



**LOCAL EMERGENCY PLANNING COMMITTEE  
LUCAS COUNTY, OHIO**

**Regular Meeting Minutes  
October 8, 2020**

**CALL TO ORDER**

Tim O'Brien called the meeting to order at 12:18 p.m.

**APPROVAL OF MEETING MINUTES**

Eileen Thompson moved to accept July 9, 2020 meeting minutes as circulated. Julia Hume seconded the motion. There being no objections, the motion was approved by unanimous consent.

**OLD BUSINESS**

Nothing to report.

**SUBCOMMITTEE REPORTS**

**Executive Committee**

2019 Operating Contracts Mike Frey presented two (2) contracts for 2021 LEPC contractor services. The first agreement covers SERC operating grant, including; exercises, notices, compliance, filing reports and subcommittee support. The other agreement covers; planning/training projects, Tier II chemical inventory, new hazard analysis maps, six (6) site visits. With no change in either contract, it is the unanimous recommendation of the Executive Committee that the LEPC approve both agreements.

*Motion*

*Tony Sloma moved to approve both contracts. Abby Buchhop seconded the motion. There being no objections, the motion was approved by unanimous consent.*

**Finance Coordinator**

2021 Operating Budget Mike Frey presented the proposed 2021 LEPC budget. Tim opened the floor for discussion, hearing none motion was made.

*Motion*

*Abby Buchhop moved to approve Lucas County LEPC 2021 Budget as presented. Hannah Schwartz seconded the motion. There being one abstention and no objections, the motion was approved by unanimous consent.*

**Grants Coordinator**

Mike Frey reports the 2021 SERC grant notice of award is for \$54,122.00.

**Plan Review Coordinator**

Pursuant to 30-day review period requirement, Mike Frey announced that Chemical Emergency Response and Preparedness Plan made available for 30-day review on August 25, 2020. Plan submittal deadline is October 17, 2020. Mike requested a motion to request a formal review of the plan.

*Motion*

*Tony Sloma moved to approve and submit the Chemical Emergency Response Preparedness Plan presented. Greg Tillman seconded the motion. There being no objections, the motion was approved by unanimous consent.*

**Information Coordinator**

FOIA Requests Abby Buchhop reports five (5) information requests. All were forwarded to and handled by the LEPC contractor.

**Emergency Coordinator**

Michelle Hughes-Tucker reported the plan was being submitted to the State.

**Training Coordinator**

HAZWOPER 8-hour Annual Refresher will be available virtually on October 20, 2020.

**Exercise Committee**

Abby stated that previously announced 2020 full-scale exercise scheduled for August or September is tentatively postponed to May 2021.

**Compliance Committee**

Local Emergency Planning Committee Compliance Report Toy Sloma report that Annual compliance report was submitted prior to October 1, 2020 deadline

Open Compliance Cases Mike Frey presented the Executive Committee's recommendation to dismiss the late 30-day spill report involving Anne Grady Center. The Anne Grady Center is an extension of the

Lucas County Board of Developmental Disabilities. Therefore, it is our recommendation to dismiss this case. Discussion ensued.

*Tony Sloma moved take no further action regarding the regarding Anne Grady Center spill case. Julia Hume seconded the motion. There being no objections, the motion was approved by unanimous consent.*

**Next Meeting**

Thursday, January 14, 2020

**ADJOURNMENT**

Tim O'Brien adjourned at the hour of 12:36 p.m.