

**LUCAS COUNTY DATA PROCESSING BOARD
MEETING MINUTES**

Thursday, May 5, 2016

Voting Members Present:

Jason Gears, Auditor Rep
Steven Spitler, Commissioner Rep.
Julie East, Recorder Rep.
Lila Shousher, Treasurer Rep.
Eric Zatko, Common Pleas Court Rep.
Sharon Raburn, Domestic Relations Court Rep.
Adam Hansen, Clerk of Courts Rep.

Attendees:

Ed Feeney, Board Of Elections

Recording Secretary:

Karen Schnitkey

- Jason Gears called the meeting to order.
- Motion to approve the minutes of the April 7, 2016 meeting made by Ms. Shousher, seconded by Mr. Spitler; motion carried.

Purchasing Requests

There were no requests for this meeting.

Old Business

Case Management System

Mr. Zatko reported that they are continuing work and the go live date for eFiling is July 1, 2016. They are still on schedule for the project and within budget.

County Email

Mr. Gears reported that they are working on moving users into new email post offices which will lead to better performance and less slowdowns. LCIS staff is working with Dell on server sizing analysis for email.

County Web Site

Ms. Schnitkey reported that demo page links of the CivicPlus upgrade were sent to committee members to review. They are reviewing options from another vendor, CivicLive, and will schedule a demo of CivicLive for the committee. A CivicPlus Upgrade vs. a new product will be much less time consuming and less costly.

New Business

Secure Computing Standards

Mr. Gears talked about creating secure computing standards to help mitigate the risk of viruses by using a business model for PC deployment. Standardized PC's will allow more speed and efficiency

with repairs and replacements and will cut down on the amount of down time for users. Mr. Zatko agreed that computer standardization is necessary. A focus group could be created to apply new standards to. Anyone interested in meeting about this subject should reach out to Mr. Gears.

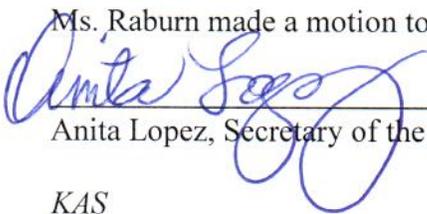
Virtual Desktop Environment

Mr. Gears talked about moving to a virtual desktop environment with county servers. Resources are better managed and controlled with a VDI environment which creates more efficiency and less cost with the work load. He suggests having the VDI environment in place before Windows 10 is deployed.

Software needs from agencies

Mr. Gears reminded the board members to reach out to LCIS when they have a need for a software solution. LCIS can assist in finding the best solution and possibly in saving money.

Ms. Raburn made a motion to adjourn, seconded by Mr. Zatko; motion approved.



Anita Lopez, Secretary of the Board



Jason Gears, Director, LCIS

KAS