

**Lucas County Workforce Development Board**  
Meeting Minutes for: June 16, 2022, 2:00 PM  
Location: IKORCC, 9278 Bass Pro Blvd,  
Perrysburg, OH 43460  
(Also via Zoom)

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**Board Member Roster**

V	LaTonya Boyd	P	Laura Jenkins	N	Debra Morris
V	Khary Carson	V	Jeremy Knisely	N	Andrew Newby
N	David Conover	N	Nicole Langenderfer	N	Scott Potter
N	Sue Cuevas	V	Karyn McConnell	V	Denise Smith
P	Lee Daher	V	Loren McDonald	V	Steven Stockdale
N	Tom Dimitrew	P	Michelle McDougall	V	David Takats
V	Charlotte Dymarkowski	P	Valerie Moffitt	N	Kristy Valleroy
N	Scott Hayes	V	Teresa Moore	P	Ryan Webb

**Board of County Commissioners**

N	Tina Skeldon Wozniak	N	Pete Gerken	N	Gary Byers
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**Staff, Visitors, and Others**

P	Michael Veh	N	Megan Vahey Casiere	P	Burma Stewart
P	Ben Puska	P	Darlene White	N	Dave Timmerman
P	David Glaza	N	Angela Miller	P	Tonia Saunders

**Call to Order**

The meeting of the Lucas County Workforce Development Board was called to order by Board Chair Lee Daher on June 16, 2022 at 2:15 pm. Due to the meeting being conducted both in-person and virtually, a roll call was conducted and it was determined a quorum was present.

**Approval of Minutes**

Chair Daher allowed some time for the Board to review the minutes of the April 21, 2022 meeting of the full Board and then asked for a motion to approve. The motion passed unanimously.

**Board Member Update**

Chair Lee Daher did a brief presentation regarding his organization, the Indiana, Kentucky, Ohio Regional Council of Carpenters. He began with the history of the Council and then moved on to the work they do today.

Board Member Loren McDonald asked about the biggest challenges the organization is facing in the current economy. Chair Daher responded that it was the difficulty many organizations are facing in finding enough workers to meet the needs of the contractors they partner with. He added that it has been difficult but that they seem to be managing things as well as can be expected.

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Darlene White, the OhioMeansJobs Lucas County Center Operator, asked about some of the videos that were used in the presentation and asked if they might be available to show to job seekers interested in becoming carpenters. Chair Daher said he would check and Member Laura Jenkins added that the Associated General Contractors might also have some videos that may be of use.

### **Policy Update**

M. Veh discussed the Comprehensive Case Management and Employment Program (CCMEP) for youth and the current eligibility policy that is in place. When the policy was originally passed, the Ohio Department of Job and Family Services had decided that CCMEP would serve youth 16 to 24 years of age and not begin at 14 as was allowed under the Workforce Innovation and Opportunity Act. The CCMEP Youth Eligibility Policy (2016-0902.0-YEP), passed by the Board on September 2, 2016 reflected the State's decision at the time.

However, it was later determined by the Department of Labor that CCMEP must provide services to 14 and 15-year-old youth who were still in school so, on September 4, 2018, ODJFS modified their policy to include the younger youth. Unfortunately, the Board never updated its own policy so that it aligned with the State. The younger youth were still served as was required - the policy simply needed to be updated.

An updated version of the policy had been sent out for Board review however there had not been much time for that review and it was requested that the policy be placed on hold for further review. Planning and Development Deputy Director Burma Stewart pointed out that there were youth waiting to enter the program who would not be able to do so until the new policy was passed and Member Valerie Moffitt suggested the possibility of calling a special meeting if necessary to pass the policy once reviewed.

### **Strategic Plan Goal 1: *Prepare a pipeline of work-ready individuals based on the needs of employers***

- Work Ready Lucas County

M. Veh pointed out that progress had been made toward the total number of individuals who had successfully completed the WorkKeys assessment and earned their National Career Readiness Certification and that the only metric remaining was needing 50 people to re-take their assessment and score at a higher level. V. Moffitt asked if there were any sort of incentives available to encourage people to retest and M. Veh offered to investigate it to see if that were possible and allowable.

### **Strategic Plan Goal 2: *Provide proactive and adaptable business services and solutions through meaningful employer engagement***

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- Incumbent/On-the-Job Training

Chair Daher pointed out that the included reports were informational and required no board action.

- Business Resource Network Grant

M. Veh informed the board that the MadAveGroup, which was hired to create the outreach and communication plan for business services, has completed the project and will be presenting the plan at the August meeting or during a specially scheduled meeting if preferred. After brief discussion, Chair Daher suggested that MadAveGroup be invited to the August 18 meeting to present their recommendations.

