



Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department:

Requestor:

Funding Account & Description:

Req. Date:

Vendor:

Type of Request (check all that apply):

Hdw SW Services/New

Purchase Lease Subscription

Services/Support Renewal Original Purchase Date

State Term Contract ID

Description or Nature of Request and for whom this is intended:

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
Ricoh Aficio MP C2503			1	\$ 4,578.00		\$ 4,578.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request

Business Reason or Justification:

Lucas County Information Services
Checklist for Hardware/Software/Services
Page 2

Planned Location: **If Other please specify:**

Network Connection Required? Yes No N/A

LCIS installation assistance needed? Yes No **Date:**

LCIS on-going support required? Yes No N/A

ITB or RFP completed? Yes No N/A

LCIS Management review completed? Yes No **Exclusion**

DP Board Approved? Yes No **Exclusion**

Date of Approval:

Comments:

Prepared by Karen Schnitkey *KS 4/11/16*

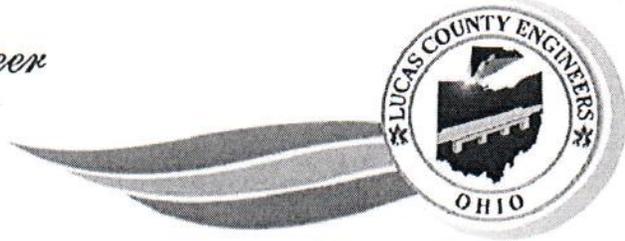
Reviewed by Jeremy Burnat *JB 4/13/2016*

Approved by Jason Gears *[Signature]*

Office of the County Engineer

1049 S. McCord Road
Holland, Ohio 43528

Phone: 419-213-2860
Fax: 419-213-2829



Keith J. Earley, P.E., P.S.
Lucas County Engineer

Date: April 11, 2016

Lucas County Automated Data Processing Board
Ms. Anita Lopez, Secretary
One Government Center, Suite 600
Toledo, Ohio 43604

INTEROFFICE MAIL

Dear Ms. Lopez:

Our office is requesting authorization to purchase the attached copier device.

The funding account for this purchase is:

2040-2920-530100

The total estimated cost for the above items is \$4,578.00. Funds for this equipment are included in our current budget. If you have any questions, or need additional information, please advise.

Very truly yours,

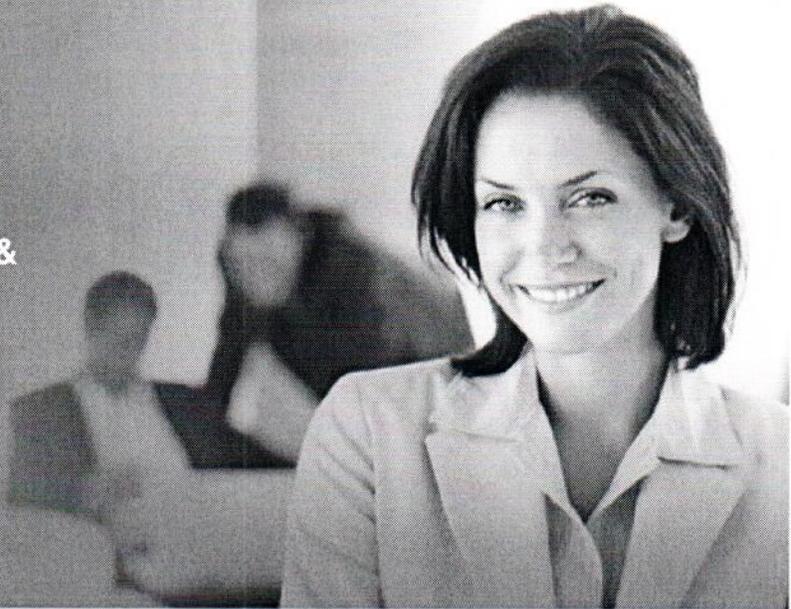
Mark Drennen
Administrative Deputy

BSM;bm
Enclosures

Proposal for

**Lucas County Engineer-
Non-State Contract Pricing &
State Contract #800310**

Prepared on April 8, 2016





*Proposal prepared for Lucas County Engineer
on Friday, April 08, 2016*

Option 1

Non-State Contract Pricing

Equipment Detail

Ricoh Aficio MP C2503 – 25 page per minute color system

Mainframe includes standard 100 Sheet ARDF, 100-Sheet Bypass Tray, 275GB HDD, 1.5 GB RAM, Java incl. on HDD, 2 x 550 Paper Trays, PCL5c/PCL6 Printing & Scan to Email/Folder. Also includes HDD Encryption Unit and Data Overwrite Security Unit.

Accessories:

- Cabinet Type F
- Fax Option Type M3
- Internal Stapling Finisher SR3130

Installation & Training

Installation Charges (Includes Installed Accessories)	Included
System Training	Included

Maintenance Terms

Service Agreement	Term	Cost Per Impression
Black & White	Monthly	\$0.009
Color	Monthly	\$0.06

MT Business Technologies, Inc.'s exclusive Quality Standard Maintenance Program includes all service, all parts and all supplies (except paper and staples) that are needed to make impressions. You never pay extra for toner or developer. You will also receive our exclusive "Performance Guarantee".

Financing Terms

Option	Payment
Purchase Price	\$4,578.00

Continued



*Proposal prepared for Lucas County Engineer
on Friday, April 08, 2016*

Option 2

State Contract #800310

Equipment Detail

Ricoh Aficio MP C2503 – 25 page per minute color system

Mainframe includes standard 100 Sheet ARDF, 100-Sheet Bypass Tray, 275GB HDD, 1.5 GB RAM, Java incl. on HDD, 2 x 550 Paper Trays, PCL5c/PCL6 Printing & Scan to Email/Folder. Also includes HDD Encryption Unit and Data Overwrite Security Unit.

Accessories:

- Cabinet Type F
- Fax Option Type M3
- Internal Stapling Finisher SR3130

Installation & Training

Installation Charges (Includes Installed Accessories)	Included
System Training	Included

Maintenance Terms

Service Agreement	Term	Cost Per Impression
Black & White	Monthly	\$0.009
Color	Monthly	\$0.06

MT Business Technologies, Inc.'s exclusive Quality Standard Maintenance Program includes all service, all parts and all supplies (except paper and staples) that are needed to make impressions. You never pay extra for toner or developer. You will also receive our exclusive "Performance Guarantee".

Financing Terms

Option	Payment
Purchase Price	\$6,039.00

MT Business Technologies' Service Policy

- MT Business Technologies guarantees replacement parts for seven years.
- MT Business Technologies guarantees we will respond to an emergency call with a factory trained technician within 4 hours of the call being placed.
- MT Business Technologies will provide you a loaner system in the event that your system cannot be repaired at your location in a reasonable time.
- MT Business Technologies guarantees a like for like replacement system for you at no charge if we cannot maintain your system to the manufactures specification.
- Incented Technical Specialists will fix the problem right the first time and eliminate call back on the same problem or a call back on a worn part right after a service call.
- Includes all service, all parts and all supplies (except paper and staples) that are needed to make impressions. You never pay extra for toner or developer.

Once again, thank you for the opportunity to present this proposal. I look forward to addressing your questions and continuing a long-lasting business relationship between your company and ours.