

Lucas County Workforce Development Board
Quarterly MEETING MINUTES FOR Thursday, April 26, 2018
 OhioMeansJobs Lucas County: Room 3

LCWDB BOARD MEMBERS

N	Barnes, Jacqueline	N	Jacob, Tracy	Y	Roelfsema, Michael
Y	Conover, David	N	Kline, Dan	N	Schoen, Tonia
Y	Cumming, Jennifer	Y	Knisely, Jeremy	Y	Simon, Sandy
Y	Daher, Lee	Y	Kroma, Thomas	Y	Smith, Kris
Y	Dettmer, Carl	N	Langenderfer, Nicole	Y	Swartz, David
Y	Fleetwood, David	Y	Luzar, Joe	Y	Tackas, David
Y	Foght, Annette	Y	Morris, Debra	Y	Valleroy, Kristy
Y	Heyrman, Matthew	N	Potter, Scott	Y	Van Riper, Tammy
	Hollister, Jack	N	Rodenhauser, Carolyn	Y	Wallace, Roslyn

Board of County Commissioners

N	Skeldon Wozniak, Tina	N	Gerken, Pete President	N	Contrada, Carol
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Staff & Visitors

Y	Gebers, Craig (NetWork)	Y	Glaza, Dave (DPD)	Y	Aliakbar, Yousef (Exec. Asst. to Commissioner TSW)
Y	McFall, Norman (DPD)	Y	Vahey Casiere, Megan WDB Director (DPD)		
Y	Veh, Mike (DPD)	Y	Moore, Pamela (DPD)		
Y	Saunders, Tonia (DPD)	Y	Guerra, Leigh (OMJ)		

Call to Order

The quarterly meeting of Lucas County Workforce Development Board convened at OhioMeansJobs Lucas County Room 3 on Thursday, April 26, 2018 and was called to order by President, Joe Luzar, at 3:06pm.

Approvals

Meeting minutes:

J. Luzar asked for a motion to approve the minutes from the January 25, 2018 meeting. Motion was made by C. Dettmer and seconded by J. Cumming. The motion passed unanimously without objection or abstention.

Creation of Executive Committee:

J. Luzar asked for a motion to approve the creation of an Executive Committee consisting of himself as President, L. Daher, Vice President and Secretary/Treasurer, K. Valleroy would be created to meet more often for the strategic plan. The committee would also look to the other board members to help give direction and input. Motion was made by S. Simon and seconded by D. Conover. The motion passed unanimously without objection or abstention.

Executive Director Updates - M. Vahey Casiere

- Lucas County Shared Services Campus Update
 - M. Sutter – Deputy County Administrator – shared photos of the new services campus that will combine JFS, OMJ and Child Support into one building.
 - November 2017 RFPs went out to 7 sites that could accommodate 90,000 square feet and 600 parking spaces. All sensitive to budget and location.
 - The new location chosen is at 5105 Glendale Ave at the corner of Glendale/Reynolds.
 - Currently meeting with staff to determine space needs.
 - Further refining plans from one year ago
 - There will be 3 entrances with connectivity on the inside for ease of use.
 - Much of the furniture/walls are being repurposed from Owens Corning who is redoing their building. This was a huge savings that allowed for other updates and construction to be done.
 - B. Andrzejcack – from the architect firm acquired to prepare the diagrams and floor plan.
 - Meetings every 2 weeks and should be done by the end of May so the developer can start work.
 - The layout will be OMJ at the north end, JFS in the center and Child Support on the south end.
 - M. Vahey Casiere – each agency will have its own identity and OMJ Lucas County will be able to be seen from the street. OMJ will be in the old South End Grille facing Glendale and will be transformational for clients.
 - J. Luzar – asked about distinct entrances with no spillover?
 - M. Sutter – North and East will have face signage
 - J. Luzar – are you looking at other similar facilities for ideas?
 - B. Andrzejcack – OC Modular walls will allow for flexibility and give it a more open feel.
 - J. Luzar – what about neighborhood/transportation issues?
 - M. Vahey Casiere – Tina Skeldon Wozniak and the mayor have met with Maumee Valley Country Day (MVCD) school and it was very positive. There will be an open house for the neighborhood and board members to see the finished product. There is also active engagement with residents. MVCD sent letters to students. This will bring 500 full time employees working in one location which could have an economic spin off of gas, food, stores, etc. The county is looking at Reynolds/Heatherdowns for another project currently, but unable to disclose usage currently (not a new jail though). There are current talks with TARTA to work on a loop in the parking lot ideally to help with waiting in the elements. There has also been discussion of moving the MVCD school bus stop slightly closer to the facility. A communication firm has been secured to help educate the public targeting this summer to roll out.
 - Planned moves are JFS by the end of 2018, CSEA next and then OMJ last. Not all 3 will be moved by year end, but by this time next year OMJ will be moved into the new building.
 - A survey will be coming to engage about the features to incorporate in the next couple weeks
 - Commissioners cover a portion of the rent which will increase, but not significantly. This will be a 20-year agreement with a landlord, so the county will not be responsible for any of the ongoing building maintenance issues.
 - J. Luzar – who will be the landlord?
 - M. Vahey Casiere – JMS will be the landlord
 - J. Luzar – they are a great management company

