

**Lucas County Workforce Development Board**  
*Quarterly MEETING MINUTES FOR Wednesday, July 24, 2019*  
 OhioMeansJobs Lucas County: Room 3

**LCWDB BOARD MEMBERS**

<b>N</b>	Barnes, Jacqueline	<b>Y</b>	Knisely, Jeremy	<b>N</b>	Potter, Scott
<b>N</b>	Conover, David	<b>N</b>	Langenderfer, Nicole	<b>N</b>	Schoen, Tonia
<b>Y</b>	Cumming, Jennifer	<b>N</b>	Luzar, Joe	<b>N</b>	Simon, Sandy
<b>Y</b>	Daher, Lee	<b>N</b>	McConnell, Karyn	<b>Y</b>	Smith, Kris
<b>Y</b>	Dettmer, Carl	<b>Y</b>	McDougall, Michelle	<b>Y</b>	Valleroy, Kristy
<b>Y</b>	Dymarkowski, Charlotte	<b>Y</b>	Moffitt, Valerie	<b>Y</b>	Van Riper, Tammy
<b>Y</b>	Fought, Annette	<b>Y</b>	Moore, Teresa	<b>N</b>	Wallace, Roslyn
<b>Y</b>	Hollister, Jack	<b>Y</b>	Morris, Debra		
<b>Y</b>	Kline, Dan	<b>Y</b>	Nowak, Angela		

**Board of County Commissioners**

<b>Y</b>	Skeldon Wozniak, Tina President	<b>N</b>	Gerken, Pete	<b>N</b>	Byers, Gary
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**Staff & Visitors**

<b>N</b>	Gebers, Craig (NetWORK)	<b>Y</b>	Glaza, Dave (DPD)	<b>N</b>	Aliakbar, Yousef (Exec. Asst. to Commissioner TSW)
<b>Y</b>	McFall, Norman (DPD)	<b>N</b>	Vahey Casiere, Megan	<b>Y</b>	Ali, Coleena (LMHA)
<b>Y</b>	Veh, Mike (DPD)	<b>Y</b>	Chad Olson (DPD)	<b>Y</b>	Arnold, Carrie (DPD)
<b>Y</b>	Saunders, Tonia WDB Director (DPD)	<b>N</b>	Guerra, Leigh (OMJ)	<b>Y</b>	Ford, Brittany (DPD)
<b>Y</b>	Hopings, Michelle (DPD)	<b>Y</b>	Ford, Brittany (DPD)	<b>Y</b>	Veronica Medehi

**Call to Order**

The quarterly meeting of Lucas County Workforce Development Board convened at OhioMeansJobs Lucas County Room 3 on Wednesday, July 24, 2019 and was called to order by Vice-Chair, L. Daher at 3:03pm.

**Approvals**

**Meeting minutes:**

L. Daher asked for a motion to approve the minutes from the April 24, 2019 meeting. Motion was made by D. Conover and C. Dymarkowski. The motion passed with one correction that T. Moore was in attendance at the meeting on January 24, 2019.

### **Officer Nominations – T. Saunders:**

- It is time to elect/re-elect board officers for a 2-year term limit.
- Refer to page 7 in the packet distributed regarding nominations to be turned in now through August 9, 2019.
- Announcements will be made at the October meeting regarding nominees.
- The fall meeting (October) will be the start of the election period for nominees.

### **Policy Updates – T. Saunders:**

- Priority of Service – A change to Vietnam Veteran dates have been changed.
  - J. Knisley noted this is a DOL and Congress change to the Vietnam era dates and defines without any movement and limits those than can use services.
  - Supportive Services – A change that allows more money for individuals receiving from \$500 to \$1,000 and from \$10,000 to \$20,000 for Individual Training Accounts (ITA).
  - There have not been any changes to these amounts for 6 years.
  - N. Fall noted that the lifetime limit also changes from \$15,000 to \$20,000.
  - Motion for approval: C. Dettmer and T. Moore.
  - T. Skeldon-Wozniak asked a follow up question if these services applied to trades. N. Fall stated as long as they are on the approved list of In Demand jobs.