**Strategic Plan Goal 3:** *Provide holistic, customer-centric, streamlined, and team-based career services*

- Adult and Dislocated Workers
- CCMEP Youth Program

Chair Daher pointed out that both sets of included reports were informational and required no board action.

- One-Stop Update

D. White talked briefly about the updates that have been made in the Resource Room including the new workstations, new wall treatments, and the status of the children's area. The children's area is still in need of furniture which has been ordered and modifications were made that will allow parents to work in the room while their children are playing which will allow for parental oversight.

In addition to the Resource Room improvements, D. White mentioned that the partner agencies are starting to become more involved in the center operations. Discussions are being held on the ways that partners can benefit from utilizing the OhioMeansJobs Center to better provide services to their own clients.

Chair Daher commented on his positive experience during the May job fair and how impressed he was with the turnout and the way the event ran. He said he thought it sent a good message to the community and the businesses that attended and was happy with the overall result.

M. Veh brought up two reports that were not originally included in the meeting packet but had been made available at the meeting that showed a steady, upward trend in the number of people visiting the one-stop center and receiving services through the system. The reports showed the number of visits between

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October 2021 and May 2022 as well as the number of unique visitors during that period.

- MOU Update

M. Veh mentioned that the MOU had been signed by all partners except one which was waiting for final budget information. He also mentioned that some new partners had signed on with Neighborworks planning to have staff in the building to provide services through the Financial Opportunity Centers, and that the University of Toledo had become a partner again after being absent for several years.

**Strategic Plan Goal 4: *Enhance public perception of the Lucas County workforce system by providing effective, timely, and accurate communication***

- One-Stop Outreach/Engagement

D. White reported on some of the outreach into the community that has already been accomplished but also discussed the plans for expanding that engagement going forward. Conversations are taking place with the various organizations around the county that aid the re-entry population, services to refugees, and other difficult to serve clients. These conversations are also taking place with other community organization in the hope of creating a system where people can get the services they need closer to where they live.

V. Moffitt brought up that the operator was working to coordinate with partners for assistance in covering the one-stop staff so they could participate in professional development training intended to improve the quality of services being provided by staff. This was a challenge since only a few partners had offered assistance in the Resource Room and V. Moffitt made a call out to the other Board Members to help if they could.

**Strategic Plan Goal 5: *Establish the Lucas County Workforce Development Board as the central hub of workforce development activities in the region***

- Committee Update

Chair Daher reminded the Board that he would be reaching out to potential committee chairs to focus on the different components of the workforce system. Vice-Chair Dymarkowski mentioned that she and Chair Daher had gone through the list of members and attached them to committees where they thought the member would be a good fit but added that if someone had an interest in a committee, they should feel free to express their preference when they were contacted.

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## **Financial Report**

David Glaza provided the financial report in a more simplified format than previous reports. The first report showed the WIOA and Temporary Assistance for Needy Families CCMEP allocations from fiscal year 2018 through the current year and pointed out that there was a slight decrease from last year's allocation.

The following reports showed direct spending during the same period for CCMEP Youth, Individual Training Accounts for Adult and Dislocated Workers, On-the-Job Training Contracts, Supportive Services, and Customized and Incumbent Worker Training. The final report showed Total Services Spending for the Youth, Adult and Dislocated Worker programs.

Chair Daher asked about the significant increase in Customized and Incumbent Worker Training. M. Veh pointed out that for some time, we had not been doing that sort of training and that it has become of more interest to businesses as a way of improving the skills of their current workers as opposed to trying to find new workers with those skills. He added that the Business Services Team is working on a strategy for conducting outreach regarding these programs to more businesses as a way of retaining existing workers.

V. Moffitt asked about what appeared to be an overcommitment of funds for On-the-Job and Customized Training. D. Glaza pointed out that we can shift this funding from other training programs where there is projected to be a surplus to cover any shortages in a category.

The Financial Report was informational and no action was required.

## **Other Business**

- **Upcoming Board Orientation**

M. Veh notified the Board Members that a recorded version of the Part 1 Orientation had been created and was being sent the Members for their review if they were interested in watching it. Part 2 of the Orientation series is planned to be completed sometime in July if possible and will be recorded and distributed as well. If the Board would like an in-person session for the Part 2, one will be scheduled.

- **Other Business**

V. Moffitt provided an update on a new initiative from JobsOhio called the Ohio Conversion Project which is focused on manufacturing. The project is designed to bring employers and training providers together to help connect them in a way intended to address similar challenges. Eventually, the project will also engage

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the OhioMeansJobs partners in the region but JobsOhio hasn't reached that point yet, she pointed out. Ultimately, the goal is to bring the "hidden workers" back into the workforce.

**Next Meeting: August 18 at 2 pm**

Chair Daher reminded the Board that the next full board meeting is scheduled for August 18 at 2 pm but that the final location was still being determined.

Seeing no other business, Chair Daher adjourned the meeting.