

LCEMS POLICY BOARD
MEETING MINUTES
February 5, 2024

Members Present:

Chief Jason Francis
Chief Allison Armstrong
Chief Matthew Homik
Chief Jonathon Ziehr
Chief Brandon Lobochefski
Dennis Cole – nonvoting member
David Lindstrom, M.D. – nonvoting member

Representing:

Whitehouse Fire Department
Toledo Fire Department
Monclova Twp. Fire Department
Springfield Twp. Fire (Zoom)
Maumee Fire Department (Zoom)
LCEMS Director
LCEMS Medical Director (Zoom)

Members Absent:

Mayor Jim MacDonald
Mayor Mike Sefarian
Trustee Robert Bethel
Mayor Robert Keogh
Mayor Wade Kapszukiewicz
Trustee John Jennewine
Chief Mike Ramm
Chief Clayton O'Brien

City of Maumee, Mayor
City of Oregon, Mayor
Springfield Twp. Trustee
Village of Whitehouse, Mayor
City of Toledo
Sylvania Twp. Trustee
Sylvania Twp. Fire Department
Oregon Fire Department

Attendees:

Chief Doug Meyer
Andrew Vascik
Stacey Mitchell
Ralph Shearn
Don Murray
Chief Tony Parasiliti
Tammy Ohrt
Kirk Keane
Zak Reed
Tim Clapp
Jim Dusseau
Michael Motter
Nick Sauber, MD
Dave Wellons
Todd Brookens, MD
Jean Butler
Kristie Gallagher
Tim Zwayer, MD
Deanna Montanaro

Waterville Fire Department
Springfield Twp Fire
RCOG Director
RCOG
Jerusalem Fire Department
Jerusalem Fire Department
Toledo Fire Department (Zoom)
Toledo Fire Department
Toledo Fire Department
Toledo Fire Department
Maumee Fire Department (Zoom)
LCEMS Annex
Mercy/Toledo Fire Dept Med Director
Mercy St Vincent
ProMedica
ProMedica (Zoom)
ProMedica Metro EC (Zoom)
ProMedica Freestanding EC (Zoom)
ProMedica Metro EC (Zoom)

Amanda Aplin
Robert Deleon
Steve Zohn, MD

ProMedica Toledo EC (Zoom)
Mercy (Zoom)
St Vincent Mercy EC/NWO EMS (Zoom)

Call to Order

Chief Francis called the meeting to order at 9:30 am.

Minute Approval

Minutes from December were provided for review. Chief Lobo moved to approve, Chief Homik second. All approved.

Paramedic Committee: Review of January meeting. Next scheduled meeting March 11, 2024.

Medical Committee: Next scheduled meeting April 1, 2024 at 8:30 AM.

EMS Billing Update

Revenue to 2023 was \$4,067,675.71. Year to date for 2024 transports is \$331,030.81.

CE Update

Dennis gave update, there is a mix of EMS 1 and Brent is putting out separate videos. Will do more training on declaration of death on scene in next month's CE. Dennis clarified that Brent will continue to send an email to departments about paramedics who need to complete online trainings.

New Life Squads Update

Dennis discussed the new life squad that was received. The next two vehicles should be here by the end of February.

EMS System Modernization

Update on Contracts

Springfield and Richfield Townships only jurisdictions that have signed the contracts.

Transition Punch List

EMS Punch list was provided, this is a living document, if you see something that needs to be added please let Dennis know. Both for things that EMS Admin needs to do as it goes away and things that jurisdictions need to make sure they continue. Jon Ziehr is no longer working with EMS admin because he took over as interim Chief at Springfield Township. Jurisdictions need to make sure they are prepping to take over purchasing of meds and medical supplies. Dr. Lindstrom is in communication with the Board of Pharmacy so there will be as smooth a transition as possible.

Chiefs want us to continue Handtevy, they are not just doing Peds they are doing all protocols. This needs to be a responsibility of the jurisdictions once EMS is gone. Chief Armstrong asked

EMS to continue through the end of the year to help in transition. Paramedic Protocol Provider app – used on the phone – that may not be valid to Chiefs because Handtevy will house all protocols. Want to be clear with paramedics, which protocols to use. Handtevy is willing to transfer current county protocols to jurisdictions so they do not have to build it all at the front end, then jurisdictions can modify as needed.

Dr. Sauber asked when a list of training equipment will be available and when that will be disbursed. Dennis said there is a list of training equipment but are waiting for that discussion until contracts are signed. Dr. Lindstrom said state pharmacy board has OK'd turning over pharmaceutical stock to jurisdictions. Three types of inventory on or around June 3: inventory each life squad and sign it over to the department; inventory of lockers and redistribute; pharmaceuticals on hand at annex inventory then redistribute. Important that in the first few days of transition these inventories will be taking place. Need to make sure departments are stocked to bridge this time so they are not relying on our inventory. Agencies who want to use KNOX boxes need to purchase those themselves as our boxes are obsolete. Will not plan to have a 90-day supply of meds on June 3. Dennis discussed the plan to reduce our inventories to about a month and a half on hand. Dr. Lindstrom needs each department to send him one name of the person who will be receiving and signing off on the stock they will be receiving, Please email him that person's name and their contact information.

