

Lucas County Workforce Development Board  
Wednesday, January 27, 2021 – 3:00 P.M.  
via Zoom  
AGENDA

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- I. Call to Order Lee Daher, Chair
- II. Welcome to New Board Members Lee Daher, Chair
- III. Approval of Minutes from October 29, 2020 \* (pp 1-3) Lee Daher, Chair
- IV. 2021 Meeting Dates\* Lee Daher, Chair
- V. **Strategic Plan Goal 1**  
*Prepare a pipeline of work-ready individuals based on the needs of employers*
- One-Stop Operator RFP Megan Vahey Casiere, Director
  - Shared Campus Update Megan Vahey Casiere, Director
  - WorkReady Lucas County (p 4) Report only
  - RESEA Program Michael Veh, Deputy Director DPD
- VI. **Strategic Plan Goal 2**  
*Provide proactive and adaptable business services and solutions through meaningful employer engagement*
- RETAIN Grant Lee Daher, Chair
  - Incumbent Worker & OJT (p 5) Report only
- VII. **Strategic Plan Goal 3**  
*Provide holistic, customer-centric, streamlined, and team-based career services*
- Adult and Dislocated Workers (p 6) Report only
  - CCMEP (p 7) Report only
  - One-stop Update (p 8) Report only
- VIII. **Strategic Plan Goal 4**  
*Enhance public perception of the Lucas County workforce system by providing effective, timely, and accurate communication*
- OMJ Lucas County Newsletter Report Only
- IX. **Strategic Plan Goal 5**  
*Establish the Lucas County Workforce Development Board as the central hub of workforce development activities in the region*
- Business Advisory Group Lee Daher & Charlotte Dymarkowski  
*Strategic Plan Update*
- X. Financial Report Dave Glaza, Senior Budget Analyst
- XI. Other Business Lee Daher, Chair
- Lucas County Projects Tina Skeldon Wozniak, Commissioner

\* Denotes action item

Next meeting date April 28, 2021 at 3:00 p.m.

**Lucas County Workforce Development Board**  
*Quarterly MEETING MINUTES FOR Thursday, October 29, 2020 @ 3:00 pm*  
 Via Zoom & Streamed on Facebook Live Facebook Page

**LCWDB BOARD MEMBERS**

<b>N</b>	Barnes, Jacqueline	<b>Y</b>	Knisely, Jeremy	<b>Y</b>	Morris, Deb
<b>Y</b>	Conover, David	<b>N</b>	Langenderfer, Nicole	<b>N</b>	Nowak, Angela
<b>Y</b>	Daher, Lee	<b>Y</b>	Luzar, Joe	<b>Y</b>	Potter, Scott
<b>Y</b>	Dimitrew, Tom	<b>Y</b>	McConnell, Karyn	<b>Y</b>	Smith, Denise
<b>Y</b>	Dockery, Clint	<b>Y</b>	McDonald, Loren	<b>Y</b>	Stockdale, Steven
<b>Y</b>	Dymarkowski, Charlotte	<b>Y</b>	McDougall, Michelle	<b>Y</b>	Tsegaye, Jonathan
<b>Y</b>	Hayes, Scott	<b>Y</b>	Moffitt, Valerie	<b>N</b>	Valleroy, Kristy
<b>N</b>	Hill, Kristi	<b>N</b>	Mohler, Pam	<b>Y</b>	Van Riper, Tammy
<b>N</b>	Hollister, Jack	<b>Y</b>	Moore, Teresa		

**Board of County Commissioners**

<b>Y</b>	Skeldon Wozniak, Tina President	<b>N</b>	Gerken, Pete	<b>N</b>	Byers, Gary
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**Staff & Visitors**

<b>Y</b>	Megan Vahey Casiere (Administration)	<b>Y</b>	Chad Olson (DPD)		
<b>Y</b>	Veh, Mike (DPD)	<b>Y</b>	Jamie Beier Grant		
<b>Y</b>	Upchurch, Michelle (DPD)				
<b>Y</b>	Glaza, Dave (DPD)				

**Call to Order**

The meeting of Lucas County Workforce Development Board convened via Zoom and streamed on Facebook Live on OMJ page on Thursday, October 29, 2020 and was called to order by Chair, L. Daher at 3:10 pm.