### **Strategic Plan Goal 1 –**

- Introduced Brittany Ford, Policy Analyst to give an update of the Welcome TLC Jobversity
  - Refer to handout in packet.
  - B. Ford stated the 2019 Immigrant Data report is coming to be launched August 21<sup>st</sup> from 11:30am – 1:30pm with the Regional Chamber of Commerce.
  - 47 staff members from DPD and OMJ attended training on Visas, Work Authorization and Foreign degrees.
- T. Saunders gave an update on Workforce activities referring to page 20 of the packet.
  - ACT achievement is at 82% of recertification goal
  - The driving numbers are Springfield schools to recruit and test students in WorkKeys.
  - Transitioning (unemployed) population is the most challenging but currently working with partners to drive participation in the program.
- Introduced Coleena Ali, VP of Residential Services with LMHA to discuss the U.S. Housing and Urban Development (HUD) Job Plus Grant the organization received.
  - This grant was 1 of only 4 that were given during this fiscal year.
  - It is a HUD grant providing \$2.3M over 4 years to employ and train residents in the Ravine Park and Birmingham Terrace areas in East Toledo.
  - It will provide Employment, Education, Supportive and Youth Services.
  - As residents are employed they won't get hit with increased rent for the duration of the grant.
  - T. Saunders stated that this helps businesses with retention issues and allows residents to transition off benefits.
  - M. McDougall asked about OOD still partnering to provide jobs?
  - C. Ali – Yes. There is no limitation on working together.
  - M. McDougall stated she could help with some of the resources.
  - V. Moffitt – with JFS and other types of benefits being impacted is there a plan to offer a pilot?
  - C. Ali – Not yet, but there has been discussion
  - V. Moffitt – will there be one on one coaching to prepare residents?
  - C. Ali – Yes. Welcomes everyone.
  - C. Dettmer asked when the grant was approved.

- C. Ali – February 2019 it was posted to the HUD website. The launch will be officially done August 2019.
- T. Saunders stated that this will also allow for the extension of workforce services to the other side of the bridge, where workforce development coverage has been less abundant.
- C. Ali – stated there will also be a 12-15 passenger van to drop off/pick up to OMJ Lucas County for programming

## Strategic Plan Goal 2

- Introduced Carrie Arnold as the Workforce Innovation Manager replacing T. Saunders' old role.
  - Discussed Employer Resource Networks (ERN) – refer to handout.
  - C. Arnold previously worked at Sunshine Children's Home; there she piloted ERNs, which is a service where employers collaborate to hire a success coach who connects employees with resources.
  - People living in instability will struggle in jobs.
  - Bridges out of Poverty to train leaders on how to address the hidden rules of class to help people in poverty succeed.
- T. Saunders gave an update on the TARTA/public transit initiative
  - The Committee on this project asked the question – what should public transit look like? Currently in draft form.
  - Possibly a briefing could be done at the October meeting

## Strategic Plan Goal 3

- One Stop Phase II Certification scorecard (page 21 of handout) was discussed by L. Daher
  - Just made it at a score of 63
  - Questions 6, 24 and 26 had to score as a 1 because we don't get enough feedback from the State to score ourselves better; the state acknowledged this shortcoming
  - M. Veh – working on scoring and time to submit.
  - This was the first time using this scorecard; going forward the state will update the scorecard.
  - C. Dymarkowski – Who scored?
  - M. Veh scored and then it went to the Executive Board of LCWDB for approval.
  - T. Saunders – initially like an audit when scoring then moved to self-assessment with some real guidance from state.
  - N. McFall – Wagner Peyser (State of Ohio staff) doesn't report so 2 of 3 could be scored higher.
  - L. Daher mentioned that you can't score too high as they will send secret shoppers.
  - T. Saunders – a special meeting to walk through the scorecard is an option as the board isn't limited to board meetings for questions.
  - V. Moffitt – feels deficient on knowing the points scored
  - T. Saunders – we can send out or get together
  - V. Moffitt asked about current performance measures
  - T. Saunders – through client services, targeted, youth shops.
  - C. Olson – pages of metrics they were looking for and found as much documentation as could find to back up. Use as a measure going forward and will improve workforce system.
  - T. Saunders – Looks at entire system and how do you prove? Board percentage numbers, member process, meeting minutes – so not all performance based.
  - C. Dettmer – a meeting to go over would be good. A look at how does the scorecard align with strategic goals and plan.
  - T. Saunders stated it does align and could recertify plan with the state.

