



Submit by Email

Print Form

### Lucas County Information Services Checklist for Hardware/Software/Services

Department:

Requestor:

Funding Account & Description:

Req. Date:

Vendor:

**Type of Request (check all that apply):**

Hdw     SW     Services/New

Purchase     Lease     Subscription

Services/Support Renewal  
Original Purchase Date

State Term Contract ID

Description or Nature of Request and for whom this is intended:

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
Ricoh MO 301SPF			1	\$ 1,464.00		\$ 1,464.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request

**Business Reason or Justification:**

Lucas County Information Services  
Checklist for Hardware/Software/Services  
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Planned Location:

If Other please specify:

Network Connection Required?  Yes  No  N/A

LCIS installation assistance needed?  Yes  No Date:

LCIS on-going support required?  Yes  No  N/A

ITB or RFP completed?  Yes  No  N/A

LCIS Management review completed?  Yes  No  Exclusion

DP Board Approved?  Yes  No  Exclusion

Date of Approval:

Comments:

Prepared by Karen Schnitkey *KS 4/21/16*

Reviewed by Jeremy Burnat *JB 4/26/16*

Approved by Jason Gears *JG 4-26-2016*



*Proposal prepared for Lucas County Common Pleas – File Room  
on Tuesday, April 19, 2016*

Equipment Detail

**Ricoh Aficio MP 301SPF – 31 page per minute b&w system**

Mainframe includes Legal Size Platen, 250 Sheet Paper Tray, 100 Sheet Bypass Tray, 1 GB RAM Memory and 50 Sheet ARDF, Copy, Scan, Print, G3 Fax capabilities and true Adobe PostScript3.

**Accessories:** Hard Disk Drive Option Type 301

Installation & Training

<b>Installation Charges (Includes Installed Accessories)</b>	Included
<b>System Training</b>	Included

Maintenance Terms

Agreement	Term	Allowance	Base Charge	Excess Meter Charge
Black & White	Annually	10,000	\$250.00	\$0.02

*MT Business Technologies, Inc.'s exclusive Quality Standard Maintenance Program includes all service, all parts and all supplies (except paper and staples) that are needed to make impressions. You never pay extra for toner or developer. You will also receive our exclusive "Performance Guarantee".*

Financing Terms

Option	Payment
Purchase Price	\$1,464.00*

*\*Non-State Contract Pricing*



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**State Contract #800310**

**Equipment Detail**

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**Installation & Training**

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**Maintenance Terms**

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**Financing Terms**

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Option	Payment
Purchase Price	\$1,592.00

### MT Business Technologies' Service Policy

- MT Business Technologies guarantees replacement parts for seven years.
- MT Business Technologies guarantees we will respond to an emergency call with a factory trained technician within 4 hours of the call being placed.
- MT Business Technologies will provide you a loaner system in the event that your system cannot be repaired at your location in a reasonable time.
- MT Business Technologies guarantees a like for like replacement system for you at no charge if we cannot maintain your system to the manufactures specification.
- Incented Technical Specialists will fix the problem right the first time and eliminate call back on the same problem or a call back on a worn part right after a service call.
- Includes all service, all parts and all supplies (except paper and staples) that are needed to make impressions. You never pay extra for toner or developer.

Once again, thank you for the opportunity to present this proposal. I look forward to addressing your questions and continuing a long-lasting business relationship between the County and us.

**Proposal for**

**Lucas County Common Pleas  
File Room**

**MT Pricing and State Contract Pricing**

**Prepared on April 19, 2016**

