BOARD OF COUNTY COMMISSIONERS
HOTEL/MOTEL TRANSIENT OCCUPANCY TAX

Please print or type all information:

PAYMENT PERIOD: **MONTH:** _____ **YEAR:** _____

Name of Hotel/Motel: _____

Address: _____

Name of Owner/Corporation _____

Name of Operator/Manager _____

1. **Gross Rental Receipts** (All lodging furnished to guests) .....$ _____
2. **Exemptions** (Room rentals of 30 continuous days or longer)
   Attach Hotel/Motel Exemption Certificates, Contracts and Folios.....$ _____
3. **Other exemptions** (Only Rooms paid for directly by the federal government or by political subdivisions outside of Ohio qualify for this exemption. **Attach Hotel/Motel Exemption Certificates and ID**.....$ _____
4. **TOTAL EXEMPTIONS** (Add lines 2 & 3).....$ _____
5. **NET TAXABLE RECEIPTS** (Line 1 minus Line 4).....$ _____
6. **TAX DUE** (Enter 10% of Line 5) .....$ _____
7. **Adjustment** (For over or underpayment of prior periods).....$ _____
8. **Penalty** (10% per month for late return).....$ _____
9. **Interest** (1% per month until paid).....$ _____
10. **TOTAL TAX DUE** (Sum of lines 6, 7, 8 & 9).....$ _____

I hereby certify that the information and statements contained herein and in any schedules or exhibits attached are true and correct.

Signed: _____ Date: _____

Print name and title: _____

Make Payable to:
Treasurer Lucas County

Enclose:
Original tax return
Check/Draft/Money Order
Exemption Certificates

Return to:
Board of Lucas County Commissioners
Attn: Office of Management and Budget
One Government Center, Suite 800
Toledo, Ohio 43604-2259

Effective Date: 5/1/2016