

LCEMS POLICY BOARD
MEETING MINUTES
November 7, 2018

Members Present:

Chief Barry Cousino
Chief Mike Ramm
Chief Paul Mullen
Chief Josh Hartbarger
Chief Brandon Loboschewski
Chief Kevin Bernhard
Dr. Chris Goliver
Dennis Cole
David Lindstrom, M.D.

Absent:

Mayor Michael Sefarian
Mayor Wade Kapszukiewicz
Mayor Richard Carr
Trustee Robert Bethel
Trustee John Jenewine
Megan Vahey-Casier
Mayor Donald Atkinson

Attendees:

Matt Heyerman
Brent Parquette
Vicki Malinoski
Pat Moomey
Ralph Shearn
Jon Ziehr
Loren Boykin
Martin Fuller
Deputy Chief James Price
Deputy Chief Jim Dusseau
Dr. Nick Sauber
John Barnes
Chief Tony Parasiliti
Donald Murray
Chad Hartman
Thomas Boggs, M.D.

Representing:

Springfield Twp. Fire Department
Sylvania Twp. Fire Department
Oregon Fire Department
Whitehouse Fire
Maumee Fire Department
Lucas County Fire Chief's Association
Hospital Council/Syl Mercy EC
Lucas County Emergency Services Director
Lucas County Medical Director

City of Oregon, CEO Mayor
City of Toledo, CEO Mayor
City of Maumee
Springfield Twp. Trustee
Sylvania Twp. Trustee
County Administrator
Village of Whitehouse

Lucas County Commissioners
LCEMS QA/QI
Administrative Specialist
EMA Director
LCEMS Dispatch Manager
LCEMS CE Program Administrator
LCEMS Dispatcher
Whitehouse Fire
Toledo Fire EMS Bureau
Maumee Fire
NWOEMS/Mercy
Air Guard
Jerusalem Fire
Jerusalem Fire
Oregon Fire
St. Luke's Hospital

Call to Order

The meeting was called to order by Chief Cousino at 8:33 a.m.

Minute Approval

The minutes from the September 5, 2018 meeting were distributed to review. A motion was made to approve the minutes. Minutes approved as written.

Committee Reports

Paramedic Committee

Chief Ramm reported on the September 10th meeting. Next scheduled meeting is November 19th.

Medical Committee

Chief Cousino reported on the October 1st meeting. The next scheduled meeting is December 3rd.

CE Update

Brent reported on the draft 2019 CE schedule. Brent reported there are 420 to 430 paramedics taking CE each month and in 11 sessions. Brent said there are split sessions, evening, afternoons and mornings. Brent said they have been having discussions eliminating one of the evening sessions and adding it to the morning sessions. Also, Brent reported with National Registry dropping the number of hours to 60 to recertify we could reduce a CE session in the year with the possibility of not having CE in June.

It was suggested to trial just having one evening session for a couple of months to see how that goes.

Brent asked the fire chiefs to let us know when a paramedic leaves the department and would not be taking CE and to remove from the drug license.

Dennis cited about the make-up sessions. He mentioned there are some paramedics routinely missing regular CE. Those paramedics are not getting the full benefit. Dennis said this something for discussion.

EMS Billing

Vicki reported October brought in \$379,801.03 and year to date is \$3,216,021.08. Vicki reported with this we will be on target.

LCFCA – Plan of Action for LCEMS

Chief Mullen reported that about 1 ½ yrs. ago, the fire chiefs started meeting with Commissioner Gerken regarding the jail levy and LCEMS funding and options. Chief said they met several times and they put a fire chiefs task force together. Chief Mullen then turned it over to Chief Loboschefske. Chief Loboschefske distributed documents entitled “Lucas County EMS Historical Timeline” (as a point of reference) and “LCEMS Task Force Proposal”. (attached) Chief Loboschefske went over the points of the proposal. The consensus is to have funding available, education, and ALS/BLS system so all the departments get what they need. A discussion of a facilitator and the funding. Chief Cousino also mentioned the need to identify the group who will participate.

Dr. Lindstrom spoke of inter-facility transports citing there are ALS/BLS systems that do this and will this issue be addressed.

Chief Mullen made the motion to move forward with this and Chief Hartbarger seconded the motion. Motion approved.

