

Lucas County Workforce Development Board
 MEETING MINUTES FOR Thursday, July 27, 2017
 OhioMeansJobs Lucas County: Room 3

LCWDB BOARD MEMBERS

Y	Barnes, Jacqueline	Y	Kline, Dan	N	Roelfsema, Michael
Y	Conover, David	N	Knisely, Jeremy	Y	Schoen, Tonia
Y	Cumming, Jennifer	N	Kroma, Thomas	N	Simon, Sandy
N	Daher, Lee	N	Langenderfer, Nicole	Y	Smith, Kris
Y	Dettmer, Carl	Y	Luzar, Joe	N	Swartz, David
N	Fleetwood, David	Y	Morris, Debra	Y	Valleroy, Kristy
Y	Foght, Annette	Y	Potter, Scott	N	Van Riper, Tammy
N	Heyrman, Matthew	Y	Rodenhauser, Carolyn		
N	Jacob, Tracy				

Board of County Commissioners

N	Skeldon Wozniak, Tina	N	Gerken, Pete President	N	Contrada, Carol
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Staff & Visitors

Y	Gebers, Craig (NetWork)	Y	Glaza, Dave (DPD)	Y	Aliakbar, Yousef (Exec. Asst. to Commissioner TSW)
Y	McFall, Norman (DPD)	Y	Vahey Casiere, Megan WDB Director (DPD)	Y	Foreman, Theo
Y	Veh, Mike (DPD)	Y	Moore, Pamela (DPD)		
Y	Saunders, Tonia (DPD)	Y	Guerra, Leigh (OMJ)		

Call to Order

Lucas County Workforce Development Board convened at OhioMeansJobs Lucas County Room 3 on July 27, 2017. Joe Luzar called the meeting to order 8:36 a.m.

Welcome

J. Luzar welcomed Carolyn Rodenhauser of the Regional Growth Partnership to the Board. Carolyn gave a brief overview of her current and previous experience within Workforce.

Approvals

Meeting Minutes

J. Luzar asked for a motion to approve 2/21/17, 4/27/17 and 6/8/17 meeting minutes. Motion was made by J. Barnes and 2nd by D. Kline. The motion passed without objection or abstention.

Appointment of Secretary

J. Luzar - With the exit of John Leibig, Kristy Valleroy was the runner up in the original election of officers for Secretary. If the Board approves, Kristy will take over John's term. Motion to approve Kristy as Secretary of the Lucas County Workforce Development Board made by J. Barnes and 2nd by J. Cummings. No objections. Motion passed.

- **One Stop Contract** – Michael Veh
 - The contract has been approved

- **One Stop Committee** – Kristy Valleroy
 - There is a draft copy of the Customer Service Survey in your packets
 - We discussed the current process and reviewed the current survey handouts
 - Made suggestions to enhance the survey
 - M. Veh – There is also a copy of the monitoring handout
 - The committee discussed various standards of customer service and monitoring
 - J. Luzar – How are we going to track the results
 - L. Guerra – Ask to answer that, as they already track the data
 - M. Vahey Casiere – Exhibit V is significant – we haven’t had a robust monitoring program
 - We are going to now focus on Exhibit V, Norman will be the staff assigned to the monitoring. The One-Stop Committee will give guidance to the operation and customer service at the One-Stop. This will keep us on track and informed, so we can make informed decisions when renewals come.
 - C. Dettmer – The challenge is not finding out what the people think that don’t complete the survey. Perhaps have focus groups.
 - M. Veh – People usually fill them out in extremes; upset or happy.

- **CCMEP** – Norman McFall
 - M. Vahey Casiere – The budget year has been extended until September 30, 2017. We are currently on track to get the money out of the door.
 - N. McFall – The State of Ohio approved the extension of Comprehensive Case Management Employment Program
 - Programs like TANF and Ohio Works First are required to work and participate.
 - They are extremely successful in signing up the eligible youth.
 - Every year they tell us no summer youth – then in May they will tell us – Summer Youth Program
 - We are currently 60% of target
 - Harbor/YMCA/Network will serve another 75 youth
 - Harbor deals with out of school youth
 - Everything is coming along
 - Currently have 950 open/enrolled
 - Workforce dollars have rules and TANF have rules which brings challenges.
 - J. Luzar – Any questions?
 - C. Rodenhauser – Do you have, when you access – which rules take the lead. How do you determine - Does the application cover both? N. McFall Yes, the application covers the requirements
 - J. Luzar – How are programs structured? N. McFall – they are mandated through WIOA
 - M. Veh – Youth is stringent and structured must offer minimum but may offer more. Everyone gets an individual plan.
 - N. McFall – We had to form the plan, the mandate came from the state. The state provides the criteria; we must formalize the plan.
 - The state decided not to serve 14-15-year-old youth (in school youth)
 - Summer youth must be spent by June 30, 2017
 - We found out May 1, 2017 that the money needs to be spent by June 30, 2017. This is why extending it was so important.