Discussion of equipment use until the transition, continuing as before. Jurisdictions need to sign out what they want to use and bring it back. Looking at splitting the training equipment three ways – 50% to Toledo, 25% to Springfield and 25% to Sylvania with the understanding that anyone can borrow it from those jurisdictions. Chief O'Brien expressed his disapproval of that idea. Chief Armstrong suggested that the Fire Chiefs have a conversation to come up with a solution.

Can we put a cost and expiration date to some of the punch list items; cost to maintain moving forward, would be helpful to have that laid out on this list. Dennis said he would put the information he knows together and will provide a contact list to distribute.

EMS Microwave System and UHF Med Channels

Dennis updated the group that they are continuing to meet with the hospitals. Mercy hospitals have their dedicated phones installed and will be activating them during the month of February. Dennis will be moving the siren activation as well. Orange phones will go away as we know it. There was discussion that with the microwave going down it probably make the UHF med channels unusable. This will also affect helicopters. Need to transition to 800 MHz.

Direct Radio Communication to ProMedica Toledo and Mercy St. Vincent Hospital EDs

Dennis said they are continuing to have those conversations with the hospitals, some concerns with radio etiquette and want to push and encourage the use of a precise opening line. Remind medics to listen before they start talking to see if someone is already on the radio. Chief Parasiliti asked if Toledo Hospital is willing to give out a list of what they want. Dr. Sauber said the trouble has been people talking over each other, announcing which facility you are trying to call at the beginning would be helpful. A quick who you are calling, who you are, priority and

one line description. A sample script would be helpful. Chief Meyer and Parasiliti will work on that with Dr. Sauber.

Deanna asked if there are other examples of agencies around the state who have experience with this issue – talking over each other on the radio. Zak said they worked with Mercy St V's and ProMedica Toledo on a standardized script on the BLS side, they came up with a card that they passed out to all the stations. Could try to produce something similar for this. Dennis asked that jurisdictions remind medics that they still need to go through EMS dispatch until those projects move forward with the other hospitals.

Open Discussion

Dennis said his next step in the process of getting ready for June 3 is to have the Annex print off each jurisdictions EMS assets in draft form so jurisdictions can see what that looks like. Mike Motter said he might be reaching out to crews to see if they still have the previous asset list. Zak asked if it would be possible to get the same kind of list for the high dollar assets that are at the annex. Dennis said first step is the assigned life squad and first responder assets and then we have 90 days after transition to deal with other assets. We are focusing on June 3 right now. Some of that is on OpIQ. Dennis said he could do that for larger and high dollar items.

Chiefs should discuss replacement for King Vision because then are end of life and we can no longer order supplies for them. Dr. Sauber said if the county is backing down on keeping stock of drugs, has there been any thought of how to identify potential cost savings being used to ensure departments get new equipment.

Annual servicing of cots and monitors will happen in May. AEDs are done. Stair chairs and load systems will also be done. LifePaks will be done before June.

Stacey said they are looking at breaking down TAC meetings to include a punch list and tackle items in meetings every couple of weeks.

Dr. Lindstrom said that at the Jan 8 Paramedic Committee meeting they discussed the open mic process, currently the CAD and MDT do not see hospital bypass status on MDT, was supposed to be updated. Asked about the status of that. Eric said the update did not happen yet, waiting for Central Square to resolve issues with address verification, will update this group when they know more.

Chief Ziehr said he was sending out transition topics out to administrative panel weekly, went over well and got many questions about them. Hoping that can continue with this punch list. Dennis asked that the hospitals let us know if they have additions to the punch list.

Dr. Wellons asked if they would need to change the set up for vending machines. Dennis responded that TFRD is the only jurisdiction interested in the vending machines. Toledo Fire should be talking to Toledo and St Vincent Hospitals about keeping them in the hospital. Unless they have an agreement with the hospitals, EMS will take our vending machines out. Up to Toledo to have conversations with hospitals on how they will be moving forward with that.

Dr. Sauber asked if anyone was planning to do a one for one with any of the hospitals. Chief Parasiliti said they are set up with Mercy St V's to do a bulk drug order, cooperation is working well. Chief Meyer said they do a one for one with narcotics with St V's but that is it.

Chief Francis suggested subcommittees and Policy Board should meet frequently especially between now and June. Chief Parasiliti suggested organizing meetings with vendors as well that all can attend.

Dr. Sauber asked about what will happen after June 3 with hospital assignment through dispatch, will it be a free for all depending on local policy. Stacey said the hospital distances will continue to be listed on CAD but yes, it will likely transport where they want. Unless the medical directors implement policy to go to the closest appropriate hospital. Ralph expects that field units will have to better educate themselves on which hospitals take which specialties so they can make those transport decisions in the future.

It was decided that this group meets every month between now and June. Schuyler will send out meeting announcement for March with all future dates for this meeting.

Motion to adjourn by Chief Armstrong at 10:42 am. Chief Parasiliti second. All approve.

Next Meeting – March 4, 2024 at 9:30 AM.