**Approvals**

**Meeting minutes:**

- o L. Daher asked for a motion to approve the minutes from the September 23, 2020 meeting. Motion was made by C. Dymarkowski and seconded by K. McConnell. The motion passed unanimously.

**Board Appointments – Commissioner Wozniak**

- o Commissioner Wozniak thanked members for serving on the Lucas County Workforce Development Board. She advised that board re-appointments and appointments would happen in December of 2020. More members may be added as needed to be in ratio.

### **Strategic Plan Goal 1**

- M. Vahey Casiere gave an update on the One-Stop reopening. There is no specific timeline for the OhioMeansJobs Lucas County (OMJ) reopening because of rising COVID cases, but the facility has begun to prepare a plan for reopening.
- J. Luzar gave an update on the Workforce strategy which will form a cohesive initiative to align workforce, talent alignment, talent attraction, and transportation. It covers 4 counties (Lucas, Wood, Fulton, Ottawa) in the MSA and 17 counties in the region. A calendar will be created to list all events to prevent redundancy. Jamie Beier Grant from the Montrose Group joined the meeting to discuss the partnership with JobsOhio over the next 12 months to host 20 job fairs. The first one will be held in November virtually. It will focus on advanced manufacturing. There are 26 employers participating. Job seekers will register, build their profile, enter the virtual lobby, and then will be able to meet with each employer individually. Marketing templates for these job fairs are already approved and completed so it is easy to share the message.
- WorkReady Lucas County report was reviewed (copy of report was included in the meeting packet).

### **Strategic Plan Goal 2**

- Incumbent Worker & OJT report was reviewed (copy of report was included in the meeting packet).

### **Strategic Plan Goal 3**

- ITA, CCMEP & Career Services, Opioid Grant and OMJ Lucas County Job Center reports were reviewed (copies of reports were included in the meeting packet).

### **Strategic Plan Goal 4**

Commissioner Wozniak explained that Lucas County received a \$300,000 ODJFS Disaster Grant – \$300,000 in Business services Expansion funds. Lucas County intends to use the funds to develop targeted outreach to employers.

- Funds awarded through the Ohio Department of Job and Family Services (ODJFS) using COVID-19 National Emergency Grant allocations to the State of Ohio.
- ODJFS recommends these funds be allocated toward targeted outreach to specific audiences which is different from marketing or advertising which is more general and reaches an unspecified audience.
- The proposal submitted to the State called for:
  - creating high-quality outreach materials
  - updating existing websites
  - developing professionally produced video clips about services to business
  - and conducting in-depth business analysis to identify potentially high-growth local companies and their specific needs
- Updates to technology currently in place to help create a more mobile business team were also included in the proposal, as well as possibly expanding the workforce-focused business team to include additional workforce and economic development partners.
- A small group will be formed to aid in the allocation of funds with a June 2021 deadline.
- Commissioner Wozniak announced the approval of a Small Business Fund in partnership with the Lucas County Board of Commissioners, Toledo Chamber of Commerce, Lucas County Workforce Development Board, and the African American Chamber of Commerce to distribute funds to small businesses in the area to help cover personnel, rent, and utility costs during the pandemic. Within 48 hours of the announcement, there were 100 applications on file.

**Strategic Plan Goal 5**

- L. Daher informed the board that a subcommittee will be set up to review and reevaluate our strategic plan as required by the state, which must be submitted by March 2021.

**Financial Report – Dave Glaza**

- D. Glaza gave the financial report (copy of report in meeting packet).

**▪ Adjourned 4:02 p.m. motion by C. Dymarkowski.**

Minutes recorded and submitted by Michelle Upchurch – executive assistant to the Lucas County Department of Planning & Development.



## Certification Maintenance Goals

ACT Percent to Goal: **97%**

Workforce Category	Goal	Actual	Remaining	Percentage
Emerging	1,192	2,244	0	188.3%
Current	176	1,560	0	886.4%
Transitioning	1,963	1,866	97	95.1%
Not Categorized		13		
<b>Total</b>	<b>3,331</b>	<b>5,683</b>	<b>97</b>	<b>170.6%</b>

<b>Improved Certificates</b>	313	356	0	113.7%
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<b>Employers</b>	171	339	0	198.2%
<b>New and Reaffirming</b>	171	199	0	116.4%

Data through: December 31, 2020

Certificate Level	Current	Percentage
Bronze	2,090	36.8%
Silver	2,706	47.6%
Gold	730	12.8%
Platinum	157	2.8%
<b>Total</b>	<b>5,683</b>	

Latest Update Date: December 31, 2020

Maintaining Goal Date: September 18, 2022

Days Remaining: **626**

### Notes:

Maintenance Goals were set by ACT, Inc. and need to be met in order to retain certified status.