Open Discussion

Automatic LS response to injury accidents. (Dispatch Procedure attached) Dennis reported in looking at AFR, one thing noticed was the automatic life squad response to accidents in the rural areas seeing with the roundabouts a lot of cancellations due to fender benders.

Dr. Lindstrom reported nationally and state wide, there is an increase in the accidents with the roundabouts, but a decrease in the severity.

A discussion regarding the areas this would affect and the possibility of a report to made regarding this.

Billing – Dennis Cole reported our billing company person was identifying billing runs and came across reports they called courtesy runs, but could be billed as BLS runs. There were several they were unable to bill. Also the John/Jane Doe runs where we were unable to get names. Change HealthCare as requested to give training for documentation.

With no other business, it was requested to go into an Executive Session to have conversations regarding collective bargaining.

With no further business, the meeting was adjourned at 9:46 a.m. The next scheduled meeting is January 9, 2019 at 8:30 a.m.

LUCAS COUNTY EMS

HISTORICAL TIMELINE

1974

- REMSNO Created

1991

- Nov 5 -----> Voters reject 1.1 mil Property Tax levy to fund REMSNO
- Dec 31 -----> REMSNO ends
- Dec 31 -----> County enacts an emergency additional 0.5% Sales and Use Tax to fund EMS

1992

- March 31----> Jurisdictional contracts end
- April 1 -----> TFD takes over LS #5 in Ottawa Hills
- April 1 -----> Jurisdictional contracts extended through Dec. 31, 1992
- July 1 -----> LS #10 added in Springfield Twp.
- Aug 20 -----> County rescinds the emergency additional 0.5% Sales and Use Tax to fund EMS
- Sept 28 -----> Board of Commissioners appoints Sherriff to form a "Lucas County EMS Task Force" to study and make recommendations for the governance and operations of County-wide EMS.
- Nov 23 -----> County enacts emergency 0.25% Sales and Use Tax to fund EMS for 1993

1993

- Jan 1 -----> County enacts new Agreement with Subdivisions to fund EMS system through Dec. 31, 1993 using the emergency additional 0.25% Sales and Use Tax to fund EMS

1993 Annual payment per LS = \$400,000

- Feb 1 -----> LCEMS Task Force has first meeting and LCEMS Advisory Board is created. Under the Advisory Board, the following six committees are created:

1. **Service Committee** – To deal with the overall quality of ALS street operations as well as equipment needed for those operations.
2. **Paramedic Committee** – To give the street front line paramedic a forum for expressing ideas and concerns dealing with the practical application of policies, training , procedures, and protocols in the LCEMS system.
3. **Citizens Oversight Committee** – To serve as liaison between the citizens of Lucas County, the Board of Commissioners, and the EMS Advisory Board.
4. **Medical Committee** - To review and recommend changes to medical protocols, procedures, forms, and policies. To interface with other committees regarding medical issues affecting service, training, and paramedics. To help evaluate and give direction to the EMS Medical Director, and help coordinate a consistent hospital exchange program with all participating ER departments.
5. **Training and Quality Assurance Committee** – To recommend, help develop, and review ongoing training of LCEMS. To work closely with the Medical Director and EMS staff to develop and upgrade a comprehensive Quality Assurance program for LCEMS.
6. **Funding and Finance Committee** - To assure methods of adequate funding. To advise the Board of County Commissioners, assist and work in conjunction with EMS staff to develop budgets, and would recommend funding sources.

- Nov 2 -----> Voters approve 0.25% General Fund Sales and Use Tax to fund EMS for 1993

1994

- Jan 1 -----> County enacts new Agreement with Subdivisions to fund EMS system from **Jan. 1, 1994 through Dec. 31, 1996** using the 0.25% General Fund Sales and Use Tax to fund EMS

1994 Annual payment per LS = \$435,000

****1995 Annual payment per LS =**

****1996 Annual payment per LS =**

****Note: 1995 and 1996 annual compensation was based on a formula allowing for increases, if any, according to the Consumer Price Index for the preceding 12 month period reported.**

1996

- Dec 12 -----> County authorizes Agreement with Subdivisions to fund EMS system from **Jan. 1, 1997 through Dec. 31, 2001**, which continues the use of the .25% General Fund Sales and Use Tax to fund EMS.