- D. Morris – What assessments do we use? M. Veh – The state provides the criteria. N. McFall- it is barrier driven.
 - 16-21-year-old in school youth, and 16-24-year-old out of school youth.
 - T. Schoen – How does the youth know to come in to apply for the program? M. Veh – Outreach by the partners. N. McFall – There is a portal as well.
- **Strategic Plan** – Megan Vahey Casiere
 - The plan has been accepted by the state.
 - The implementation guide outlines the 5 action items
 - We want a working plan, we will discuss the progress at our quarterly meetings
 - Just starting our new fiscal year and will report back in October.
 - J. Luzar – Thinking of creating a committee to monitor the process, asking for them to meet monthly. We are asking members to think of an area of interest and see which area you will like to participate with. We want to monitor the progress and offer suggestions.
 - An email with more details will be sent
 - The Department of Planning and Development is in the process of reorganizing, and a staff member will be dedicated to the daily responsibility of the strategic plan.
- **Executive Directors Updates** - Megan Vahey Casiere
 - WorkReady – ACT official count is 65%, but our calculations are 94.4%
 - M. Veh – Sandy at TPS tested several hundred students, the youth number should jump.
 - Rapid Response – Theo is the point person. In the packet you will see the list of local layoffs.
 - FCA – lay off 3200 but will recall most of them once the new line is up.
 - Theo and Tonia receive the layoff notices
 - The team is doing a great job, have met with over 4900 people at rapid response meetings.
 - J. Luzar – Is it structured?
 - T. Foreman – The state has a process, structured team to communicate what services are available to them.
 - We meet with people in groups
 - An important note: the 115 people laid off at Kroger will be absorbed by other locations.
 - C. Dettmer – Not sure if this is on the radar, the Apple Bee's on Glendale Closed
 - Individual Training Accounts – We are on track to get the money out of the door
- **National Community Reinvestment Coalition** – Robert Hassinger & Jerry Kellman
NCRC serves advocates around the country by providing training and technical assistance, Research and policy analyses and other resources to more than 600 community-based member organizations, assisting them as they expand access to basic banking services including credit and savings, to create and sustain affordable housing, job development for low-and moderate-income communities.
 - M. Vahey Casiere – Robert & Jerry had a chance to discuss their organization with the Commissioners the other day. The Department of Planning and Development married Economic Development with Workforce. We have a limited amount of money, however if we work with National Community Reinvestment Coalition we will be able to provide more services.
 - Bob and Jerry, you now have the floor
 - We have a 2.5-year contract with Lucas County Land Bank
 - National Community Reinvestment Coalition is a national organization. We bargain with banks to get investment in the community
 - Huntington has a 16.1 billion-dollar 5-year small business development plan
 - 5/3 Bank has a 30-billion-dollar community benefits agreement
 - This program is to help close the gaps for when cut backs happen

- These monies are in kind matches, matches cannot be federal dollars
 - The Cherry St. Mission does not take federal dollars
 - Wrap around services are needed
 - Every day 6 million jobs go unfilled because of skills gaps
 - We are hoping to put together a plan that you can expand as you need
 - College readiness is another opportunity to help students to get ready for college
 - What can we do to expand community college programs to increase graduation to help more kids; not have to take remedial classes
 - How we work with counties and states: Grants – cost reimbursement grants, milestone base tuition reimbursement, career planning, soft skills and hard skills
 - M. Vahey Casiere – It is not often a true gift comes our way. It doesn't cost us anything to do this, they will write it for us. With the additional funding we will be able to replicate WorkReady to other industries (IT, Hospitality, and coding...)
 - The threshold is SNAP guidelines
 - J. Luzar – Thank you for your presentation any questions we will get that to you. Please leave your cards.
- **Financial Report – Dave Glaza**
 - There are two packets of information, previous fiscal year and current fiscal year
 - The bar graph is spending through June 30, 2017
 - No indication of problems, doing quite well
 - TANF – Youth Program, the initial contracts were with YMCA and Harbor. A reallocation to add Network
 - M. Vahey Casiere – On track to spend to September. Next bar graph special allocations – State reimburse us. WIA transaction spend out
 - New fiscal information, Network's 230K allocation, shows all the funding through the end of December
 - The pie draft will show we have 48% operations and training services of 52%, allocations were less – see the chart which compares 2001-2017 allocations
 - M. Veh – Allocations are based on unemployment
 - D. Glaza – Last sheet allocations from state to all areas. We did receive our initial portion of allocation; we don't get the entire allocation up front – that's why we have a hold back.
 - Any questions?
- **OhioMeansJobs Lucas County Update – Craig Gebers**
 - Goodwill is a new partner
 - Business Services: Department of Planning and Development and Network have been helping with assessments over at FCA. People are telling us that they are getting hired in at Jeep. The staff has been working together.
 - There will be a Healthcare Job Fair at the University of Toledo Scott Park Campus
 - In your packet you will find the 3rd quarter report the Healthcare Grant HPOG
 - 280 individuals have enrolled; the goal is 300 which we should meet without any problems.
 - We are submitting plans to the Federal Government for short term programs. Any questions?
- **New Business**
 - J. Luzar – We will reach out to members regarding the 5 implementation items.
- **Adjourned 9:57 a.m.**

Minutes recorded and submitted by Pamela Moore, Development Specialist II.