*New and Reaffirming Employers* are those that have recently indicated their support for the initiative and those who have recommitted their support.

*Improved Certificates* represent individuals who possessed a National Career Readiness Certificate and successfully retested to achieve a higher score.

# Incumbent Worker and On-the-Job Training

July 1, 2020 – Present

Ohio Workforce Area #9 utilizes Workforce Innovation and Opportunity Act (WIOA) funding to assist employers in their efforts to find and retain the talent they need in two ways:

- On-the-Job Training can reimburse employers a portion of the wages paid to new hires during the training period
- Customized Training for Incumbent Workers can be used for employers in need of support to upgrade the skills of their current workforce

LCDPD staff has been active working with employers to promote employment during COVID-19.

Type	Contracts
On-the-Job Training	17
Customized Training	3

On-the-Job Training assistance was provided to employers through a 50% reimbursement of the wages of 17 newly hired employees.

Four Customized Training contracts with two employers were used to enhance the skills of 675 incumbent workers.

# FY2021 WIOA Adult / Dislocated Worker Services

## July 1, 2020 - Present

Ohio Workforce Area #9 utilizes Workforce Innovation and Opportunity Act (WIOA) funding to assist job seekers in their efforts to find and retain employment that can enhance self-sufficiency.

- Individual Training Agreements (ITAs) provide training for qualifying WIOA participants to provide formal schooling or training to assist individuals in in-demand occupations
- Dislocated Workers funds are used for job seekers who are unlikely to return to previous occupation.
- Supportive Services provide short-term assistance to qualifying individuals actively participating in WIOA vocational education or training

### Fiscal Year 2021 (July 1, 2020 - Present)

Service	#
WIOA ITA – Adult	64
WIOA ITA – Dislocated Worker	1
Supportive Services	26

So far in FY 2021, \$19,764.38 in supportive services funding has been disbursed to 29 customers for items such as:

- Auto Repair
- Auto Insurance
- Auto Loan Payments
- Home Internet
- Clothing Required for Employment and Training

### ITA Funded Programs

(Approved In-Demand job training opportunities)

- Accounting - 1
- Business Administration - 1
- CDL A – 28
- Advanced CDL - 1
- LPN – 24
- RN – 5
- Phlebotomy – 1
- Social Work – 1
- Real Estate - 1

Customers who have successfully completed their training programs are receiving intensive job search assistance, supportive services when necessary, and workforce preparation activities to ensure they are successful in becoming self sufficient using their In Demand Credential.

# **FY2021 Comprehensive Case Management and Employment Program (CCMEP) July 1, 2020 - Present**

CCMEP is designed to enhance employment and educational outcomes for low-income Ohio youth ages 14 to 24 by conducting a comprehensive assessment of individual employment and training needs.

Through CCMEP, eligible youth are assigned a case manager who perform assessments and develop plans of action that lead to employment and self-sufficiency.

## **Fiscal Year 2021 (July 1, 2020 - Present)**

<b>Service</b>	<b>#</b>
Enrolled in school	502
Enrolled out of school	348
Credential attainment	100

### **Highlights:**

- Despite COVID-19, 6 clients earned a CDL in this reporting period, with 4 of them have secured jobs making over \$18/hr.
- Several clients have been hired at Amazon.
- Harbor Inc., the CCMEP service provider, has developed an online platform for clients to participate in work readiness activities from the safety of their homes



## OhioMeansJobs Lucas County Job Center

NetWORK serves at the OhioMeansJobs Lucas County (OMJ) One-stop operator. OMJ has continued to actively serve job seekers while the resource room has been closed to in-person visits. Staff is on standby for one-on-one over-the-phone assistance for items such as:

- Updating resumes
- Interviewing skills
- Job searches
- Referrals for training

<b>Metric</b>	<b>FY2021 (July – December 2020)</b>
Phone Calls Answered	4855
Referrals Made to Other Agencies	433
Customers Attended Virtual Seminars	220
Assisted Employers Needs	90
# of Client Visits	939
# of New Clients Served	429