



**LOCAL EMERGENCY PLANING COMMITTEE
LUCAS COUNTY, OHIO**

**Meeting Minutes
April 11, 2019**

CALL TO ORDER

Tim O'Brien called the meeting to order at 12:15 p.m.

APPROVAL OF MEETING MINUTES

Motion to approve January 10, 2019 minutes made by Tony Sloma and seconded by Pat Moomey. With all "ayes" and no "nays" minutes are approved as distributed.

OLD BUSINESS

Nothing to report

SUBCOMMITTE REPORTS

Executive Committee

Tim O'Brien reports the Executive Committee has established a new grants subcommittee. This group will oversee the administration of grants and the development of grant policy.

Finance Coordinator

Tim O'Brien introduced Aletha Reshan as the new LEPC finance coordinator. An internal audit will be made with this change in personnel.

Aletha presented a review of actual and estimated budget expenditures. Additional funding will be necessary to cover 2019 training programs. Aletha presented a request reallocate funds. Discussion ensued.

Motion

Aletha Reshan made a motion to move \$5,200 from "Unencumbered" to "Training" (515230) to cover 2019 training programs. Tony Sloma seconds motion. With all ayes and no nays motion is carried

Grants Coordinator

Mike Frey requested a resolution from the LEPC to the state of Ohio authorizing using the remaining balance of an existing grant to cover *HAZMAT IQ for First Responders* class. Discussion ensued.

Motion

Tony Sloma made a motion that the LEPC approve a resolution to use remaining balance of the 2016-2018 HMEP Grant to cover Hazmat IQ for First Responder training. Abby Buchhop seconds motion. With all ayes and no nays motion is carried.

Mike Frey requested a resolution from the LEPC to apply for a *Hazmat Tech Refresher* training grant. Total cost of class is \$7,200.00 the LEPC is liable for 20% (\$1,440.00) local match. Discussion ensued.

Motion

Hannah Schwartz made a motion that authorizes the LEPC to apply for a grant to cover Hazmat Tech Refresher training. Tony Sloma seconds motion. With all ayes and no nays motion is carried.

Plan Review Coordinator

Mike Frey reports that LEPC has received notice from State Emergency Response Commission (SERC) that the plan has received concurrence with State and Federal requirements. See handout for report details.

Information Coordinator

Pat Moomey reports the LEPC has received 14 requests for information.

Emergency Coordinator

Michelle Hughes-Tucker had no update.

Training Coordinator

Michelle Hughes-Tucker presented a training proposal for one 8-hour *Resource Conservation and Recovery Act (RCRA)* training class. Discussion ensued.

Motion

Steve Spitler made a motion to enter into contact with University of Findlay All Hazards Training Center for one 8-hour training class for \$2,995. Pat Moomey seconds motion. With all ayes and no nays motion is carried.

Exercise Committee

Abby Buchhop reports that LEPC is collaborating with Sylvania Township for an August 13, 2019 transportation based tabletop exercise. Objectives include notification, population protective action, notification of support agencies, and hospital services.

Compliance Committee

Tony Sloma present each of the following late Tier II report cases individually.

**Late Tier II Report Voice
Vote**

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
Amerigas (Airport)	\$640.00	T. Sloma	A. Buchlop	Motion Passed
Amerigas (Stickney)	\$640.00	T. Sloma	A. Buchlop	Motion Passed
Crown Food Packaging	\$720.00	T. Sloma	H. Schwartz	Motion Passed
Kennemetal	\$640.00 (Waived)	T. Sloma	A. Buchhop	Motion Passed
Lake Front Lines	\$33.20	T. Sloma	R. Shearn	Motion Passed
New Horizons Baking	\$640.00 (Waived)	T. Sloma	A. Reshan	Motion Passed
Rimer	\$1,130.00	T. Sloma	A. Reshan	Motion Passed
Team Systems	\$720.00 (Waived)	T. Sloma	A. Reshan	Motion Passed
Toledo Paving	\$640.00	T. Sloma	A. Buchlop	Motion Passed
Toledo Shredding	\$33.20	T. Sloma	H. Schwartz	Motion Passed
Univar	\$820.00	T. Sloma	A. Buchhop	Motion Passed

NEW BUSINESS

Chemical Facility Anti-Terrorism Standards

Greg Kaps--representative from Department of Homeland Security, presented an overview of Chemical Facility Anti-Terrorism Standards (CFATS) reporting obligations for high-risk chemical facilities.

ADJOURNMENT

Tim O'Brien adjourned at the hour of 12:53 p.m.

Next Meeting

July 11, 2019 12:15 p.m.