

Policy Number: 2016-1027.0-IEE

The Workforce Innovation and Opportunity Act Section 188 (a) (5) states: " Participation in programs and activities or receiving funds under this title shall be available to citizens and nationals of the United States, lawfully admitted permanent resident aliens, refugees, asylees, and parolees, and other immigrants authorized by the Attorney General to work in the United States."

In order to participate in registered WIOA services, customers will be required to provide documentation that establishes identity and employment eligibility. The Ohio Department of Job and Family Services has established multiple options for providing proof of service eligibility in Workforce Innovation and Opportunity Act Policy Letter (WIOAPL) 15-07. This policy defines processes and forms to be used when determining Authorization to Work as well as eligibility for Adult, Dislocated Worker and Youth programs. WIOAPL 15-07 will be used by Lucas County Area 9 as a guide for determining eligibility until modified at either the State or Federal levels or the Lucas County Workforce Development Board passes local policy that is more restrictive than existing policy.

A list of Allowable Source Documentation for WIOA Program Eligibility is provided by two sources:

Primary:

Form I-9, Lists of Acceptable Documents (see attached) or website:

<https://www.uscis.gov/sites/default/files/files/form/i-9.pdf> (page 9 of 9)

Secondary:

State of Ohio's Allowable Source Documentation - Attachment A to WIOAPL 15-07

<http://jfs.ohio.gov/owd/workforceprof/docs/sourcedocumentationchart.pdf>