



Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department:

Requestor:

Funding Account & Description:

Req. Date:

Vendor:

Type of Request (check all that apply):

Hdw SW Services/New

Purchase Lease Subscription

Services/Support Renewal
Original Purchase Date

State Term Contract ID

Description or Nature of Request and for whom this is intended:

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
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Ricoh SPC440DN Printer			1	\$ 1,297.00		\$ 1,297.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request

Business Reason or Justification:

Lucas County Information Services
Checklist for Hardware/Software/Services
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Planned Location:

Other

If Other please specify:

Printer

Network Connection Required?

Yes No N/A

LCIS installation assistance needed?

Yes No

Date:

LCIS on-going support required?

Yes No N/A

ITB or RFP completed?

Yes No N/A

LCIS Management review completed?

Yes No

Exclusion

DP Board Approved?

Yes No

Standard multi-function peripheral Exclusion

Date of Approval:

5-26-2016

Comments:

Prepared by Karen Schnitkey

KS 5/25/16.

Reviewed By Jeremy Burnat

JB 5/25/2016

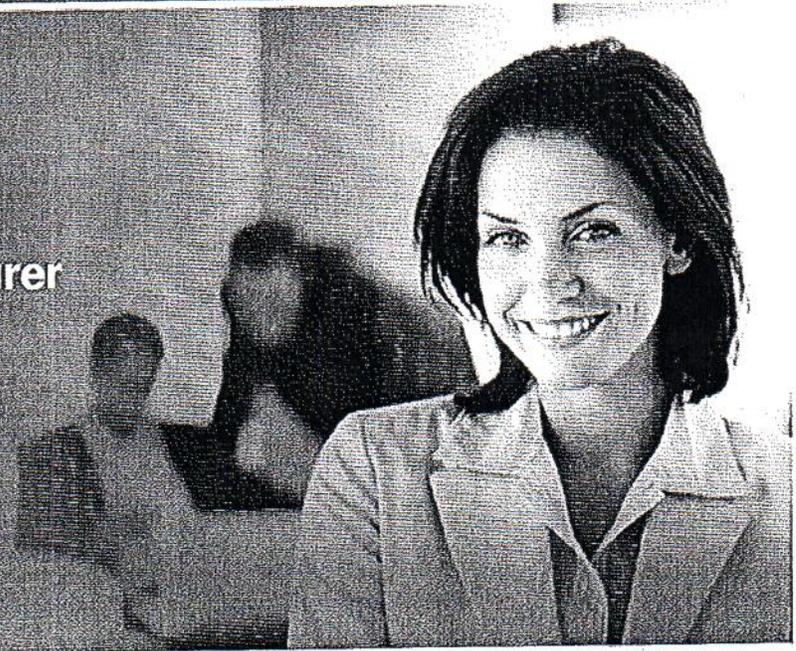
Approved by Jason Gears

 5-26-2016

Proposal for

Lucas County Treasurer

Prepared on May 12, 2016





May 12, 2016

Lucas County Treasurer

Thank you for the opportunity to present this proposal for HP Printers and Ricoh Printers.

At MT Business Technologies, Inc., we are very proud of our reputation for excellent customer service and support, as well as our industry-leading systems that are helping clients achieve new levels of productivity in the workplace. This proposal is just one indication of our commitment to helping you identify your specific needs, then meet those requirements with the right systems and services to improve office productivity.

Once again thank you for the opportunity to present this proposal. I look forward to addressing your questions and continuing our long-lasting business relationship.

Sincerely,

MPS Department



*Proposal prepared for Lucas County Treasurer
on Thursday, May 12, 2016*

NEW Ricoh SP C440dn

Printer Shipped to MT Business Technologies. MT performs shop set up to insure the printer meets all quality standards before delivery. Lucas County Treasurer is responsible for installation on site.	\$1,297.00
Printer Shipped to MT Business Technologies. MT performs shop set up to insure the printer meets all quality standards before delivery. MT Business Technologies responsible for installation on site.	Additional \$199.00