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**1-3) Outline of Responsibilities for the Prevailing Wage contractor**

**4-5) Prevailing Wage Coordinator**

**6) Notification Form from the Contractor to the Employee**

- a) The contractor must submit employee's complete and signed notification forms to the Prevailing Wage Coordinator

**7-8) Certified Payroll Report form instructions**

**Certified Payroll Form**

- a) Contractor can use any form they would like as long as all of the information on the example form has been provided

**10) Fringe Benefits Sheet**

**11) Monthly Contract Information Report:**

- **Monthly Employment Utilization Report**

**12) Employment Utilization Report**

**13) Statement of Compliance form**

**14) Affidavit of Compliance form**

- a) No Public Authority shall make final payment unless the Final Affidavits have been filed by all of the contractors and the subcontractors

**15) Owner Operator Affidavit**