1997 Annual payment per LS = \$509,274.00 (11%)

1998 Annual payment per LS = \$524,545.22 (3%)

1999 Annual payment per LS = \$540,288.80 (3%)

2000 Annual payment per LS = \$561,900.35 (4%)

2001 Annual payment per LS = \$584,376.36 (4%)

2001

- Dec 27 -----> County authorizes Agreement with Subdivisions to fund EMS system from **Jan. 1, 2002 through Dec. 31, 2006**, which continues the use of the .25% General Fund Sales and Use Tax to fund EMS.

2002 Annual payment per LS = \$607,751.44 (4%)

2003 Annual payment per LS = \$632,061.48 (4%)

****2004 Annual payment per LS =**

****2005 Annual payment per LS =**

****2006 Annual payment per LS =**

****Note: 2004, 2005, 2006 were to be "adjustment" based on sales tax revenue.**

2007

- Jan 1 -----> County authorizes Agreement with Subdivisions to fund EMS system from **Jan. 1, 2007 through Dec. 31, 2011**, which continues the use of the .25% General Fund Sales and Use Tax to fund EMS.

2007 Annual payment per LS = \$657,533.52

****2008 Annual payment per LS = No increase**

****2009 Annual payment per LS = No increase**

****2010 Annual payment per LS = No increase**

****2011 Annual payment per LS = No increase**

****Note: 2008, 2009, 2010 and 2011 were to be "adjustment" based on sales tax revenue.**

2012

- Jan 1 -----> County authorizes Agreement with Subdivisions to fund EMS system from **Jan. 1, 2012 through Dec. 31, 2012**, which continues the use of the .25% General Fund Sales and Use Tax to fund EMS.

2012 Annual payment per LS = \$657,533.52

PLUS: One Time Payment of \$50,000

2013

- Jan 1 -----> County authorizes Agreement with Subdivisions to fund EMS system from **Jan. 1, 2013 through Dec. 31, 2015**, which continues the use of the .25% General Fund Sales and Use Tax to fund EMS.

2013 Annual payment per LS = \$707,551.34

2014 Annual payment per LS = \$721,702.37 (2%)

2015 Annual payment per LS = \$736,136.42 (2%)

2016

- Jan 1 -----> County authorizes Agreement with Subdivisions to fund EMS system from **Jan. 1, 2016 through Dec. 31, 2018**, which continues the use of the .25% General Fund Sales and Use Tax to fund EMS.

2016 Annual payment per LS = \$758,220.51 (3%)

2017 Annual payment per LS = \$780,967.13 (3%)

2018 Annual payment per LS = \$804,396.14 (3%)

LCEMS Task Force Proposal

presented to LCEMS Policy Board – 11/7/18

NOV. 7

Proposal to EMS Policy Board to move forward with forming a "Task Force".

The purpose of the TF will be to review, analyze, and recommend changes to the LCEMS System to ensure system quality and sustainability, thereby continuing to fulfill the expressed desire and commitment of the Lucas County Commissioners to operate a county wide EMS system, thereby providing optimum patient care.

The proposed "Task Force" will consist of the following subcommittees:

1. **Finance/Funding** – to assure methods of adequate and sustainable funding. To advise the Board of County Commissioners, assist and work in conjunction with EMS staff to recommend funding sources and budget review.
2. **Operations** - to review current EMS operations, including but not limited to staffing, resource management, equipment, etc.
3. **Training/QA** - to review current and future needs of LCEMS training/CE and Quality Assurance programs.

It is proposed these subcommittees be comprised of:

- Fire Department line personnel
- Fire Department administrative personnel
- LCEMS staff
- Hospital and other private medical representatives
- Municipal and County government representatives
- Lucas County citizens

NOV – DEC.

Meet with Lucas County officials to begin TF work, clarifying and reviewing objectives/goals.

Assign personnel to TF subcommittees

NOTE: Dec. 31 – LCEMS contract ends

DEC. – JAN. '19

TF subcommittees begin work, with target date of Spring 2019 to reconvene with results.

