750 Copier/Printer/Scanner		
1	AKFZOR	FK-512 Fax Kit		
1	BEZZ1E	Surge Connected		
1	BKNZ30	NC-P03 Wireless Network interface		
1	BKNZ3K	LK-101v3 i-Option License Kit (Web Browser)		
1	BKZZ3U	KP-P01 10-Key Pad		
1	BKZZ3V	MK-P03 Fax Mount Kit for FK-512		
1	HKPZOC	PF-P12 Paper Cassette 550-sheet		
1	RTK49	TNP44 Black Toner (20K)		
			Inst / Removal	
			Sub Total	\$1,831.00
			Tax	Exempt
			Total	\$1,831.00
			Deposit -	
			Balance Due	

Comments:

Sales are considered final upon the approval of the PERRY proTECH corporate office. Title to this merchandise remains in vendor name until completely paid for. Terms: net cash 30 days-no discount. 2% per month finance charge on overdue accounts. No returns without advance authorization.
THIS IS A NONCANCELABLE/NONREFUNDABLE/IRREVOCABLE AGREEMENT. THIS AGREEMENT CANNOT BE CANCELED, ASSIGNED, OR TERMINATED

MAINTENANCE AGREEMENT

Business Hours: _____ G.M.A. Bill To: _____
T.U.F. coverage, excludes paper and staples All parts excluding drums, photoreceptors and consumables TERM: Monthly

Maintenance Base				Click Overages				
Type	PGM Type	Product #	Base Charge	Click Allowance	Product #	Rate	Meter	Start Date
B&W			\$11.00	1,000		\$0.01100		
Color								
Scan								
Other								
Comments								

Customer declines benefits of maintenance programs _____ (Initial) New contract Renewal
The additional terms and conditions on the reverse side hereof are incorporated in and made part of this agreement. No change, alteration or amendment of the terms or conditions of this agreement are authorized or effective unless they have been agreed to in writing by an officer of PERRY proTECH.

Customer Acceptance _____ Date _____ PERRY proTECH Representative _____
Sales Managers Approval _____ Corporate Approval _____ Rep# _____