



# ANITA LOPEZ LUCAS COUNTY AUDITOR

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## MEMORANDUM

TO: All Data Processing Board Members  
FROM: Anita Lopez, Secretary of Board  
DATE: October 3, 2016  
SUBJECT: Data Processing Board Meeting

The Lucas County Data Processing Board Meeting will be held on **Thursday, October 6, 2016 at 11:00 a.m. in the Commissioners' Conference Room A, Suite 800 of Government Center.**

Previous minutes, agendas and requests can be viewed online at  
<http://www.co.lucas.oh.us/index.aspx?nid=2253>.

### Agenda:

1. Approval of Minutes
2. Requests
  - A. Court of Appeals – Network Equipment
3. Old Business
  - A. Case Management System Update
  - B. County Email Update
  - C. County Web Site Update
4. New Business
5. Executive Session

**LUCAS COUNTY DATA PROCESSING BOARD  
MEETING MINUTES**

Thursday, September 1, 2016

**Voting Members Present:**

Jason Gears, Auditor Rep  
Eric Zatzko, Common Pleas Court Rep.  
Julie East, Recorder Rep.  
Lila Shousher, Treasurer Rep.  
Steven Spitler, Commissioner Rep.  
Adam Hansen, Clerk of Courts Rep.  
Sharon Raburn, DRC Court Rep  
Gina Kaczala, Board of Elections

**Attendees:**

Ron Heinold, LCIS  
Jeremy Burnat, LCIS  
Travis Moody, BOE

**Recording Secretary:**

Karen Schnitkey

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- Jason Gears called the meeting to order.
  
- A correction to the minutes of the August 2016 Board meeting under New Business, ERP Steering Committee Update - typo the word "could" should be "cloud". Motion to approve the minutes of the August 4, 2016 minutes made by Ms. Shousher, seconded by Mr. Zatzko; motion carried.

**Purchasing Requests**

LCIS

Mr. Gears presented a request to purchase new hardware to upgrade our enterprise campus aggregation switch gear. All of the items are at least 12 years old, out of support, and have reached end of life. This upgrade moves our campus buildings off of our old core switches and will bring the connection into the buildings up to 20 Gb/s from 1 Gb/s. Cost of the phase is \$97,336.92 and funds are available in Capital Improvement account 4030-1750-C1088. Motion to approve the request made by Mr. Zatzko, seconded by Ms. East, Mr. Gears abstained; motion carried.

**Old Business**

Case Management System

Mr. Zatzko reported that they're focusing on eFiling and planning and preparing for the Courtview visit in September. They are also visiting all departments for GAP analysis. They are still on track with the project timeline.

County Email

Mr. Gears reported that the migration of all email from Novell servers to Windows servers has been completed. They are now in the cleanup phase. They're also preparing for the Groupwise 2014 upgrade.

County Web Site

Ms. Schnitkey reported that they're continuing with web page and user cleanup. We're scheduling a meeting for agency reps to discuss design options. Also gathering information for the CivicPlus project manager to use in developing a draft web site design.

CivicHR

The contingency items for the CivicHR purchase request have been satisfied and the project is moving forward.

**New Business**

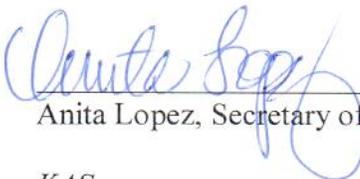
Board of Elections

Ms. Kaczala introduced BOE IT manager, Travis Moody. She also updated the board on potential election tabulation security issues that are being addressed by the Board of Elections. The servers used by BOE are not attached to and cannot be hacked via the internet. The Secretary of State provides thumb drives for tabulation uploads, which are then transferred to the SOS via a secure VPN connection. The State uses Citrix VPN client for transferring data. There will be two PC's set up with Citrix at the Early Vote Center that will be connected to the Lucas County network. Data will be transferred from the county network to the State via VPN. VPN will only be used on election night. All thumb drives are run through virus scan by SOS when received.

Mr. Spitler made a motion to enter Executive Session for the purpose of discussing LCIS staffing. Roll was called as follows: Mr. Gears – Yea, Ms. Raburn – Yea, Mr. Zatko – Yea, Ms. East – Yea, Mr. Spitler – Yea, Ms. Shousher – Yea, Mr. Hansen – Yea and Ms. Kaczala – Yea.