LCEMS Paramedic Continuing Education Schedule – 2019 (Proposed)

January 2019: Topic: TBA (4.0 hrs)

Date	Time	Shift
January 8, 2019 (Tues)	1800 – 2200	A
January 9, 2019 (Wed)	1300 – 1700	B
January 10, 2019 (Thurs)	0900 – 1300	C
January 15, 2019 (Tues)	1300 – 1700	B
January 16, 2019 (Wed)	0900 – 1300	C
January 17, 2019 (Thurs)	0900 – 1300	A
January 22, 2019 (Tues)	1300 – 1700	C
January 23, 2019 (Wed)	0900 – 1300	A
January 24, 2019 (Thurs)	0900 – 1300	B
January 29, 2019 (Tues)	0900 – 1300	A
January 30, 2019 (Wed)	0900 - 1300	B

February 2019: Topic: TBA (4.0 hrs)

Date	Time	Shift
February 4, 2019 (Mon)	1800 – 2200	A
February 5, 2019 (Tues)	1300 – 1700	B
February 6, 2019 (Wed)	0900 – 1300	C
February 7, 2019 (Thurs)	0900 – 1300	A
February 11, 2019 (Mon)	1300 – 1700	B
February 12, 2019 (Tues)	0900 – 1300	C
February 13, 2019 (Wed)	1300 – 1700	A
February 14, 2019 (Thurs)	0900 – 1300	B
February 25, 2019 (Mon)	0900 - 1300	A
February 26, 2019 (Tues)	0900 – 1300	B
February 27, 2019 (Wed)	0900 - 1300	C

LCEMS Paramedic Continuing Education Schedule – 2019 (Proposed)

March 2019: Topic: TBA (4.0 hrs)

Date	Time	Shift
March 5, 2019 (Tues)	1800 - 2200	C
March 6, 2019 (Wed)	1300 – 1700	A
March 7, 2019 (Thurs)	0900 – 1300	B
March 12, 2019 (Tues)	1300 – 1700	A
March 13, 2019 (Wed)	0900 – 1300	B
March 14, 2019 (Thurs)	0900 – 1300	C
March 19, 2019 (Tues)	1300 - 1700	B
March 20, 2019 (Wed)	0900 – 1300	C
March 21, 2019 (Thurs)	0900 – 1300	A
March 26, 2019 (Tues)	0900 – 1300	C
March 27, 2019 (Wed)	0900 - 1300	A

April 2019: Topic: TBA (4.0hrs)

Date	Time	Shift
April 2, 2019 (Tues)	1800 - 2200	A
April 3, 2019 (Wed)	1300 - 1700	B
April 4, 2019 (Thurs)	0900 - 1300	C
April 9, 2019 (Tues)	1300 - 1700	B
April 10, 2019 (Wed)	0900 - 1300	C
April 11, 2019 (Thurs)	0900 - 1300	A
April 16, 2019 (Tues)	1300 - 1700	C
April 17, 2019 (Wed)	0900 - 1300	A
April 18, 2019 (Thurs)	0900 - 1300	B
April 23, 2019 (Tues)	0900 - 1300	A
April 24, 2019 (Wed)	0900 - 1300	B

LCEMS Paramedic Continuing Education Schedule – 2019 (Proposed)

May 2019: Topic: TBA (4.0hrs)

Date	Time	Shift
May 7, 2019 (Tues)	1800 - 2200	C
May 8, 2019 (Wed)	1300 - 1700	A
May 9, 2019 (Thurs)	0900 - 1300	B
May 14, 2019 (Tues)	1300 - 1700	A
May 15, 2019 (Wed)	0900 - 1300	B
May 16, 2019 (Thurs)	0900 - 1300	C
May 21, 2019 (Tues)	1300 - 1700	B
May 22, 2019 (Wed)	0900 - 1300	C
May 23, 2019 (Thurs)	0900 - 1300	A
May 28, 2019 (Tues)	0900 - 1300	C
May 29, 2019 (Wed)	0900 - 1300	A

June 2019: Topic: TBA (4.0 hrs)

Date	Time	Shift
June 4, 2019 (Tues)	1800 – 2200	A
June 5, 2019 (Wed)	1300 – 1700	B
June 6, 2019 (Thurs)	0900 - 1300	C
June 11, 2019 (Tues)	1300 - 1700	B
June 12, 2019 (Wed)	0900 - 1300	C
June 13, 2019 (Thurs)	0900 - 1300	A
June 18, 2019 (Tues)	1300 - 1700	C
June 19, 2019 (Wed)	0900 - 1300	A
June 20, 2019 (Thurs)	0900 - 1300	B
June 25, 2019 (Tues)	0900 – 1300	A
June 26, 2019 (Wed)	0900 – 1300	B