- C. Dettmer stated reading minutes he sometimes feels under informed. Asked about doing his own independent research to create a cliff notes version of agencies.
- T. Saunders – stated these were excellent points and suggested a partner agency info session to discuss. Guest Speakers or the state is an option. Whatever is needed.
- C. Dettmer – great opportunities are provided, but remembering is difficult.
- T. Skeldon-Wozniak suggested email/group to discuss afterwards
- A. Fought stated that the OMJ Scorecard is detailed, but the One Stop contract had monitoring and pieces to monitor so understanding scoring and link to contract could be helpful.
- T. Saunders – Currently preparing RFP so using scorecard to help prepare that. Waiting on scoring info from state and will share when received either via email or meeting.
- C. Dettmer stated there is no waste on either version and he'd be happy to facilitate a repository online.
- T. Saunders – state to do an overview of scorecard with clarifiers.
- Approval for score card motion by J. Hollister and V. Moffitt.
- T. Saunders - State Opioid Grant – Lucas County awarded grant allocation
  - Geared toward dislocated worker which is hard to find. Plans to collaborate with other agencies.
- T. Saunders - Reauthorization to Support CCMEP – handout 22
  - Motion to approve C. Dymarkowski and J. Knisely.
- N. McFall – ITA/CCMEP update – p 23-34
  - 3<sup>rd</sup> quarter received
  - TANF & Workforce combined on page 31 for state. Page 32 is Federal with workforce (WIOA) only included.
  - Set to exceed all federal levels; meet or exceed all state but 1 which is credential attainment.

#### **Strategic Plan Goal 4**

- T. Saunders discussed the Shared Campus Update
  - Communication to make sure the shared campus will work was completed with what new “work home” will look like.
  - 1<sup>st</sup> meeting will be July 26 to talk to users
  - By October hope to have a full presentation

#### **Financial Report – D. Glaza**

- Discussed the dates for money streams – WIOA is July through June and TANF is October through September.
- Referred to the packet for pie chart and bar graph.
- WIOA pie shows spent v. budgeted through June with some trailing invoices. No money will be lost as it rolls to the next fiscal year.
- Training is the largest use of funds.
- Contact Dave for more info.
- On the TANF pie chart, the red denotes Harbor and blue denotes operations.
- A draft of the fiscal year budgets is included at the end. Operations is similar, but most of the budget is training dollars with 67% vs. 59% the prior year.
- L. Daher – is any money held back?
- D. Glaza – rolls in with 10-12% to cover 1<sup>st</sup> quarter due to delay of state budget so need funds to operate. It gets spent and then replaced.

**Other Business –**

- L. Daher discussed Executive committee project of outreach to companies using OMJ; there was little feedback because the contact may no longer be there or phone numbers are out-of-date.
  - Moving forward, the board will be working with DPD on those that used OMJ services in the last 90 days asking about pros/cons of OMJ.
  - Other projects are looking towards Marketing & Branding – no longer “The Source”
  - C. Dettmer stated the website is still The Source (just the URL)
  - J. Knisley – the new governor is talking to rebrand OMJ so careful moving too far forward. Looking to go to Federal standards.
- L. Daher – September is Workforce Development Month with the commissioners issuing a proclamation. This would be great to attend to share who we are with press.
- T. Saunders – looking to meet with Columbus on how they approached Amazon moving in and work with other counties and Michigan.
- L. Cook from Lt. Governor’s office stated an In Demand survey will be going out looking at 3 categories of less than 50 employees, 51- 200 and 201 + with \$5M going to each pocket.

- **Adjourned 4:34 p.m. motion by D. Conover.**

Minutes recorded and submitted by Kristy Valleroy, Secretary/Treasurer.