



Lucas County Board of Revision Hearing Attendance/Waiver Form Residential Parcels

PARCEL NUMBER(S): _____

Do you currently live at the property?

- YES
 NO

If YES, specify which parcel _____

NAME & DAYTIME PHONE NUMBER: _____

EMAIL ADDRESS: _____

PLEASE SELECT OPTION A OR B BUT NOT BOTH

- Option A: Attend the Hearing**
 I want to attend the BOR hearing.

OR

- Option B: Waive Attendance at Hearing**
 (I do not want to attend the BOR hearing)

Next Step: You request a value change (check one):

- Less than a \$50,000 difference**
 (I request the BOR waive my appearance and
 render a decision of value without me)

OR

- A difference of \$50,000 or greater**
 I understand the school board for my district will
 be notified of the requested change in value, and
 they may file a counter-complaint (if a counter-
 complaint is filed, it is recommended that you do
 not waive your appearance).

Return, mail or email completed form to:

Lucas County Board of Revision
 One Government Center, Suite 670
 Toledo, OH 43604-2255
Questions please call: 419-213-4406
Email Address: AuditorBOR@co.lucas.oh.us

IMPORTANT – PLEASE READ

The Board of Revision will **ONLY** consider the Complaint and any supporting documents the Complainant has submitted. **It is strongly encouraged to submit evidence 5 days prior to the hearing. This will enable a faster decision and potentially expedite your refund if a refund is warranted.** Evidence that you can submit to the Board includes but is not limited to the following: Arms-length sale documentation, including deed, Hud-1 settlement statement, purchase agreement, Board will not consider testimony about arms-length sale in absence of documented evidence of the sale, the recent appraisal must be authenticated by the appraiser in person during the hearing, certified estimates from a contractor for work cited in the Complaint, photos, etc.

I certify that I have clearly and thoroughly stated my reason for the change in value on **Line 10 of the Complaint Against the Valuation of Real Property form** and are submitting this Waiver with the Complaint. I understand the Board may request additional information from me. I agree that the Board can contact me to request additional information if it deems necessary. I acknowledge that I knowingly submit this Hearing Attendance/Waiver Form for Board of Revision processing and I agree that the Board can contact me to request additional information if it deems necessary.

SIGNATURE

DATE