

Create Reconciliation Report

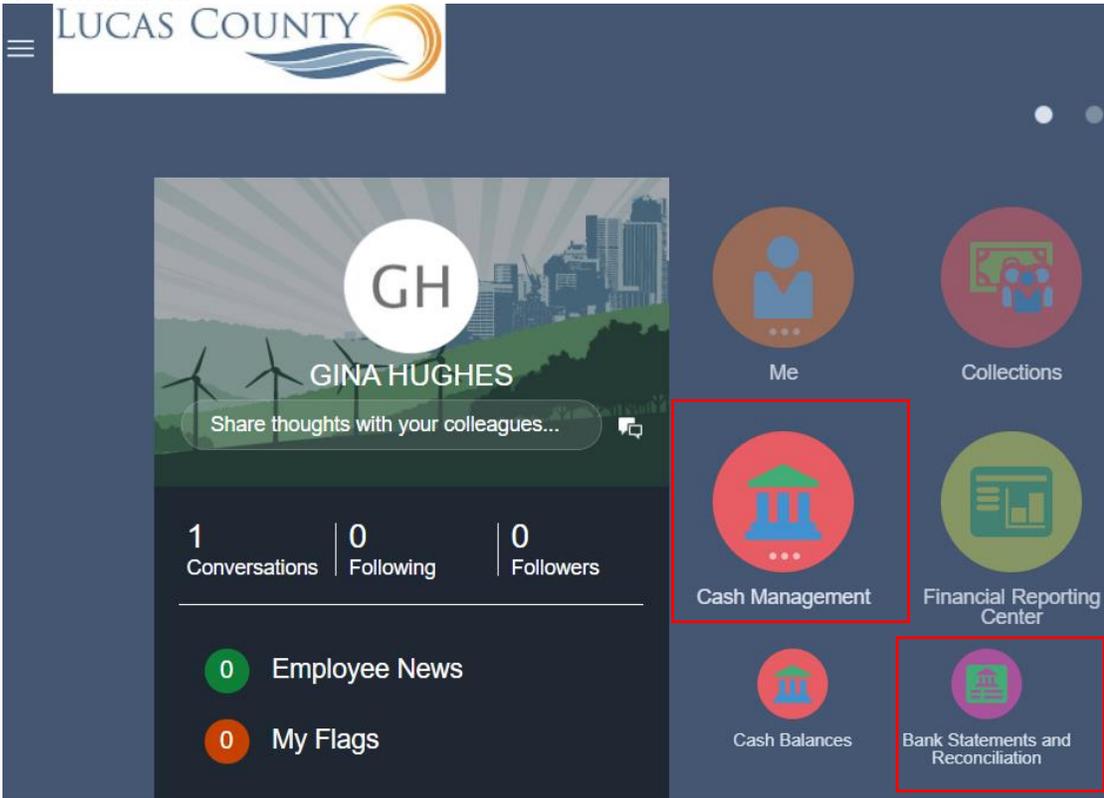
Audience: Cash Manager

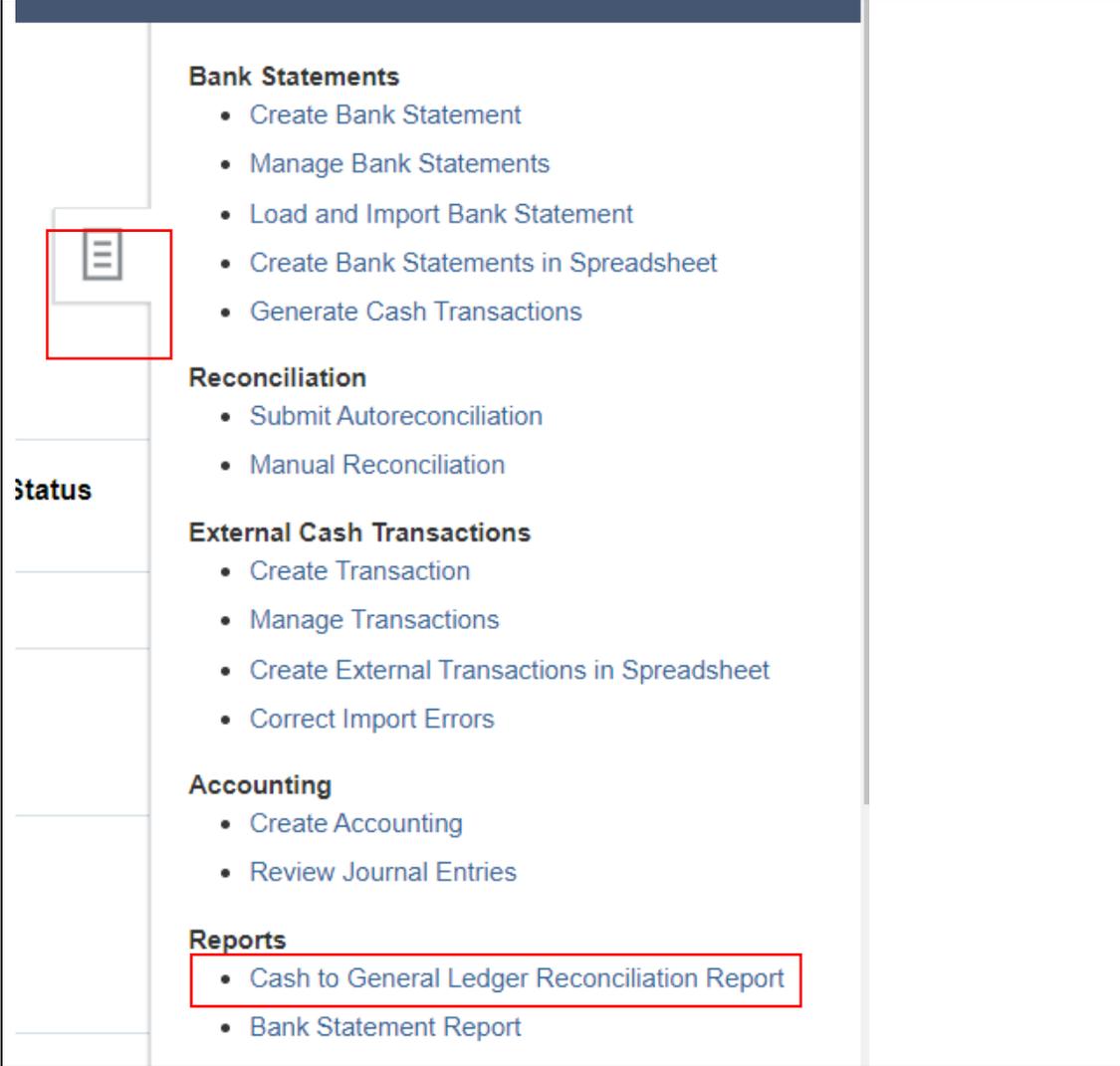
Purpose: Oracle Fusion Cash Management provides predefined reports that are used in the following areas:

- Bank Statements
- Cash Transit
- Reconciling to the General Ledger (Cash to General Ledger Reconciliation Report)

Reports can be scheduled and run from the Scheduled Processes work area found under Tools on the Navigator.

The **Cash to General Ledger Reconciliation Report** displays bank statement transactions and general ledger accounting entries that have not been reconciled and can cause discrepancies. This information is used to reconcile bank balances to general ledger cash balances. Parameters required are Bank Account and Accounting Period. This job aid will assist you with creating a reconciliation report.

Step	Action
1	<p>Go to Navigator and click on Cash Management, then click on Bank Statements and Reconciliation.</p> 
2	Click on the Task list and select Cash to General Ledger Reconciliation Report .