- M. Vahey Casiere – this is a \$7.5 million project with \$4M coming from the county and some from JMS. The insurance company is rebuilding the South End Grille from the fire that occurred recently.
- J. Knisley – asked about parking spaces
- M. Sutter – there are currently 538 spaces as is, but the landlord can add spaces and has committed to 600 spaces being available.
- L. Daher – questioned if the Phase 1 of the OMJ committee would need to be updated once the move is done.
- M. Veh – yes just a formality update and Phase 2 is the customer service phase which will go forward.
- M. Vahey Casiere – thanked L. Daher for putting them in touch with Owens Corning regarding the repurposing of furniture.
- L. Daher – said that OC didn't know what to do with it and saves about \$1M for the project.
- CCMEP RFP
 - Currently 2 contracts for In School and Out of school but looking to merge into one \$4.5M contract.
 - October will align with one contact year for both TANF/Workforce funding.
 - The RFP will release on April 30 until June 29 and be in place by October 1.
 - Local participation was incorporated before, but part of RFP is designed now to hopefully increase local.
 - Some areas use out of state contractors, but Lucas County has always been a local operator.
 - When scoring there will be more emphasis to ensure money goes to client services and not administrative costs.
 - There will be a need for an RFP Review Committee. JFS will also review.
 - CCMEP was designed by Governor Kasich so there could be changes, but the county will continue operating until a new governor is elected. For now, the county will proceed as if the program stays.
 - D. Morris – asked if there is a cap on the proposal for administrative costs and the answer was 10%
- Board Orientation
 - Feedback requests coming
 - Discussed if this is something that should be done annually
 - J. Luzar – stated an orientation was done early on and now it helps to zero in more
 - D. Morris – suggested every new board member should sit in
 - M. Vahey Casiere – asked in there were state people in attendance
 - J. Luzar – think so. Questions were most helpful.

LCDPD/WIOA Budget – Dave Glaza

- WIOA – Budget 2018
 - ¾ of the year is down as the year runs July 1 – June 30
 - Funds available: trailing invoices to 1st quarter next year
 - There are no shortfalls
 - Admin funds – 10% of program money, however, program money has shrunk. Funds should be ok though.
- TANF –
 - Remaining money is for the summer youth program starting soon.
 - Pacing on track
- Budget approval was requested. Motion to approve by D. Fleetwood; 2nd by J. Cummings.

- In Demand Jobs – Michael Veh
 - Discussion on how In Demand jobs are determined:
 - Decent wage
 - Viable growth
 - Compare to states list
 - The old list is from 2016
 - New jobs have yellow highlights. Jobs showing no new growth except replacements but pay at least \$30K-\$35K are also included.
 - N. Fall – mentioned that the In-Demand Jobs list is used for training agreements, not OJT Training. For OJT training they must earn \$13.50/hour or more.
 - D. Fleetwood – Mentioned Laborers show High School Diploma
 - J. Luzar – asked if the list is tied in with local area needs
 - M. Veh – just the state needs. We follow the list and then pare down for funding.
 - N. Fall – stated an application for a waiver can be filed if a job for training is not on the demand list.
 - J. Luzar – need to talk with business and will bring up in monthly meeting.
 - Approve of the In-Demand Job list was needed. Motion to approve by D. Fleetwood; 2nd by D. Conover

- In Demand Job Week – Tonia Saunders
 - Being held May 7 – May 11th
 - May 8th there will be a proclamation at the Commissioner's offices
 - Referenced the flyer included in meeting packets
 - Highlights services to get into In Demand Jobs.
 - Discusses partnerships with services

- NetWORK – Alicia Lawrence
 - Career Services rolled out in November
 - Works with In Need individuals for services, certificates, etc.
 - The main population using services are from recovery, homeless, some HPOG, Vets services and Fatherhood.
 - 115 people have gone through so far since mid-November
 - 52 have been successful; 40 have received support services in the amount of \$9200.00
 - Some barriers seen are transportation, shoes, clothes, IDs, etc.
 - The 115 break down to: 25 from recovery, 20 HPOG, 18 homeless, 6 re-entry, 6 veterans, 2 fatherhood and 1 from Harbor.

- T. Saunders – the goal is to ensure they are ready for work, find out what they need and get into living wage jobs.
 - N. Fall – we are doing what the government says we should be doing. This is the nature of the law.

- Work Ready – Tonia Saunders
 - Sandy Simon has done a great job with testing.
 - She has passed 12 Platinum – 7 TPS students
 - Discussion has been about how to celebrate – 4% away from being a Work Ready Community with the ACT.
 - S. Simon – May 16 – D. Durant will celebrate students & Platinum at 1:30-2pm at Start High School.

- C. Dettmer – who else will be in attendance? Unknown currently.
- CCMEP Update – Norman Fall
 - Took the quarterly report and M. Veh condensed into charts
 - Performance indicators are being tracked while participating like: exit from the program, skills, wages.
 - Area 9 = Lucas County on the charts – we exceed all metrics because of collaboration with providers Lucas County is ahead of the game.
 - We interact with everyone no matter sex or age.
 - The measureable skills gain = 44%
 - 1300 youths served, and they are way exceeding goals
 - Already enrolling for summer youth program
 - M. Veh – Certificate with OMJ Readiness seal through DOE are given

Next meeting July 26, 2018

There will be movement on Executive Committee set up

- **Adjourned 4:15 p.m.**

Minutes recorded and submitted by Kristy Valleroy, Secretary/Treasurer.