Mr. Spitler made a motion to exit Executive Session, seconded by Ms. Shousher; motion carried. Ms. Shousher made a motion to promote Alan Mason to Sr. Operations Analyst with a 5% salary increase, seconded by Ms. Kaczala, Mr. Gears abstained; motion carried.

Mr. Spitler made a motion to adjourn, seconded by Ms. Raburn; motion approved.

  
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Anita Lopez, Secretary of the Board

  
\_\_\_\_\_  
Jason Gears, Director, LCIS

KAS

# Court of Appeals of Ohio

Sixth Appellate District

JUDGE MARK L. PIETRYKOWSKI  
JUDGE ARLENE SINGER  
JUDGE THOMAS J. OSOWIK  
JUDGE STEPHEN A. YARBROUGH  
JUDGE JAMES D. JENSEN  
PRESIDING JUDGE

ONE CONSTITUTION AVENUE  
TOLEDO, OHIO 43604-2104  
419-213-4755  
FAX 419-213-4844  
E-Mail: 6thca@co.lucas.oh.us

COUNTIES IN DISTRICT  
ERIE OTTAWA  
FULTON SANDUSKY  
HURON WILLIAMS  
LUCAS WOOD

JASON A. HILL  
COURT ADMINISTRATOR  
CARRIE A. CONNELLY  
ASSISTANT COURT  
ADMINISTRATOR

October 4, 2016

Ms. Anita Lopez  
Auditor, Lucas County  
Secretary of Data Processing Board  
One Government Center  
Suite 600  
Toledo, Ohio 43604-2255

Dear Ms. Lopez:

The Sixth District Court of Appeals requests approval from the Data Processing Board to upgrade its network infrastructure with the replacements of two network switches, which are several years old, and to install wireless internet throughout the courthouse at One Constitution Avenue. This project has been coordinated with and approved by Jason Gears, Director of Lucas County Information Systems.

I am asking for approval of \$16,672.03 to complete this project and funds will be available in the Court of Appeals budget equipment fund No. 1010-5115-530100.

The purchase will be made with Logicalis on the Ohio State Term Schedule and the quotation is attached for your review.

We, therefore, ask that you place the court's request on the agenda at the next Data Processing Board's meeting.

Thank you for your assistance in this matter.

Sincerely,



Jason A. Hill  
Court Administrator

cc: Jason Gears  
JAH/sa



**Logicalis Representatives**

**Representative:** Scott Isaacs  
**Email:** scott.isaacs@us.logicalis.com  
**Phone:** (567)302-6212  
**Inside Rep.** Shelly Hintz  
**Email:** Shelly.Hintz@us.logicalis.com  
**Phone:** 567-302-6211

**Quote #:** 50112239 v. 2  
**Quote Name:** Court of Appeals  
**Created:** 09/27/2016 **Expires:** 10/27/2016

**Prepared For:**

Jeremy Burnat  
 Lucas County  
 One Government Center Ste 400 Information  
 Services  
 Toledo OH 43604

**Bill To:**

Jeremy Burnat  
 Lucas County  
 One Government Center Ste 400 Information  
 Services  
 Toledo OH 43604

**Ship To:**

Jeremy Burnat  
 Lucas County  
 One Government Center Ste 400 Information  
 Services  
 Toledo OH 43604

