



**LOCAL EMERGENCY PLANNING COMMITTEE  
LUCAS COUNTY, OHIO**

**MEETING MINUTES  
January 21, 2016**

**CALL TO ORDER**

Tim O'Brien called the meeting to order at 12:15 p.m.

**APPROVAL OF MEETING MINUTES**

Motion to approve November 16, 2015 minutes made by Patekka Bannister-Pope and seconded Margo Schramm. With all "ayes" and no "nays" minutes are approved as distributed.

**EXECUTIVE COMMITTEE**

**Proposed Revision to the Compliance Policy**

Tony Sloma presented a change to the compliance policy by removing the number of people employed at a facility as a factor for calculating compliance penalties. Discussion ensued. Tony noted that any change in the policy is subject to 30-day review and vote by the Committee. Notice of this change will be emailed no later than 30 days before the next scheduled LEPC meeting in March 2016 for review and comment.

**Proposed Revision of Deposit of Public Funds Policy**

Margo Schramm presented a change to the LEPC by-laws regarding the deposit of public money policy. This policy states *"Lucas County will secure and deposit all public moneys received in a timely manner and in compliance with Section 9.38 of the Ohio Revised Code"* This policy change will be sent to LEPC membership no later than 30 days before March LEPC meeting for review and comment.

**SUBCOMMITTEE REPORTS**

**Finance Coordinator**

Referring to budget handout, Margo Schramm noted no expenditures for 2016.

**Grants Coordinator**

Mike Frey reports the State Emergency Response Commission (SERC) grant request is \$59,025 SERC grant is used by the LEPC to administer the chemical emergency response and preparedness plan.

## Motion

Motion to pass a resolution to submit SERC Grant made by Chief Kowalski and seconded by John Anderson. With all “ayes” and no “nays” motion is passed.

### Information Coordinator

One (1) request for information was made. This request was forwarded to and handled by the LEPC contractor.

### Emergency Coordinator

Michelle Hughes-Tucker had nothing to report.

### Plan Review Coordinator

Mike Frey reports the Lucas County LEPC Chemical Emergency Response and Preparedness plan complies with all requirements as determined by Ohio Emergency Management Agency (EMA). See handout from Ohio Department of Public Safety and attached Executive Plan Review Summary (November 19, 2015).

### Training Coordinator

Mike Frey informs the LEPC that an Industry Training Survey accompanied this year’s Tier II reminder letter. This survey will be used to identify the more pragmatic needs of local industry for LEPC sponsored training.

### Exercise Committee

Aletha Reshan informs the LEPC that the full scale exercise (FSE) will be held in September with a “rain date” for October. Scenario development and formulation of eight (8) objectives is to be determined at next meeting on January 26, 2016 at 9:30 a.m. at the Emergency Operation Center.

### Compliance Committee

Tony Sloma presented one (1) case for compliance.

### Late 30-Day Spill Reports

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
Transcontinental Transport	\$198.00	T. Sloma	J. Anderson	Motion Passed*

\* 2 Abstentions

## NEW BUSINESS

### Western Lake Erie Committee Meeting

Mike Gerber announced the next Western Lake Erie Committee meeting is February 23, 2016 10:00 a.m. – noon at Ottawa National Wildlife Refuge Conference Center. This federal/state/local coalition addresses hazmat and oil spill environmental issues.

### Transportation Rail Incidents Preparedness Training

Jon Gulch informs the Committee of best practices training for crude oil and ethanol hazard incidents to be held on March 15, 2016 at Bowling Green State University. The training is free for fire, LEPC, EMA and all Northwest Ohio and Southeast Michigan first responders.

## **ADJOURNMENT**

Tim O'Brien adjourned at the hour of 12:44 p.m.

### **Next Meeting**

March 17, 2016 12:15 p.m. – 2:15 p.m.