



**LOCAL EMERGENCY PLANNING COMMITTEE  
LUCAS COUNTY, OHIO**

**Regular Meeting Minutes  
October 10, 2019**

**CALL TO ORDER**

Mike Froelich called the meeting to order at 12:15 p.m.

**APPROVAL OF MEETING MINUTES**

Tony Sloma moved to accept July 11, 2019 meeting minutes as circulated. Alethea seconded the motion. There being no objections, the motion was approved by unanimous consent.

**ELECTION OF OFFICERS 2019-2021 TERM**

Mike Froelich called for nominations from the floor for election of officers for 2019-2021 term. All nominations for officer positions were uncontested.

Office	Nomination	Motion	Seconded	LEPC Vote
Chairperson	Tim O'Brien	T. Sloma	A. Buchhop	Unanimously Approved
Vice-Chair	Greg Tillman	A. Buchhop	T. Sloma	Unanimously Approved
Secretary	Greg Bonfiglio	M. Froelich	S. Spitler	Unanimously Approved

**OLD BUSINESS**

Nothing to report.

**SUBCOMMITTEE REPORTS**

**Executive Committee**

2019 Operating Contracts Mike Frey presented two (2) contracts for 2020 LEPC contractor services. The first agreement covers SERC operating grant, including; exercises, notices, compliance, filing reports and subcommittee support. The other agreement covers; planning/training projects, Tier II chemical inventory, new hazard analysis maps, six (6) site visits. With no change in either contract, it is the unanimous recommendation of the Executive Committee that the LEPC approve both agreements.

*Motion*

*Mike Froelich moved to approve both contracts. Steve Spitler seconded the motion. There being no objections, the motion was approved by unanimous consent.*

By-Laws Revisions Greg Tillman presented changes to Lucas County LEPC Constitution and By-Laws. Specifically noting Article VI Section 2 regarding open meetings act that includes notification of members and public notification. Discussion ensued.

*Motion*

*Tony Sloma moved to approve revisions to LEPC By-Laws. Julia Hume seconded the motion. There being no objections, the motion was approved by unanimous consent.*

**Finance Coordinator**

2020 Operating Budget Aletha Reshan presented both the October 2019 LEPC budget and the proposed 2020 LEPC budget reports. The proposed budget for 2020 is \$65,475. Greg Tillman opened the floor for discussion, hearing none motion was made.

*Motion*

*Matt Krause moved to approve Lucas County LEPC 2020 Budget as presented. Abby Buchhop seconded the motion. There being no objections, the motion was approved by unanimous consent.*

**Grants Coordinator**

Mike Frey reports the 2020 SERC grant notice of award is for \$54,071.00.

**Plan Review Coordinator**

Mike Frey announced that Chemical Emergency Response and Preparedness Plan would be submitted to the commission in early 2020. The plan will be available for 30-day review before the January LEPC meeting.

**Information Coordinator**

FOIA Requests Abby Buchhop reports 14 information requests. All were forwarded to and handled by the LEPC contractor.

**Emergency Coordinator**

Michelle Hughes-Tucker not present.

**Training Coordinator**

Northwest Ohio LEPC Conference Mike Frey made a request for a \$500.00 contribution to support 2020 Northwest Ohio HAZMAT conference.

*Motion*

*Deputy Chief Mike Froelich moved to approve \$500.00 in support of the Northwest Ohio LEPC Conference. Motion seconded by Hannah Schwartz. There being no objections, the motion was approved by unanimous consent.*

Other Training Regularly scheduled summer training will not occur in 2020 due to the full scale exercise and other conflicts. HAZMAT tech refresher and industry workshop training remain on schedule.

**Exercise Committee**

Tabletop Exercise Report Abby Buchhop reports a letter of concurrence for the LEPC August 13, 2019 tabletop exercise has been received by Ohio SERC. See handout for letter.

Full Scale Exercise Report Abby stated that 2020 full-scale exercise would occur in either August or September. Current members of the planning committee include Lucas County EMA, Sylvania Fire and Rescue, Sylvania Police, Lucas County EMS and Hospital Council of Northwest Ohio. Abby is seeking additional volunteers to be part of the exercise planning team.

**Compliance Committee**

October Open Compliance Cases Tony Sloma presented the Compliance Committee’s recommendations for two open cases. All attempts to contact One Way Trucking regarding a late 30-day report have failed. The compliance committee sought comment from the LEPC at-large on whether to continue with requisite effort or dismissal of the case. Discussion ensued.

Previous Late Tier II cases with Crown Food and Toledo Paving have been resolved and are now closed.

**Late Tier II Voice Vote**

Company	Proposed Penalty	Motion	Seconded	LEPC Vote
Mike’s Trucking	\$225.00	T. Sloma	M. Froelich	Unanimously approved

**NEW BUSINESS**

**Vice-Chair Mike Froelich Retirement**

Greg Tillman acknowledged and thanked Sylvania Fire Deputy Chief Mike Froelich for his service to the LEPC and Sylvania Fire and Rescue.

**Next Meeting**

Thursday, January 9, 2020 12:15 p.m.

**ADJOURNMENT**

Deputy Chief Mike Froelich adjourned at the hour of 12:44 p.m.