LINE#	Item Number	Qty	UoM	Description	Unit Price	Ext Price
<b>Cisco - Hardware and Licenses</b>						
1.0	WS-C2960X-24PD-L	1		Catalyst 2960-X 24 GigE PoE 370W, 2 x 10G SFP+, LAN Base	\$2,389.40	\$2,389.40
1.1	CAB-16AWG-AC	1		AC Power cord, 16AWG	\$0.00	\$0.00
2.0	WS-C2960X-48TD-L	1		Catalyst 2960-X 48 GigE, 2 x 10G SFP+, LAN Base	\$3,189.15	\$3,189.15
2.1	CAB-16AWG-AC	1		AC Power cord, 16AWG	\$0.00	\$0.00
3.0	C2960X-STACK=	2		Catalyst 2960-X FlexStack Plus Stacking Module optional	\$645.30	\$1,290.60
3.1	CAB-STK-E-0.5M	2		Cisco FlexStack 50cm stacking cable	\$0.00	\$0.00
4.0	SFP-10G-LR-S=	4		10GBASE-LR SFP Module, Enterprise-Class	\$1,102.00	\$4,408.00
5.0	AIR-CAP2702I-B-K9	3		802.11ac CAP w/CleanAir; 3x4:3SS; Int Ant; B Reg Domain	\$635.10	\$1,905.30
5.1	AIR-AP-BRACKET-1	3		802.11n AP Low Profile Mounting Bracket (Default)	\$0.00	\$0.00
5.2	AIR-AP-T-RAIL-R	3		Ceiling Grid Clip for Aironet APs - Recessed Mount (Default)	\$0.00	\$0.00
5.3	S3G4K9W7-15303JA	3		Cisco 2700 Series IOS WIRELESS LAN	\$0.00	\$0.00
5.4	SWAP2700-CMB-A1-K9	3		Cisco 2700 Series Combined Unified and Autonomous (xxxxx) SW	\$0.00	\$0.00
6.0	AIR-CAP2702E-B-K9	1		802.11ac CAP w/CleanAir; 3x4:3SS; Ext Ant; B Reg Domain	\$693.10	\$693.10
6.1	AIR-AP-BRACKET-1	1		802.11n AP Low Profile Mounting Bracket (Default)	\$0.00	\$0.00
6.2	AIR-AP-T-RAIL-R	1		Ceiling Grid Clip for Aironet APs - Recessed Mount (Default)	\$0.00	\$0.00
6.3	S3G4K9W7-15303JA	1		Cisco 2700 Series IOS WIRELESS LAN	\$0.00	\$0.00
6.4	SWAP2700-CMB-A1-K9	1		Cisco 2700 Series Combined Unified and Autonomous (xxxxx) SW	\$0.00	\$0.00
7.0	AIR-ANT2524DW-R=	4		2.4 GHz 2 dBi/5 GHz 4 dBi Dipole Ant., White, RP-TNC	\$22.62	\$90.48
<b>Cisco - Hardware and Licenses Subtotal</b>						<b>\$13,966.03</b>
<b>Cisco - Smartnet Services 36 months</b>						
1.0.1	CON-SNTP-WSC604DL	1		SNTC-24X7X4 Catalyst 2960-X 24 GigE PoE 370W, 2 x 10	\$1,219.68	\$1,219.68
2.0.1	CON-SNTP-WSC298DL	1		SNTC-24X7X4 Catalyst 2960-X 48 GigE, 2 x 10G SFP+, L	\$1,486.32	\$1,486.32
		0		Ohio State Term Contract Number 533110-3-88	\$0.00	\$0.00
<b>Cisco - Smartnet Services 36 months Subtotal</b>						<b>\$2,706.00</b>



**Logicalis Representatives**

**Representative:** Scott Isaacs  
**Email:** scott.isaacs@us.logicalis.com  
**Phone:** (567)302-6212  
**Inside Rep.** Shelly Hintz  
**Email:** Shelly.Hintz@us.logicalis.com  
**Phone:** 567-302-6211

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<u>Summary</u>	<u>Amount</u>
Cisco - Hardware and Licenses	\$13,966.03
Cisco - Smartnet Services 36 months	\$2,706.00
<b>Total</b>	<b>\$16,672.03</b>

Logicalis' terms of sale, found on our website at [www.us.logicalis.com/tcsales/](http://www.us.logicalis.com/tcsales/) are incorporated herein by reference. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this quotation. The information in this proposal is considered proprietary and confidential to Logicalis, Inc. By acceptance of this information, Customer agrees to maintain this confidentiality and use such information for internal purposes only. In the event Customer chooses to lease the Products from a third party leasing company, Customer remains liable for payment to Logicalis for all Products purchased until Logicalis receives payment from such leasing company. Any variation in quantity, or requested delivery may result in price changes. Prices are valid for 30 days from date of quotation unless otherwise stated. Prices are subject to change without notice in the event the Product's manufacturer/distributor changes the price to Logicalis. Shipping and taxes are added at time of invoice. Shipping charges are subject to handling fees for specifying carriers and same day shipments. Logicalis collaborates with OEM/distributor to schedule delivery to Customer's loading dock; inside delivery is available upon request and may increase the cost of delivery. By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date