

Lucas County Workforce Development Board
Quarterly MEETING MINUTES FOR Thursday, August 23, 2018
 OhioMeansJobs Lucas County: Room 3

LCWDB BOARD MEMBERS

Y	Barnes, Jacqueline	Y	Kline, Dan	Y	Schoen, Tonia
Y	Conover, David	Y	Knisely, Jeremy	N	Simon, Sandy
N	Cumming, Jennifer	N	Langenderfer, Nicole	Y	Smith, Kris
Y	Daher, Lee	Y	Luzar, Joe	N	Takats, David
Y	Dettmer, Carl	Y	Morris, Debra	Y	Valleroy, Kristy
Y	Fleetwood, David	Y	Nowak, Angela	N	Van Riper, Tammy
Y	Foght, Annette	N	Potter, Scott	Y	Wallace, Roslyn
N	Heyrman, Matthew	N	Rodenhauser, Carolyn		
Y	Hollister, Jack	N	Roelfsema, Michael		

Board of County Commissioners

Y	Skeldon Wozniak, Tina	N	Gerken, Pete President	N	Contrada, Carol
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Staff & Visitors

Y	Gebers, Craig (NetWork)	Y	Glaza, Dave (DPD)	N	Aliakbar, Yousef (Exec. Asst. to Commissioner TSW)
Y	McFall, Norman (DPD)	N	Vahey Casiere, Megan WDB Director (DPD)	Y	Sutter, Matthew (DPD)
Y	Veh, Mike (DPD)	Y	Chad Olson (DPD)		
Y	Saunders, Tonia (DPD)	Y	Guerra, Leigh (OMJ)		

Call to Order

The quarterly meeting of Lucas County Workforce Development Board convened at OhioMeansJobs Lucas County Room 3 on Thursday, August 23, 2018 and was called to order by President, Joe Luzar, at 3:136pm.

Approvals

Meeting minutes:

J. Luzar asked for a motion to approve the minutes from the April 26, 2018 meeting. Motion was made by C. Dettmer and seconded by T. Schoen. The motion passed unanimously without objection or abstention.

Appointment of Executive Director:

J. Luzar asked the board for approval of Tonia Saunders to be appointed to the role of Executive Director. Motion was made by L. Daher and seconded by C. Dettmer. The motion passed unanimously without objection or abstention.

- o T. Skeldon Wozniak – This was an easy decision to make. Tonia has a clear desire for public service.

CCMEP Contract Award:

K. Valleroy announced to the group that the committee met regarding the contracts for the CCMEP program, however, the vote would need to be tabled for another meeting.

T. Saunders stated a special meeting would need to be conducted for approval and that a Doodle poll would be sent out to the board to find another date that would work for everyone.

Policy Changes:

M. Veh stated that there were three (3) policy changes to be made and approved:

1. Policies will follow state rules
2. The county provides follow up services
3. Work experience for adult and dislocated workers and youth will be provided.

Motion was made by D. Fleetwood and seconded by L. Daher. The motion passed unanimously without objection or abstention.

Service Contract Updates:

M. Veh stated that WIOA continues through the end of September. There is an option of extended a 2nd year with NetWork for One-stop operation

Shared Campus Update:

M. Sutter shared several campus updates:

- The current landlord is working to get out
- There will be a meeting in September with the landlord
- Goal for move in dates are: JFS – 3/1, Child Support - ??? and OMJ by 7/1/19
- There has been a 60-day delay since the last update was given
- Owens Corning is having delays also so that works out for securing their furniture
- There is a plan to meet with the new head master at Maumee Valley Country Day School
- T. Skeldon Wozniak - Coyle Funeral home wants to know what is happening and 1 block watch has called. This new space will look better and retail/businesses want 500+ people coming to the area.
- CBRE – a moving consultant has been secured to assist with the transition move and communicate with area businesses.
- TARTA looking for a stop by the building to make the area more user friendly.

Year End Summary:

J. Luzar introduced a new format for this section stating the information was given in the packets for review and can offer info or questions, but will be summarized at the meetings.

- T. Saunders – Work Ready Update –
 - ACT is at 100%
 - Commended the staff on their hard work and the collaboration with TPS and other partners.
 - Will have a press conference on this, but want Megan to be a part of it.
 - M. Veh – ACT will send someone here to acknowledge the achievement.
- N. McFall – CCMEP Report
 - See the packet for participant numbers
 - ITAs all zeroed out as of last year's contracts
- D. Glaza – Financial Report
 - There was a significant bump in allocation as Ohio got more money, so Lucas County got more money.

- Unemployment is down, but not as good as the rest of the US thus the increased allocation dollars to the state
- YE 6/30/18 – rolls forward WIOA, TANF – YE is 9/30/18

Welcome New Member:

J. Luzar announced the addition of Angie Nowak from Mercy Health Partners to the board.

Strategic Plan Implantation:

J. Luzar announced that the executive committee looked at aligning the board meeting to the strategic plan more. The committee agreed it didn't jive well and that the board should be driving the strategic plan so future board meetings will be restructured to address goals in the plan.

- Executive Committee –
 - The goal will be to assign board members to a goal.
 - The committee's role will not be to dig in and do the work, but work with staff to ensure it's focused.
 - J. Luzar asked for agreement or not and the group agreed.
 - L. Daher – stated that a lot of times if you miss a quarterly meeting then you're behind so the executive committee will meet 1 time per month consisting of Joe, Lee and Kristy. Conversations will be had with everyone participating based on their particular talent or expertise. It will also be an opportunity to identify new board members outside that we can vet for the future.
- Progress to date of Strategic Plan – T. Saunders –
 - Tonia provided some handouts for her presentation that reviews key initiatives that were in the strategic plan so the board could see the successes.
 - Every 2 years the county is required by the state to have a strategic plan.
 - This will help everyone stay on track with their goals & responsibilities.
 - Successes so far include Manufacturing outreach and career fairs.
- Goal 1: Provide a pipeline of individuals:
 - Business of the Day, set up schedules for on side interviews.
 - Life Skills Program:
 - Implementing bring your "A-game" regarding soft skills. CCMEP and Youth receive as part of orientation. 14-24 year olds to introduce 7-As.
- Goal 2: Provide Business Services & Solutions through Employer Engagement
 - Shared campus – thinking outside the 4 walls and get out into the community
 - Work Ready Manufacturing
 - Working with businesses, schools & agencies
 - Talking about careers and not just jobs
 - Providing In-Demand job list and promote living wage jobs of \$13.50 or higher
- Goal 3: Career Services
- Next Steps & Discussion:
 - J. Luzar stated that we need to look at metrics that are easy to follow and concise.
 - M. Veh – Goals 4 & 5 are driven by the board with 4 being about name and image and 5 is the Workforce Development Board as a go to resource in the community.
 - J. Luzar mentioned that the branding side is important and that we need to find someone on the board or go outside if needed to do that

Next meeting October 25, 2018

▪ **Adjourned 4:03 p.m.**

Minutes recorded and submitted by Kristy Valleroy, Secretary/Treasurer.