	 <p>Bank Statements</p> <ul style="list-style-type: none"> • Create Bank Statement • Manage Bank Statements • Load and Import Bank Statement • Create Bank Statements in Spreadsheet • Generate Cash Transactions <p>Reconciliation</p> <ul style="list-style-type: none"> • Submit Autoreconciliation • Manual Reconciliation <p>External Cash Transactions</p> <ul style="list-style-type: none"> • Create Transaction • Manage Transactions • Create External Transactions in Spreadsheet • Correct Import Errors <p>Accounting</p> <ul style="list-style-type: none"> • Create Accounting • Review Journal Entries <p>Reports</p> <ul style="list-style-type: none"> • Cash to General Ledger Reconciliation Report • Bank Statement Report
3	<p>Enter the Bank Account.</p> <p><small> ⓘ This process will be queued up for submission at position 1</small></p> <p style="text-align: right;"> <input type="button" value="Process Options"/> <input type="button" value="Advanced"/> <input type="button" value="Submit"/> <input type="button" value="Cancel"/> </p> <p>Name Cash to General Ledger Reconciliation Report <input type="checkbox"/> Print output <input type="button" value="v"/></p> <p>Description Extracts cash management and general ledger acc... <input type="checkbox"/> Notify me when this process ends</p> <p>Schedule As soon as possible Submission Notes <input type="text"/></p> <p>Basic Options</p> <p>Parameters</p> <p>* Bank Account <input type="text"/></p> <p>* From Accounting Period <input type="text"/></p> <p>* To Accounting Period <input type="text"/></p>
4	<p>Enter the From Accounting Period Name.</p>
5	<p>Enter the To Accounting Period Name.</p>
6	<p>Click Process Options button to enter the applicable process options and click the OK button.</p>

	<p>Name Cash to General Ledger Reconciliation Report <input type="checkbox"/> Print output</p> <p>Description Extracts cash management and general ledger acc... <input type="checkbox"/> Notify me when this process ends</p> <p>Schedule As soon as possible</p> <p>Basic Options</p> <p>Parameters</p> <p>* Bank Account Lucas Cour</p> <p>* From Accounting Period Oct-2019</p> <p>* To Accounting Period Nov-2019</p> <p>Process Options</p> <p>Language American English ▾</p> <p>Territory United States ▾</p> <p>Time Zone (UTC-05:00) New York - Eastern Time (ET) ▾</p> <p>Number Format -1,234.567 ▾</p> <p>Time Format h:mm a (6:42 PM) ▾</p> <p>Date Format MM-dd-yyyy (11-15-2019) ▾</p> <p>Currency US Dollar ▾</p> <p>OK Cancel</p>
7	Click the Submit button, and the report will be produced. Click OK to acknowledge.
8	<p>Click the Navigator and under the Tools menu click Scheduled Processes.</p> <p>Me</p> <ul style="list-style-type: none"> Directory Onboarding Checklist Tasks Pay Time and Absences Career and Performance <p>Sales</p> <ul style="list-style-type: none"> Analytics Collections <p>Receivables</p> <ul style="list-style-type: none"> Billing Accounts Receivable Revenue <p>Procurement</p> <ul style="list-style-type: none"> Purchase Requisitions My Receipts Suppliers Social Getting Started <p>Tools</p> <ul style="list-style-type: none"> Set Preferences Worklist Spaces Reports and Analytics Scheduled Processes File Import and Export
9	Click to select a process from the list. Review the displayed Output of the Cash to General Ledger Reconciliation Report .

Search Results

View Flat List Hierarchy

Actions View **Schedule New Process** Resubmit Put On Hold Cancel Process Release Process View Log

Name	Process ID	Status	Scheduled Time	Submission Time
Cash to General Ledger Reconciliation Report	85296	Succeeded	11-15-2019 1:50 PM ...	11-15-2019 1:50 PM ...
Cash to General Ledger Reconciliation Report	84925	Succeeded	11-14-2019 11:47 PM ...	11-14-2019 11:47 PM ...

Cash to General Ledger Reconciliation Report, 85296: Details

Status Succeeded Schedule Start 11-15-2019 1:50 PM EST

Log
Attachment ESS_L_85296

Output

XML Data **Republish**

Output Name	Template	Format	Locale	Time Zone
. Default Document	Cash to General Ledger Reconciliation Report	PDF	English (United States)	(UTC-05:00) New York - Eastern Time (ET)