

**Lucas County
Transportation Improvement District
Regular Meeting Board of Trustees**

Monday, May 16, 2016 @ 1:30 P.M.

At the Lucas County Engineer's Office, 1049 S. McCord Road, Holland, Ohio

Minutes

- A. The meeting was called to order by Bill Brennan at 1:35pm.
Attendance: Bill Brennan, Warren Henry, Rich Martinko, Paul Toth
Absent: Edna Brown, Keith Earley, Barb Sears
Others: Mark Drennen, Rusty Schuermann, Jeff Lohse
- B. Discussed the nomination and election of officers for LCTID voting Board Members for the second term (April 23, 2016 thru April 23, 2018). As per the Board of Lucas County Commissioners resolution 16-330 dated April 19, 2016, first term voting Board members were re-appointed. All previous term officers have previously or did indicate during discussion a willingness to continue serving in their position. Paul Toth made a motion to nominate and approve Bill Brennan as Chairman, Rich Martinko as Vice Chairman, and Keith Earley as Secretary-Treasurer. Second by Warren Henry. A roll call vote was made with each voting member present each voting yes. Motion carried 4-0.
- C. Motion to approve the minutes from April 18, 2016 meeting by Warren Henry, second by Rich Martinko. Motion passed by 4-0 with voting members present each voting yes thereon.
- D. LCTID Monthly Financial Report for April was reviewed by Mark Drennen. The fund balance as of April 30, 2016 is \$628,552.50 and the unencumbered fund balance is \$91,950.94. Next month the report will show a transfer of \$75,000 from the Lucas County Engineer to the LCTID for operating expenses in 2016.

A motion to approve the March 2016 LCTID monthly financial report was made by Rich Martinko, second by Paul Toth. Motion passed by 4-0 with voting members present each voting yes thereon.

Mark then reviewed the Audit Report of the LCTID by Auditor of State for the year ended December 31, 2015 including the recommendations. Mark also distributed a one page summary he created of 2015 activity to each Board member present. A repeat Audit recommendation of appointing an audit committee was discussed. A decision was made to have Mark Hurst, Mark Drennen and Keith Earley serve as the audit committee members with Bill Brennan as LCTID Chairman an officiant member of the committee. The committee would meet quarterly (January, April, July, & October) from 1:15pm to 1:30pm just prior to the regularly scheduled LCTID meeting. This audit committee meeting should be added to the respective monthly public notification of the LCTID meeting.

- E. Project Status was reviewed by Jeff Lohse.
- US 20A Interchange
 - Design status update meetings are regularly scheduled for the first Wednesday of every month at 10am, with quarterly meetings at the District Two Office and

remainder via conference call. Jeff has now been included in those meetings. Stage 1 preparation is underway. The survey field work is complete, processing is underway. IJS methodology has been approved, and one more soil boring is needed to complete the geotechnical field work. The field work will be completed later this year for the Environmental after the project footprint is more defined. The project schedule for plan delivery was discussed. Key dates include IJS by September of 2016, Stage 1 by May of 2017, Environmental clear by October of 2017, R/W tracings by February of 2018. The LCTID members asked for the schedule to be emailed to them.

- Dorr Street Interchange

- The funding partner status was discussed. LCTID members Keith Earley, Bill Brennan, and Rich Martinko along with Jeff Lohse met with Springfield Township Administrator Leslie Kohli, Sylvania Township Administrator John Zeitler, and Sylvania Township Trustee John Crandall to discuss Dorr St Interchange status and possible partnership interest with Sylvania Township and perhaps the City of Sylvania. The current proposed project, project cash flow, and payment schedule of possible loans were discussed. Sylvania Township asked for a draft IGA that would contain the basic project information for use to discuss the possibility with the City. This document was provided. No additional information or presence at a meeting has been requested of Sylvania Township other than a request to present the Dorr Street project status to a meeting of the Sylvania CIC on June 15th at noon at the Flower Hospital Board Room. This will enable the Township and City to gauge the business community support for the project.
- ODOT LPA legislation revisions were submitted to ODOT. The LCTID has yet to receive the revised document. Once revised and sent to LCTID by ODOT, execution of this document by the LCTID is still dependent on securing the remaining local funds. ODOT District Two was updated as to the current local funding status.
- The consultant was updated that Resolution 2016-02 authorizing engineering services for design with Tetra Tech was tabled by the Board in April until the remaining local funds shortage can be resolved.
- ODOT Jobs & Commerce TID grant application due May 31st. A third partner has yet to be determined, therefore an application for these funds will not be made this year for FY 2017.

- Briarfield Blvd. / Brandyway Lane / Salisbury Road Improvements

- Apartment demolition & asbestos abatement completed except for final grading and seeding of the site due to weather by Baumann Enterprises, Inc.
- Roadwork was awarded to Gerken Paving, Inc. with the low bid of \$549,320.24. A tentative schedule shows they will mobilize to the site June 1st and commence work either June 6th or 13th, with final seeding shown for the last week of July ahead of the August 5th completion date.

F. Other Business ~ none

G. Public Comment ~ none

H. Next Meeting ~ Monday June 20, 2016 @ 1:30pm at the Lucas County Engineer's Office, 1049 McCord Road, Building A Conference Room, Holland OH 43528

I. Adjournment at 2:12 pm.