July 2019: NO CONTINUING EDUCATION CLASSES SCHEDULED

August 2019: NO CONTINUING EDUCATION CLASSES SCHEDULED

LCEMS Paramedic Continuing Education Schedule – 2019 (Proposed)

September 2019: Topic: ACLS (8.0 hrs)

Date	Time	Shift
September 4, 2019 (Wed)	0900 - 1700	C
September 5, 2019 (Thurs)	0900 - 1700	A
September 9, 2019 (Mon)	0900 - 1700	B
September 10, 2019 (Tues)	0900 - 1700	C
September 11, 2019 (Wed)	0900 - 1700	A
September 12, 2019 (Thurs)	0900 - 1700	B
September 16, 2019 (Mon)	0900 - 1700	C
September 17, 2019 (Tues)	0900 - 1700	A
September 18, 2019 (Wed)	0900 - 1700	B
September 19, 2019 (Thurs)	0900 - 1700	C
September 23, 2019 (Mon)	0900 - 1700	A
September 24, 2019 (Tues)	0900 - 1700	B
September 25, 2019 (Wed)	0900 - 1700	C
September 26, 2019 (Thurs)	0900 - 1700	A

October 2019: Topic: TBA (4.0 hrs)

Date	Time	Shift
October 1, 2019 (Tues)	1800 - 2200	C
October 2, 2019 (Wed)	1300 - 1700	A
October 3, 2019 (Thurs)	0900 - 1300	B
October 8, 2019 (Tues)	1300 - 1700	A
October 9, 2019 (Wed)	0900 - 1300	B
October 10, 2019 (Thurs)	0900 - 1300	C
October 15, 2019 (Tues)	1300 - 1700	B
October 16, 2019 (Wed)	0900 - 1300	C
October 17, 2019 (Thurs)	0900 - 1300	A
October 22, 2019 (Tues)	0900 - 1300	C
October 23, 2019 (Wed)	0900 - 1300	A

November 2019: NO CONTINUING EDUCATION CLASSES SCHEDULED

December 2019: NO CONTINUING EDUCATION CLASSES SCHEDULED

LUCAS COUNTY EMS DISPATCH

Procedure: #1 - 17

Subject: Automatic Life Squad response - Injury Accidents

In addition to the Life Squad responses initiated from the MPDS protocol cards for traffic accidents, a Life Squad will be dispatched to those accidents occurring on the following roadways:

Airport Hwy – Albon Rd WEST to the County Line;
Maumee Western – Strayer Rd WEST to Whitehouse Spencer Rd;
Stitt Rd – Waterville Monclova WEST to Weckerly Rd;
Dutch Rd – US 24 ovp WEST to Finzel Rd;
Waterville Swanton Rd – S Berkey Southern WEST/NORTH to Airport Hwy;
Neapolis Waterville Rd – Noward WEST to Manore Rd;
Neowash Rd - Noward WEST to the County Line;
Anthony Wayne Trail / US 24 – Fallen Timbers WEST to the County Line;

Weckerly Rd – S Eber Rd [Monclova Twp] SOUTH to Finzel Rd;
Eber Rd – Weckerly Rd [Monclova Twp] SOUTH to Weckerly Rd [Whitehouse];
S Berkey Southern – Sager Rd SOUTH to S River Rd;
Providence Neapolis Swanton – Waterville Swanton SOUTH to S River Rd

The above areas have been entered into CAD as Caution Notes and viewed as:

***** ACCINJ AUTOMATIC LIFE SQUAD RESPONSE AREA *** [SOP 1-17]; UNLESS EMS DISPATCH RECEIVES INFO FORM CALLER/SCENE THAT NO LIFE SQUAD IS NECESSARY.**

If EMS Dispatch receives information from the caller / scene that no Life Squad response is necessary, then no Life Squad will be dispatched.

Once first responders are on-scene, if the life squad is deemed not necessary they will be canceled. This policy is implemented to try and decrease the time involved in obtaining a Life Squad for an accident victim - out in the county; and takes into consideration roads that have a high probability of involving a serious mechanism of injury. All appropriate First Responder Chiefs have been made aware of this policy.